



*Town of Provincetown*

# ANNUAL REPORTS

....1962

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The men who succeed  
best in public life are those  
who take the risk of stand-  
ing on their own convictions.

James C. Garfield

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Cover Photograph by  
TOWN CAMERA SHOP  
Provincetown, Mass.

# ANNUAL REPORT

of the

## TOWN OF PROVINCETOWN

Massachusetts



for the

YEAR ENDING DECEMBER 31, 1962

KENDALL PRINTING COMPANY  
FALMOUTH, MASS.





Board of Selectmen and Town Manager at a regular Selectmen's Meeting. Left to right: William McCaffrey, Clerk to Board, Selectmen: Anthony Tarvers, Charles DeRiggs, Ralph Carpenter, Chairman, William White, Marion Taves, Jr. Walter E. Lawrence, Town Manager.

## DIRECTORY OF OFFICIALS

### Elected by the People

#### MODERATOR

Francis J. Steele

#### BOARD OF SELECTMEN

Ralph S. Carpenter, Chairman

Anthony P. Tarvers  
Charles J. DeRiggs

Marion Taves, Jr.  
William A. White

#### SCHOOL COMMITTEE

Joseph Alves, Chairman  
Raymond Souza  
Herman DeSilva  
Clarence M. Bowley  
William H. Gordon

#### SCHOOL BUILDING COMMITTEE

Clarence Bowley, Chairman  
William Gordon  
William H. Cabral  
Naomi Costa  
Francis E. Rogers

#### RECREATION COMMISSION

Robert Collinson  
Joseph Collinson

Mary Tarvers  
William Allison  
Wilhelmina DaRoza

### Appointed by the Selectmen

#### ZONING BOARD OF APPEALS

Donald Gleason  
Joseph McCabe  
James Souza  
William Hensley  
James Silva  
Antone Pereira  
Frank Stark\*

#### HISTORICAL MONUMENT and MARKERS COMMITTEE

Franklin Oliver  
Joseph Creamer

#### BOARD OF FIRE ENGINEERS

Wilbur Cook, Chief  
Herman Rivard  
James Roderick  
Joseph Andrews  
Frank Carreiro  
Warren Costa  
William Pierce

#### SHELLFISH COMMITTEE

William Soloninka  
Wilbur Cook  
Kilburn Watson  
Peter Perry, Jr.\*

#### BOARD OF REGISTRARS

Thomas Francis  
Warren Silva  
Mabel Stillings  
William McCaffrey

#### ART COMMISSION

Bruce McKain  
George Yater  
Ernest Irmer  
Jack Tworikov  
Chaim Gross

#### PERSONNEL APPEAL BOARD

Walter E. Harding  
Francis E. Rogers  
Kenneth Simmons

#### VETERANS GRAVES COMMITTEE

Manuel V. Raymond  
William C. Pierce  
Albert Carter

\*resigned

### Appointed by the Town Manager

#### BOARD OF ASSESSORS

Thomas Francis, Chairman  
Manuel V. Raymond  
Robert F. Silva

#### CEMETERY COMMISSIONERS

Town Manager

#### CONSTABLES

Joseph Rogers  
William Finkel  
Frank A. Souza  
William Soloninka  
Anthony E. Silva

#### HEALTH AGENT and INSPECTOR

Joseph Lewis

#### TRUSTEES OF LIBRARY

Joseph Lema, Jr. Chairman  
Virginia Andrews  
Adelaide Kenney  
Mary Lewis  
Ruth Cabral

#### BOARD OF WELFARE

Town Manager

\*resigned

#### AIRPORT COMMISSION

William W. McKellar, Chairman  
Manuel Phillips  
Arthur Malchman  
James W. Enos  
Manuel F. Patrick\*  
Arnold Dwyer\*  
Edward Salvador\*

#### BOARD OF HEALTH

Donald Westover, Chairman  
Kathleen Perry  
Elsie Witherstine  
Dorothy Lythgoe\*

#### PLANNING BOARD

James Silva  
Anita Berman  
George Baker  
Matthew Costa  
Lewis Reis\*  
Eldred Mowery, Jr.\*

#### MOTTA MEMORIAL FIELD COMMISSION

William Tasha  
Robert Silva  
Seraphine Codinha  
Raymond Souza  
Francis Alves

#### MacMILLAN WHARF COMMITTEE

Joseph Roderick  
Seraphine Codinha  
Manuel Dutra\*

### Appointed by the Moderator

#### FINANCE COMMITTEE

Nathan Malchman, Chairman  
Augustus Reis, Secretary

Marion Perry  
Louis Cabral  
Willis Carlos

Leo Gracie  
Eugene Watson  
Armand Benatti

## TOWN OFFICERS AND DEPARTMENT HEADS

#### ACCOUNTANT

William J. McCaffrey

#### ADMINISTRATOR, HEAD NURSE CAPE END MANOR

Alice Reis, R.N.

#### AIRPORT MANAGER

Antone D. Pereira

#### ANIMAL INSPECTOR

Clarence Pierce\*  
Donald Gleason

#### ARCHIVIST

Arthur Bickers

#### BUILDING INSPECTOR

Fernando Gonsalves\*  
Robert G. Gutzler

#### CEMETERY SUPERINTENDENT

Frank Flores

#### CIVIL DEFENSE DIRECTOR

Frank Flores

#### CLERK

William J. McCaffrey

#### COLLECTOR

Frank S. Bent

#### DOG OFFICER

Animal Rescue League, Donald Westover, Agent

#### FIRE CHIEF AND GAS INSPECTOR

Joseph Lewis

#### HEALTH AGENT AND INSPECTOR

Wilbur Cook

#### HIGHWAY SUPERINTENDENT

Frank S. Perry

#### LIBRARIAN

Marion B. Haymaker

#### MANAGER

Walter E. Lawrence

#### MODERATOR

Francis J. Steele

#### NURSE—TOWN

Doris Enos, R.N.

#### POLICE CHIEF

Francis H. Marshall

#### RECREATION DIRECTOR

Munroe Moore

#### SEALER OF WEIGHTS AND MEASURES

Arthur B. Silva\*\*  
Clement Silva, Acting  
Joseph Ventura

#### SHELLFISH CONSTABLE

Judge Robert A. Welsh

#### TOWN COUNSEL

Arthur P. Snader

#### TOWN CRIER

Frank S. Bent

#### TREASURER

Philip Alexander

#### TREE WARDEN

William J. Costa

#### VETERANS AGENT AND DIRECTOR

Joseph M. Creamer

#### WATER SUPERINTENDENT

Irving S. Rogers

#### WELFARE DIRECTOR

Arthur B. Silva\*\*  
Frank Flores, Acting

#### WHARFINGER AND HARBORMASTER

#### WIRING INSPECTOR

Donald T. Gleason\*  
Herman H. Rivard

\*Resigned

\*\*Deceased





Walter E. Lawrence, Town Manager, busy as usual with Town business - Planning and Directing all Town Departments.

## TOWN MANAGER'S REPORT

### To the Honorable Board of Selectmen and Citizens of Provincetown:

I am pleased to submit herewith my report for the year ending December 31, 1962, along with the annual reports of all other Town Departments.

The most important part of the job of a Town Manager, as the chief administrative officer of the community, is that of marshalling the resources of the Town government to carry out in an efficient manner, the programs determined upon by the Town Meeting and Board of Selectmen.

The importance of high standards of administration in Town government today and the highly technical and complex nature of the administrator's job have been recognized by the citizens of this Town by their vote to accept the Selectmen-Town Management form of government in 1953 and their continued support and vote to keep it at the Town election of 1962 by a vote of 2 to 1.

Great changes have taken place in municipal government in the past century. Municipal functions have not only increased but have also changed in character. The end re-

sult has been to increase the importance and technical character of the administration of Municipal Government and require proper training and experience in what has now become a recognized profession of city and town management. Basic policy questions are interwoven with technical issues that require the attention of specially trained persons for their satisfactory solution.

The people in Provincetown and in most communities will no longer tolerate irresponsible, inefficient and wasteful methods. They want men of personal integrity with a deep devotion to the public service. They also want men who understand thoroughly the art of government and who are well versed in the broad problems of government.

As your Town Manager, I am satisfied that all of the departments of the Town are well organized and producing good value for every dollar expended. We are constantly striving to improve methods, give better services at lower cost and strengthen our various Boards, Commissions, department heads and working personnel.

We have an excellent employee morale and I am satisfied that we have almost the complete loyalty and cooperation of our department heads and employees. These factors are necessary in order to properly serve the needs and wants of our citizens.

The year 1962 will go down in history as a year of significant growth and progress.

At the annual Town Meeting in March of this year the citizens with full knowledge of its effect on the 1962 tax rates voted for over a half million dollars for the purpose of constructing an addition to and making alterations to the present Junior-Senior High School and for equipping and furnishing the addition and present building. As the result, the additional appropriation for 1963 for bonded debt and interest is \$50,450 and will add approximately \$5.00 to the 1963 tax rate. Everybody knew it when it was voted by almost a unanimous vote of 270 to 6. There is no need now to cry over spilled milk and try to blame Town officials or others as some are trying to do. It was done by the people of the Town, who had been fully advised and warned. It was done at a regular Town meeting after full and open debate and for the best interests of the Town and its most precious investment—"our children."

While we must slow down in some other directions to meet this obligation we have no reason to get panicky and cut down on the other necessary services that are vital to our community life.



As a matter of fact, our financial condition is healthy and sound. The tax rate can be controlled at the Annual Town Meeting of 1963 by holding the appropriations on special articles for capital outlay under the appropriations of 1962.

We are aware that long years of neglect of our public buildings and properties cannot be altered without spending money. We all know that many difficult problems remain to be solved. These problems can be met and solutions found by the citizens of Provincetown.

As your Town Manager, I have long been aware of the need for new and additional revenue to meet the Town's needs. In most communities, the annual increase in taxable valuations absorbs a portion of the annual increase in cost of government, but in Provincetown our land is so small and available land for development so scarce we do not get appreciable help from this source. Unlike most other communities, we have only one all-year industry and a short Summer resort business activity, and as a result we have a very high annual rate of unemployment and low family incomes. For that reason and by vote of the Board of Selectmen we are seeking Federal Aid under two programs initiated by the President of the United States—Area Redevelopment and Accelerated Public Works Program. If these pro-



Mary Cordeiro, Secretary to Town Manager

jects are planned and evaluated properly, the Town will get new money and new jobs and our financial outlook will be much improved. We have everything to gain and nothing to lose.

A very significant and recognized part of the job of a City or Town Manager is that of training and improving the knowledge and skills of department heads and employees by on the job municipal training courses, as well as promotion and encouragement of Town department heads and employees to take courses in municipal government at schools and colleges or by correspondence courses similar to those conducted by the International City Managers' Association through its Institute for Training in Municipal Administration. The end result of this activity is to develop competent and efficient personnel. I have recently discovered that under Massachusetts Laws no provision has ever been made for use of public funds under the Municipal Finance Act for the education, training and improving of skills of public employees, other than police officers, and I have filed a bill in the 1963 Legislature to allow Massachusetts communities the same privilege that other States have already recognized and approved. The new Council-Manager Charter of Geneva, New York **requires** the Manager to establish training programs for officers and employees of the City and authorizes payment by the City for tuition, travel and instructional supplies.

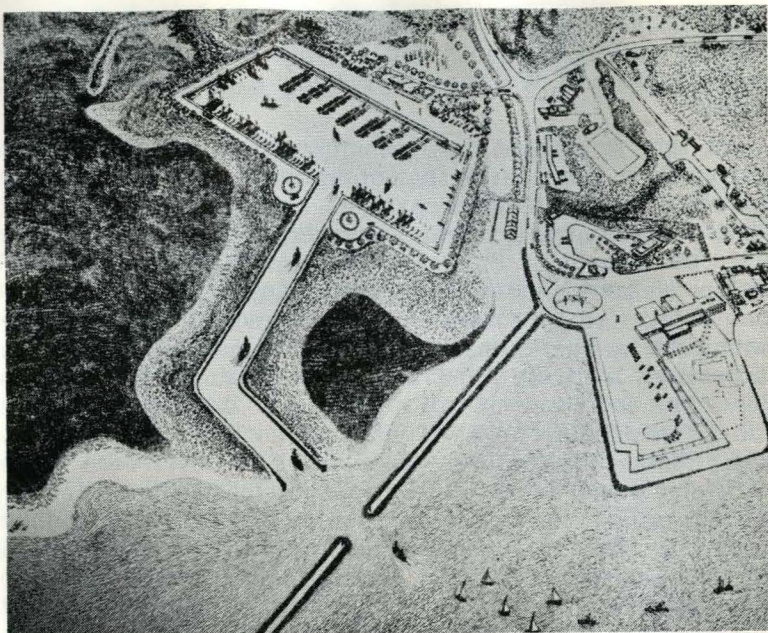
I am hopeful that the proposed legislation will be enacted into law and training programs recognized by our Town so that I may further improve our departmental operations.

In order that the citizens of our Town may have somewhat of an idea of the duties and responsibilities of the Town Manager I am listing some of them as follows:

1. Receive and answer several hundred letters a year from citizens, Federal, State, County and other cities and towns, many letters and requests for assistance and information, letters relating to financing, purchasing, legislation, legal matters, claims, statistics, contracts, employment matters, civil service, public safety, public health, marine fisheries, planning, engineering, etc.

2. Constant reading and study of books, magazines, pamphlets, management information service, newspapers, reports and various other written matter on the latest available information on all phases of municipal government and related subjects in order to keep informed on best methods and practices.





This drawing is an artist's conception of what the proposed harbor and refuge and marina will look like when completed with separate berths for each fishing vessel and slips for other yachts, boats and vessels.

3. Each hour of the day, and day in and day out, we carry on a constant, relentless drive to reduce costs, get full value for the dollar, save time, labor materials and equipment.

4. Each day we strive to improve methods, find new and better ways to organize and operate more efficiently.

5. Many hours each week and throughout the year are devoted to numerous reports, preparation of annual budget, editing and publishing the Annual Town Report, compiling and studying records, statistics and other data. Many of these reports require many hours of research, planning and study. They involve many phases of municipal government, such as a knowledge and understanding of our water supply system, complicated financial problems, complicated drainage problems for adequate and proper disposal during flood conditions, health problems, insect and pest control, Dutch Elm Disease, Airport management, purchasing of Town equipment, supplies and materials, repairs and maintenance of public buildings, Town Wharf, beaches, Chapter

90 and Chapter 91 Construction and Maintenance, and numerous other matters.

6. Many hours each day are devoted to planning, organizing, guiding consultation with and direction of department heads in regard to the several departmental operations of finance, assessing, public health, public welfare, public works, water, streets, fire, police, Cape End Manor Medical Institution, Town Wharf, Cemetery, public building maintenance, library, recreation. A Manager's job is to achieve effective cooperation among all organizations and programs within the community.

7. In order to prepare costs for budgeting purposes and prepare articles for the Town Meeting Warrants, all of which is done by the Town Manager, it is necessary to conduct numerous surveys, draw engineering plans and specifications and engage the services of competent engineers and architects to do this work.

The law requires competitive bidding based on fair competition and award to the lowest, responsible, eligible bidder. Plans and specifications must be properly and accurately drawn and must be done by registered professional engineers and architects to meet the standards required and avoid serious losses to the Town in time and money through disputes and litigation. As Provincetown does not have an engineering department it is necessary to engage the services of outside engineers to assist in the preparation of these plans and estimates of cost. The largest part of this work has been done by Mr. Arnold Carey of Wellfleet and Francis Alves of Provincetown. Mr. Carey has devoted many hours beyond the call of duty without charge to the Town and whenever the Town does not appropriate money for projects, he does not receive any compensation for his preliminary plan and estimates. Mr. Alves did this work without compensation for years, but now refuses to do work without pay, and I do not blame him.

8. Many hours weekly are devoted to the field inspection and supervision of public works projects, along with personal attention to citizen complaints and problems by actual visits to homes and problem locations.

9. Telephone calls that number into the hundreds relative to Town business are handled yearly with personal attitude of politeness, helpfulness and a desire to render good public service.



## Accomplishments of 1962

1. A vote of 715 to 419 to retain the Selectmen-Town Manager Form of Government in Provincetown.
2. Completion of the Chapter 90 Construction of Howland Street from Bradford Street to Route 6.
3. Completion of first half of renovation of Johnson Street Fire Station.
4. Purchase and delivery of a new fire apparatus with a 750 gallon per minute pumping engine for use of the Fire Department.
5. Purchase and installation of new transmitter and installation of new fire alarm signal headquarters at Town Hall.
6. Construction of three additional rooms at the Police Station for use of Police and Fire Department.
7. Purchase and delivery of a new 1962 Police Vehicle for the Police Department.
8. Remodeling and construction to provide private nurses' quarters at the Cape End Manor.
9. Construction of first portion of adequate sewage disposal system at the Cape End Manor.
10. Purchase and delivery of 16 pairs of bed railings and 6 overbed tables for use at Cape End Manor.
11. Completion of exterior installation of aluminum siding and aluminum blinds on the Town Library.
12. Completion of interior repairs and painting of Town Library.
13. Painting of all woodwork and window sash on Town Building at MacMillan Wharf.
14. Lowering of lights at MacMillan Wharf building to permit lighting and maintenance.
15. Grading, installation of proper drainage and hot-topping of Town Parking Lot at rear of Seamen's Savings Bank.
16. Settlement on excellent terms of all except one land damage claim in connection with Chapter 90 Construction of Howland Street.
17. The support of the Town Meeting and the appointment of Honorable Robert A. Welsh, Judge of the Second Barnstable District Court, as Town Counsel.
18. Completion of contract with the Rhode Island Roofing Company, Inc. for replacement of roof gutters, troughs, drainpipes and incidental roofing repairs at Town Hall.
19. Purchase and installation of a new fire escape for the westerly side of Town Hall.
20. Installation of new toilet facilities at Town Hall for separate men and women toilets as required by law.
21. Renovation of the Hawthorne Painting—"The Crew of the Philomena Manta".
22. Installation of flood lights at the West End Parking Lot.
23. Installation of the rubber tile flooring in offices, Courtroom and probation office of the Second District Court of Barnstable, Caucus Hall and replacement of tile in Welfare office and corridors of Town Hall.
24. Cleaning all Town catch basins in our Town drainage system by contract with 250 catch basins cleaned at \$3.97 each.
25. Purchase of a battery charger for use at the Highway Department.
26. Celebration of Old Home Week and Blessing of Fleet ceremonies.

27. Construction of granite curbs and concrete sidewalk on Commercial Street from Masonic Place to Winthrop Street and Freeman Street to Johnson Street.

28. Construction of Cottage Street and Nickerson Street drainage system.

29. Award of certificate by Massachusetts Safety Council for outstanding traffic control and safety record with no fatalities and exceptional drop in accidents for 1962.

30. Inauguration of a new and better, as well as lower cost operation of laundry work at Cape End Manor by purchase of linen by Town and award of contract for cleaning—should approximate an annual saving of \$2,000.

31. Reduction in cost of telephone, fuel, gasoline, oil, electricity, food and milk and other items by elimination of waste and adoption of better methods of operation.

32. Completion of grading, hot-topping and installation of new lighting system at Town Parking Lot between MacMillan Wharf and Monument Fish Pier at cost of \$68,563.17.

33. Partial repairs to fender system on south end of MacMillan Wharf.

34. Major Cemetery improvements including loaming, seeding, filling of sunken graves, planting of trees and generally far better care and maintenance.

35. Completion of front entrance to Town Hall with brick steps and platform with steel railings.

36. Completion of Freeman Street drainage system and Pump House, eliminating one of the worst flood problems in the Town that has caused widespread damage and excessive costs over a long period of years.

37. Better enforcement and control of dogs by appointment of Agent of Animal Rescue League as Dog Officer.

38. Installation of 570 feet of 8-inch water pipe on Howland Street in connection with Chapter 90 Construction.

39. Elimination of several malignant drainage problems of long standing that have been costly to the Town and have caused damage to private properties.

40. Major repairs to Town Hall drainage system with replacement of deteriorated cast iron drain pipe with new 4-inch copper pipe.

41. Passage of legislation with Commonwealth giving Town 41 acres of Province Lands for Harbor of Refuge and Marina.

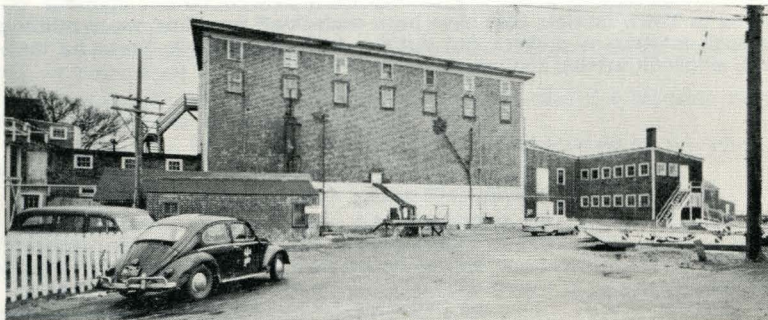
42. Settlement of several claims by Town Counsel recovering damages to MacMillan Wharf.

43. Rendering of a number of important Town Counsel opinions relating to Town matters that have been undecided for many years relating to such matters as powers and duties of Town Officials, licensing matters, sidewalk artists, zoning, cleaning of beaches.

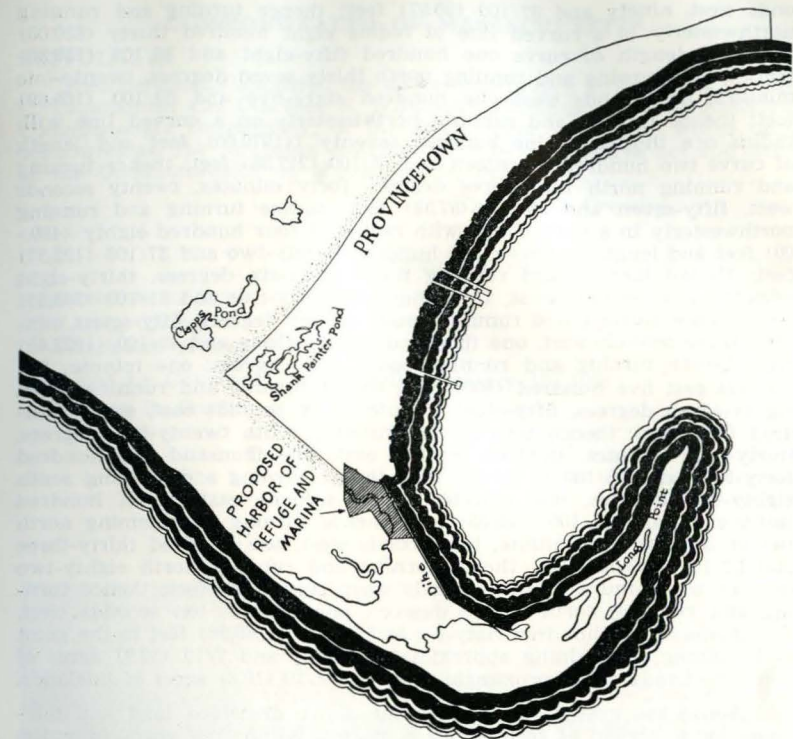


### Some Proposals and Objectives for 1963

1. Development of a Master Plan of existing and proposed improvements to our street system, water system, public buildings and properties, electric lighting system, etc., including preparation of a land use map.
2. Adoption of a Capital Improvement Program for both short and long range.
3. Interior and exterior renovations of Cape End Manor and Town Hall.
4. Construction of boat landing facilities at MacMillan Parking Lot.
5. Installation of a new 4-inch to 6-inch water line with adequate insulation at MacMillan Wharf to permit use during twelve months of year and prevent freezeups.
6. Construction of first part of Holway Avenue Drainage System.
7. Major repairs to MacMillan Wharf fender system.
8. Reconstruction of Brown Street under Chapter 782 at no cost to the Town.
9. Reconstruction of Winthrop Street under Chapter 90 with State and County paying three-fourths of cost and Town one-fourth.
10. Replace, recondition, rezone and otherwise improve and renovate the antiquated, inefficient and deteriorated Town Hall heating system.
11. Conduct survey and report on Town water system by Whitman & Howard, Engineers.
12. Establishment of a municipal garage at old Vocational School building.
13. Adoption of a building code with minimum requirements and fee system.
14. Sponsor and obtain Federal Grants in connection with worthy projects to be voted by Town Meeting under Area Redevelopment Program or Accelerated Public Works Program.
15. Major improvements to Cemeteries including restoration of monuments.
16. Improve Zoning Laws.
17. Advance plans for Harbor of Refuge and Marina.
18. Establish a tree planting and replacement program.



Atlantic Coast Fisheries, One of our Largest Industries



This is a map showing area recently given to town by Commonwealth of Massachusetts under Chapter 782 of the Acts of 1962.

Copy of Act with description below.

### CHAPTER 701 — ACTS OF 1962

This is a copy of Acts of the 1962 Legislature. Conveying approximately 41 Acres of the Province Lands to the town for construction of Harbor of Refuge and Marina. Legislation was filed by the Town Manager in behalf of the town. Over 150 fishermen and others attended hearing at State House and supported the Legislation. Town Meeting had voted in favor of filing the bill.

THE COMMONWEALTH OF MASSACHUSETTS, acting by and through its Department of Public Works by virtue of the power and authority conferred by Chapter 701 of the Acts of 1962, and every other power and authority thereto enabling it, does hereby grant to the town of Provincetown, for use as a harbor of refuge and a marina, all its right, title and interest in a certain tract of land within the limits of the Province Lands, so called, in the town of Provincetown, and tidelands in said town, bounded and described as follows:—

Beginning at the Massachusetts State Highway bound on Commercial Street in said town at the Federal Breakwater, thence running and turning north fifty-two degrees, forty-two minutes, forty-one seconds west, two hundred eighty-six and 46/100 (286.46) feet; thence turning and running north forty-eight degrees, sixteen minutes, fifty-five sec-



onds west, ninety and 97/100 (90.97) feet; thence turning and running northwesterly in a curved line of radius eight hundred thirty (830.00) feet, and length of curve one hundred fifty-eight and 36/100 (158.36) feet; thence turning and running north thirty seven degrees, twenty-one minutes, no seconds west one hundred sixty-five and 69/100 (165.69) feet; thence turning and running northwesterly on a curved line with radius one thousand nine hundred seventy ((1970.00) feet and length of curve two hundred seventeen and 38/100 (217.38) feet; thence turning and running north forty-three degrees, forty minutes, twenty seconds west, fifty-seven and 30/100 (57.30) feet; thence turning and running northwesterly in a curved line with radius of four hundred eighty (480.00) feet and length of curve one hundred ninety-two and 37/100 (192.37) feet; thence turning and running north sixty-six degrees, thirty-eight minutes, five seconds west, three hundred sixty-five and 81/100 (365.81) feet; thence turning and running south sixteen degrees, fifty-seven minutes, three seconds west, one thousand twenty-three and 45/100 (1023.45) feet; thence turning and running south two degrees, one minute, ten seconds east five hundred (500) feet; thence turning and running north eighty-seven degrees, fifty-eight minutes, fifty seconds east, seven hundred (700) feet; thence turning and running south twenty-two degrees, thirty-nine minutes, thirteen seconds east, one thousand one hundred forty-four and 95/100 (1,144.95) feet; thence turning and running south eighty-two degrees, one minute, twelve seconds east, seven hundred thirty-eight and 55/100 (738.55) feet; thence turning and running north twelve degrees, one minute, ten seconds west, one hundred thirty-three and 02/100 (133.02) feet; thence turning and running north eighty-two degrees, one minute, twelve seconds west, sixty (60) feet; thence turning and running north twelve degrees, one minute, ten seconds west, one thousand five hundred sixty-six and 98/100 (1566.98) feet to the point of beginning. Containing approximately thirty and 7/10 (30.7) acres of Province Lands and approximately ten and 8/10 (10.8) acres of tidelands.

Should the grantee fail to use the above described land and tidelands for a harbor of refuge and a marina within ten years from the date of this conveyance, title thereto shall, on the tenth anniversary thereof, be transferred to and vest in the United States of America, and shall become part of the Cape Cod National Seashore and subject to all the conditions set forth in a deed from the Commonwealth of Massachusetts to said United States of America, pursuant to the authority conferred by Chapter 777 of the Acts of 1962, with respect to the conveyance of the balance of the Province Lands, to be recorded in the registry of deeds for Barnstable County.

This deed is intended to take effect as a sealed instrument.

IN WITNESS WHEREOF, the said Commonwealth of Massachusetts has caused these presents to be signed, acknowledged, and delivered in its name and behalf by Jack P. Ricciardi, Commissioner, George C. Toumpouras and Clarence S. Wilkinson, Associate Commissioners of the Department of Public Works, this second day of January, 1963.

COMMONWEALTH OF MASSACHUSETTS  
BY DEPARTMENT OF PUBLIC WORKS

/s/ Jack P. Ricciardi  
Commissioner

/s/ George C. Toumpouras  
Associate Commissioner

/s/ Clarence S. Wilkinson  
Associate Commissioner

COMMONWEALTH OF MASSACHUSETTS

SUFFOLK, ss.

Then personally appeared the above-named Jack P. Ricciardi, George C. Toumpouras and Clarence S. Wilkinson, Commissioner and Associate Commissioners respectively, of the Department of Public Works, and acknowledged the foregoing instrument to be in the free act and deed of the Commonwealth of Massachusetts, before me.

/s/ Thomas J. Crowley  
Notary Public

My commission expires: February 13, 1965

Approved as to form:

/s/ Anna Chopek  
Assistant Attorney General

Approved by Governor and Council: January 10, 1963

/s/ James R. Purdy



This is an airplane view of the site of the proposed Harbor of Refuge and Marina to be located west of the West End Breakwater and opposite the Moors Motel.

This project is necessary for the protection of our fishing fleet and to provide boat landing facilities for use of local residents and visiting vessels, yachts and boats that will help our economy.



# FACTS THAT PROVINCETOWN CITIZENS SHOULD KNOW

Year	Tax Rates	Taxable Valuations		Total
		Real	Personal	
1953	\$39.00	\$8,262,075	\$656,325	\$8,918,400
1954	34.00	8,269,300	655,415	8,918,400
1955	45.00	8,395,670	666,950	9,062,620
1956	50.00	9,215,080	671,740	9,886,820
1957	51.00	9,293,717	665,655	9,959,372
1958	55.00	9,370,564	667,315	10,037,879
1959	54.00	9,560,595	802,225	10,362,820
1960	56.00	9,769,050	842,850	10,611,900
1961	57.40	9,877,805	872,730	10,750,535
1962	63.00	9,946,200	868,835	10,815,035

Year	State Tax	County Tax
1955	\$934.96	\$44,841.00
1956	689.62	56,674.51
1957	1,531.23	71,621.62
1958	2,678.24	70,998.82
1959	2,795.48	74,735.61
1960	2,226.22	75,561.51
1961	3,171.69	81,432.79
1962	3,140.09	86,916.27

Year	Estimated Receipts		Free Cash
	Used in Computation of Tax Rates	Surplus Account	
1955	\$268,163.87	\$106,233.00	\$48,935.37
1956	278,308.76	120,261.49	58,462.25
1957	357,492.32	135,030.13	56,643.53
1958	360,369.63	155,050.63	79,268.73
1959	403,547.76	188,608.73	105,758.20
1960	396,461.07	176,794.16	104,759.93
1961	454,514.34	152,555.54	81,965.09
1962	462,495.95	158,099.98	81,572.25
1963		168,617.28	75,920.13

January 1963—Approximately \$1.00 is added to the tax rate by an expenditure of \$11,000.00

January 1963—The tax rate is decreased approximately \$1.00 by an increase of valuation of \$160,000.00 (assessed valuation).

## TOWN OF PROVINCETOWN RECEIPTS

Year	Income Tax	Corporation Tax	Water Department	Motor Vehicle & Vessel Excise	Parking Meter	Airport
1955	\$41,216.84	\$23,112.67	\$45,735.37	\$34,136.54	\$2,655.46	\$1,429.20
1956	31,161.79	27,352.67	62,858.18	34,758.84	2,864.56	1,200.00
1957	14,120.40	37,038.76	64,787.25	35,120.78	2,921.00	4,211.22
1958	48,746.09	29,472.67	65,203.12	44,119.24	2,548.89	2,188.78
1959	30,871.74	29,996.00	66,785.93	37,891.62	1,847.68	1,400.00
1960	46,927.66	30,368.06	84,994.32	36,553.64	1,725.00	1,400.00
1961	61,516.26	35,826.00	89,228.46	49,475.41	6,866.17	1,400.00
1962	55,296.82	35,826.00	88,239.19	56,436.61		1,196.00



**TOWN OF PROVINCETOWN  
RECEIPTS**

<b>Year</b>	<b>Income Tax</b>	<b>Corporation Tax</b>	<b>Water Department</b>	<b>Motor Vehicle &amp; Vessel Excise</b>	<b>Parking Meter</b>	<b>Airport</b>
1955	\$41,216.84	\$23,112.67	\$45,735.37	\$34,136.54	\$2,655.46	\$1,429.20
1956	31,161.79	27,352.67	62,858.18	34,758.84	2,864.56	1,200.00
1957	14,120.40	37,038.76	64,787.25	35,120.78	2,921.00	4,211.22
1958	48,746.09	29,472.67	65,203.12	44,119.24	2,548.89	2,188.78
1959	30,871.74	29,996.00	66,785.93	37,891.62	1,847.68	1,400.00
1960	46,927.66	30,368.06	84,994.32	36,553.64	1,725.00	1,400.00
1961	61,516.26	35,826.00	89,228.46	49,475.41	6,866.17	1,400.00
1962	55,296.82	35,826.00	88,239.19	56,436.61		1,196.00





Board of Assessors and Clerk to Board

Left to right: Manuel Raymond, Thomas Francis, Chairman, Robert Silva, John Corea, Clerk.

## REPORT OF ASSESSORS

### VALUATION OF ASSESSED ESTATE

January 1, 1962

Value of Assessed Personal Estate		
Stock in Trade	\$550,060.00	
Machinery	33,420.00	
Live Stock	920.00	
All other tangible Personal Prop.	284,435.00	
Total Value of Assessed Personal Property		\$868,835.00
Value of Assessed Real Estate		
Land, exclusive of buildings	\$2,321,062.00	
Buildings, exclusive of Land	7,625,138.00	
Total Value of Assessed Real Estate		\$9,946,200.00
Total Valuation of Assessed Estate		\$10,815,035.00
Total number of acres of Land assessed: 1,981		

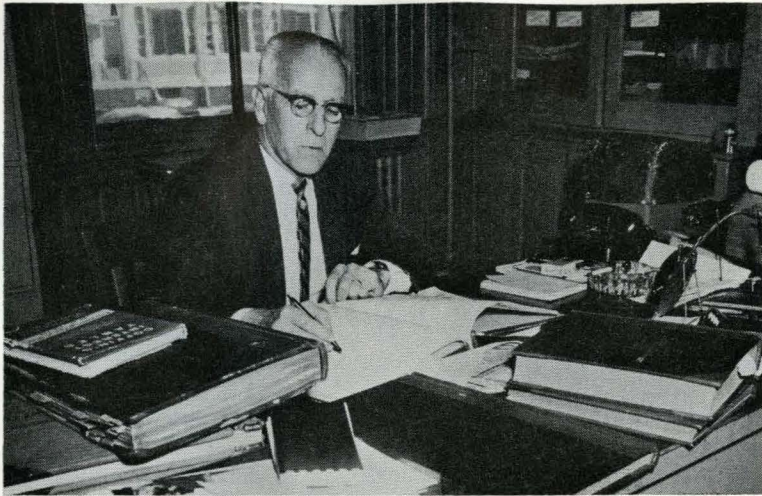
## 1962 TAX RATE COMPUTATION

Town Appropriations	\$1,108,441.40	
Deficit by abatements in excess of Overlays of prior years	269.20	
Legal Overdrafts	7,696.64	
State Assessments	13,092.45	
Overlay of current year	13,547.48	
County Assessments	86,916.27	
1961 Underestimates (col. 2 of cherry sheet)	3,429.74	
Gross Amount To Be Raised:		\$1,233,393.18
NON-TAX REVENUE		
Estimated Receipts	\$462,495.95	
Overestimates (col. 4-cherry sheet)	240.99	
Amounts voted to be taken from Available Funds	87,225.03	
Total Non-Tax Revenues		\$549,961.97
Total Amount To Be Raised by Tax on Polls, Real, and Personal Property		\$683,431.21
TOTAL TAX REVENUES		
Polls, 1,042 @ \$2.00	\$2,084.00	
Personal Property	54,736.61	
Real Estate	626,610.60	
Total Tax Revenue		\$683,431.21
Tax Rate: 1962—\$63.00 per thousand of assessed valuation.		

Respectfully submitted,

THOMAS A. FRANCIS, Chairman  
MANUEL V. RAYMOND, Member  
ROBERT F. SILVA, Member  
Board of Assessors





Town Treasurer—Collector Frank S. Bent performing his duties

## REPORT OF THE TOWN COLLECTOR AND TREASURER

During 1962 receipts totaling \$2,411,635.95 were received and disbursements for the year totaled \$1,697,772.82.

Cash on hand as per Treasurer's Cash Book as of December 31, 1962 \$713,864.13.

\$100,000.00 was borrowed in anticipation of revenue and this amount was paid on due date.

During 1962 we also borrowed money for the High School Loan. The breakdown is as follows:

Bonds	\$474,000.00	Premium on Bonds	\$607.62
Bonds	59,000.00	Int. Receipt on Bonds	1,745.40
Bonds	400.46		

These bonds were borrowed at an interest rate of 3.10% which is a very good rate.

A substantial amount of this money has been invested for profit until required for use.

### TRUST FUNDS

Cemetery Trust, Seamen's Savings Bank	\$87,960.43
Cemetery Income, Seamen's Savings Bank	23,889.01
Cemetery Trust, First National Bank	2,740.64
Cemetery Bonds at Par	12,000.00
Post War Fund	622.62
Benjamin Small Fund	6,447.63
Abbey Putnam Library Fund	159.48

As per Town Meeting vote, \$5,000.00 was transferred from Trust Fund Income to Town Cemetery.

FRANK S. BENT, Collector and Treasurer

## STATEMENT OF TAX COMMITMENTS

Year	Commitment	Collected	Abated	Outstanding	Refunds	Tax Title
			REAL ESTATE			
1962	\$627,621.75	\$549,661.80	\$9,744.52	\$38,608.55	\$393.12	
1961	58,292.89	38,964.87	3,293.55	16,445.75	411.28	
1960	14,167.00	9,983.35	16.80	1,360.56	32.51	\$2,838.80
			PERSONAL PROPERTY			
1962	\$55,076.81	\$51,875.12	\$315.85	\$2,470.89	\$85.05	
1961	1,924.05	1,193.45	309.96	420.64		
1960	519.58	511.18		8.40		
			POLLS			
1962	\$2,100.00	\$1,694.00	\$362.00	\$48.00	\$1.00	
1961	110.70	68.70	22.00	22.00	2.00	
			MOTOR EXCISE			
1962	\$58,241.43	\$47,214.90	\$4,178.97	\$7,987.38	\$1,139.82	
1961	10,132.31	8,348.92	1,676.37	493.34	386.32	
1960	2,055.86	977.93	756.44	341.59	20.10	
			VESSEL EXCISE			
1962	\$942.00	\$340.00	\$43.00	\$59.00		
1961						
1960	18.00		10.00	8.00		



# STATEMENT OF TAX COMMITMENTS

Year	Committment	Collected	Abated	Outstanding	Refunds	Tax Title
REAL ESTATE						
1962	\$627,621.75	\$549,661.80	\$9,744.52	\$68,608.55	\$393.12	
1961	58,292.89	38,964.87	3,293.55	16,445.75	411.28	
1960	14,167.00	9,983.35	16.80	1,360.56	32.51	\$2,838.80
PERSONAL PROPERTY						
1962	\$55,076.81	\$51,875.12	\$815.85	\$2,470.89	\$85.05	
1961	1,924.05	1,193.45	309.96	420.64		
1960	519.58	511.18		8.40		
POLLS						
1962	\$2,100.00	\$1,694.00	\$362.00	\$48.00	\$1.00	
1961	110.70	68.70	22.00	22.00	2.00	
MOTOR EXCISE						
1962	\$58,241.43	\$47,214.90	\$4,178.97	\$7,987.38	\$1,139.82	
1961	10,132.31	8,348.92	1,676.37	493.34	386.32	
1960	2,055.86	977.93	756.44	341.59	20.10	
VESSEL EXCISE						
1962	\$942.00	\$840.00	\$43.00	\$59.00		
1961						
1960	18.00		10.00	8.00		



# SALARIES PAID TO TOWN EMPLOYEES—1962

(including part time workers)

Name	Department	Salary
Adams, Harris,	Water Dept.	\$3,660.00
Alexander, Philip	Tree Warden	150.00
Alves, Mary	School	5,800.00
Andrews, Mary	Manor	1,587.72
Andrews, Virginia	School	681.00
Anthony Lucinda	School	732.00
Aresta, Frank	School	\$4,000.00
	Extra Janitor Duties & Truant Officer	300.00
Arthur, Dorothy	Manor	4,300.00
Atkins, Grace	Manor	1,608.88
Avallone, Antonette J.	Manor	654.50
Baker, Pearl	School	331.69
Beach, David R.	School	80.00
Bearse, Charles	School	7.50
Bedell, Clara	School	22.50
Bent, Frank S.	School	2,933.36
Bent, John T.	Treasurer—Collector	5,050.00
Berman, Anita	Police	4,060.00
Besse, Bruce A.	School	225.00
Bickers, Arthur,	School	36.00
Bollas, Michael M.	Teller	30.00
	School	\$4,000.00
	Extra Janitor Duties	185.00
Bronson, Calvin	School	4,185.00
Brooks, Joanne	School	99.00
Cabral, Joseph	School	13.00
Cabral, Lawrence, Sr.	Street	562.50
	Overtime	\$3,610.00
		241.36
Cabral, Lawrence, Jr.	Street	3,851.36
	Overtime	3,710.00
		270.00
Cabral, Ruth	School	3,980.00
Cadose, Catherine	School	849.00
Caires, Charles	School	4,800.00
Callary, Robert	School	12.00
Carreira, Francis	School	4,899.84
Carreiro, Ernest L., Jr.	Street	54.00
Carreiro, Frank	School	1,466.64
Chambers, William	Water	1,192.14
Christopher, Richard	School	5,050.73
	Police	\$3,880.00
	Spec. Police School	32.00
Cole, Elizabeth	Town Hall	3,912.00
Collinson, Ethel	School	45.00
Collinson, Frances	School	90.00
Collinson, Grace	Recreation	420.00
Cook, Grace	School	6,174.17
Cook, Josephine	Manor	10.37
Cordeiro, Mary C.	Teller	30.00
	Secretary	\$3,830.00
	Sec. Finance Committee	350.00
	Elections	10.00
		4,190.00

Name	Department	Salary
Corea, John C.	Clerk Assessors	3,830.00
Costa, Elizabeth	School	105.00
Costa, William J.	School	\$6,666.64
	Veterans Agent	1,000.00
Crawley, Clifton	Teller	7,666.64
Crawley, Warren	Police	40.00
	Spec. Police-School	\$3,880.00
		24.00
Creamer, Joseph M.	Water	3,904.00
	Overtime	\$4,560.00
		157.92
Crowell, Dorothy	School	4,717.92
Crowley, Joseph E.	Cemetery	72.00
	Overtime	\$3,450.00
		86.10
Dagle, Walter	School	3,536.10
	Recreation	\$4,300.00
		750.00
Dahill, Catherine	School	5,050.00
Dahill, Edward	School	330.00
Dale, Jerome	Manor and Library	6,766.72
Dall, Kathrina	Recreation	1,005.32
Davis, Helen M.	Planning & Zoning	150.00
	Finance Committee	\$130.00
		10.00
DeLotto, Natalie B.	Recreation	140.00
Dennis, Hilda	School	3,610.00
D'Entremont, Isabel	School	5,727.52
DeRiggs, Delphine C.	School	3,800.00
DeRiggs, Elizabeth L.	School	4,800.00
DeTonnancourt, Linda L.	School	5,500.00
Dunham, Earl	Manor	90.63
Dutra, Eva	School	22.00
Enos, Doris	School	5,576.67
Enos, Edward	Health	3,830.00
Enos, Mary	School	171.00
Felton, Mildred	Police	100.00
Ferreira, Genevieve	School	1,560.00
Ferreira, Rachel	Manor	2,614.53
Ferreira, Sandra	Manor	1,470.85
Fields, Fannie	Manor	190.47
Finch, Robert	School	3,000.00
Finkel, William	Recreation	75.00
Flores, Frank	Police	21.00
	Cemetery	\$4,110.00
	Civil Defense	500.00
	Overtime—Wharf, Street & Cemetery	481.65
Flores, Paul	Street	5,091.65
	Overtime	\$3,450.00
		155.00
Flores, Richard	Street	3,605.00
Francis, Edgar, Jr.	Cemetery	214.50
Francis, Frances D.	School	8.00
Francis, Joseph W.	School	5,250.00
Francis, Raymond Y.	Water	638.32
	Water	3,050.00



Name	Department	Salary
Francis, Thomas	Teller	\$30.00
	Registrar	100.00
	Assessor	500.00
		630.00
Garran, Mildred	Manor	152.00
Gaspa, George	School	195.00
Gaspar, Elizabeth M.	School	56.00
Gervais, Eugene	Police	2,081.00
Gillies, Maude L.	Manor	2,623.60
Gleason, Donald	Wiring Inspector	\$250.00
	Building Inspector	208.00
		458.00
Gonsalves, Fernando	Building Inspector	42.00
Gordon, William	Teller	10.00
Gutzier, Robert	Inspector	250.00
Harding, Frances	Manor	2,462.68
Harding, Joyce	Manor	2,653.00
Haymaker, Marion B.	Library	3,050.00
Heher, John	School	24.00
Henrique, Leah	School	56.00
Hiebert, Daniel	Manor Medical Director	1,236.00
Holmes, Kittredge	School	57.00
Jacobs, Mary	School	5,000.00
Janopolis, Carol	Manor	1,242.00
Jason, Anthony	Rubbish	3,450.00
Jason, Manuel, Jr.	Police	3,880.00
Jenkins, Estelle	School	4,063.72
Jennings, Richard	Teller	30.00
Joseph, Francis	Street	3.00
Kane, Thomas	School	5,499.00
Kenney, Burton	Teller	30.00
King, Mary	Manor	1,592.00
Knowlton, Kendall M.	School	6,166.72
Kolz, Anton, Jr.	School	5,451.64
Lane, Helen	School	5,200.00
Lawrence, Walter E.	Town Manager	9,000.00
Lema, Jessica	Library	82.50
Lema, John	Streets	55.50
Lewis, Joseph A.,	Health Agent	\$1,200.00
	Teller	30.00
		1,230.00
Lewis, Mary C.	School	6,266.64
Leyden, George F.	School	7,166.64
Lincoln, Mary	Manor	1,796.98
MacCallum, Don	Manor	750.00
McCaffrey, William J.	Town Clerk & Acc't	\$5,350.00
	Clerk, Selectmen	380.00
	Teller	10.00
	Registrar	100.00
		5,840.00
McDonald, Irving T.	School	1,391.00
McGinn, John	School	24.00
McKain, Amy	Welfare	4,140.00
Macomber, Eliot	School	62.00
Malchman, Arthur P.	School	6,866.64
Marshall, Francis H.	Police	5,130.00
Martin, Miriam,	Police Clerk	3,128.67

Name	Department	Salary
Martinez, Chris J.	Cemetery	93.00
Meads, James	Police	\$3,880.00
	Spec. Police-School	56.00
		3,936.00
Medeiros, Amelia,	School	624.00
Medeiros, Arthur	Water	\$3,610.00
	Overtime	75.69
		3,685.69
Medeiros, Kathleen J.	School	\$6,200.00
	Adult Class	63.00
		6,263.00
Merrill, Annette	School	576.00
Mitchell, Josephine	Teller	20.00
Moore, Munro	Recreation	3,165.90
Motta, Carmen	Civil Defense	105.00
Motta, Etelvina R.	School	\$1,740.00
	Extra Services	25.00
		1,765.00
Motto, Veronica	Manor	2,896.25
Mulholland, Richard	School	45.00
Murphy, David	School	7,666.72
Nelson, Katharine T.	Manor	1,610.88
Nicholson, Jeannette	Manor	20.74
O'Connor, John	School	1,466.64
O'Donnell, Katherine	Manor	1,485.24
O'Donnell, Marian	Clerk	\$2,510.00
	Clerk—Selectmen	20.00
	Shellfish	15.00
		2,545.00
Oliver, Rosina	School	1,425.00
Oventhal, Gerta	Recreation	50.00
Packett, Francis	Street	\$3,450.00
	Overtime	261.73
		3,711.73
Padelford, Barbara	Manor	1,235.25
Parr, James W.	School	387.00
Pasiuk, Adolph	School	3,133.36
Patrick, John	Teller	30.00
Patrick, Natalie	Library	3,010.10
Pena, Carlo	School	12.00
Pena, Manuel	School	87.00
Penney, Elizabeth J.	Manor	1,696.00
Perry, Frank S.	Street	\$4,560.00
	Overtime	18.84
		4,578.84
Perry, Madeline	School	5,000.00
Perry, Peter	Street	\$4,110.00
	Overtime & Wharf	513.53
		4,623.53
Perry, Robert A.	Rubbish	3,610.00
Perry, Robert K.	Rubbish	\$3,450.00
	Overtime & Animal Burials	42.12
		3,492.12
Perry, Thomas F.	Medical Director Manor	549.99
Peters, Edith L.	School	2,100.00
Peters, Eugene	Street	4.50
Peters, Frances	Clerk Welfare	3,420.00
Phillips, Thomas	School	40.00



Name	Department	Salary
Pierce, Clarence	Animal Insp. & Dog Off.	\$87.50
	Keeper of Lockup	187.50
		275.00
Pierce, Elroy	Rubbish	3,464.94
Pierce, Helen C.	School	3,870.00
Pirnie, Neil	School	30.00
Rabesa, Louis	School	102.50
Raymond, Manuel	Assessor	500.00
Reis, Alice	Manor	4,629.78
Reis, Augustus	Teller	10.00
Reis, Lewis	Police	22.50
Rich, Mabel,	School	1,500.00
Rivard, Herman	Wiring Inspector	250.00
Roche, William	School	6,000.00
Roderick, Arthur D.	Police	368.75
Roderick, Joanne	Manor	1,120.00
Roderick, Susan P.	Manor	735.01
Rogers, Irving S.	Welfare	4,980.00
Rogers, Jesse D.	Manor	\$3,502.07
	Teller	10.00
		3,512.07
Rogers, Mary A.	School	5,800.00
Rogers, Mildred	Health	3,450.00
Rogers, Phebe S.	School	5,466.64
Rose, Lois	Manor	406.00
Rosenthal, Norman	School	3,400.00
Rowe, Mary D.	School	5,266.72
Roza, Marjorie	School	4,766.64
Ryan, Joseph	School	75.00
Santos, Bernard	Water	\$3,300.00
	Overtime	55.20
		3,355.20
Santos, Edmund	Street	\$3,610.00
	Overtime	210.38
		3,820.38
Santos, Helen	School	224.00
Santos, James	School	4,100.00
Santos, Jerry	Cemetery	36.00
Santos, Manuel, Jr.	Cemetery & Street	415.50
Santos, Richard M.	School	5,866.72
Sants, James A.	School	4,000.00
Sawyer, Carl	Street	\$3,450.00
	Overtime	176.14
		3,626.14
Segura, Jeannette	School	63.00
Shaw, Frederick, Jr.	School	3,650.00
Silva, Arthur B.	Wharfinger	\$3,018.75
	Sealer of Wgts. & Meas.	150.00
		3,168.75
Silva, Elmer I.	School	2,166.64
Silva, Emily	Library	900.00
Silva, George J.	Beaches	250.00
Silva, Irene	School	6,200.00
Silva, Julia	Manor	1,802.97
Silva, Mary L.	Zoning Board	50.00
Silva, Robert	Assessor	500.00

Name	Department	Salary
Silva, Warren	Registrar	\$100.00
	Teller	30.00
		130.00
Smith, Edward	Water	477.78
Smith, Joseph	Water	4,060.00
Snader, Arthur P.	Town Crier	750.00
Snow, Oscar	Wharf	12.00
Snow, Hannah	Town Hall	630.00
Souza, Anthony	Teller	40.00
Souza, Flora	School	8.00
Souza, Robert	Town Hall	\$3,952.77
	School—Wharf	61.50
		4,014.27
St. Amand, George F.	Police	\$4,360.00
	Parking Meters	344.75
		4,704.75
St. Amand, Mary E.	Clerk	3,110.00
Steele, Dorothy	Manor	2,679.79
Steele, Francis	Moderator	\$50.00
	Teller	30.00
		80.00
Stillings, Mabel	Registrar	\$100.00
	Teller	30.00
		130.00
Sylvester, Myrtle	Manor	2,664.35
Sylvia, Helen M.	School	6,566.64
Terry, Mary L.	Manor	2,751.77
Thompson, Grace	Teller	20.00
Travers, Anthony	Welfare	4,140.00
Veara, Frank	Police	\$4,060.00
	Spec. Police	16.00
		4,076.00
Ventura, Joseph	Shellfish	3,080.00
Wager, Beatrice	School	2,100.00
Welsh, Beatrice M.	School	2,300.00
Westover, Donald	Animal Inspector	12.50
Wilson, Ruth	School	\$2,300.00
	Extra Duties	30.00
		2,330.00
White, Rachel	Recreation	420.00
Woods, Vilena	Teller	10.00
Zawalick Barbara	Civil Defense	20.50
Zawalick, Raymond	Civil Defense	4,000.00



## FIRE DEPARTMENT PAYROLL — 1962

Cook, Wilbur	\$1,700.00	Sawyer, Carl	100.00
Roderick, James	1,300.00	Cook, Norman	100.00
Andrews, Joseph	300.00	Rose, Alden	100.00
Carreiro, Frank	300.00	Perry, Robert	100.00
Pierce, William	300.00	Steele, Alden	100.00
Rivard, Herman	300.00	Dalpe, Peter	74.97
Costa, Warren	425.00	Stranger, Burt	25.03
Volton, Frank	200.00	Costa, William	100.00
Meads, John	150.00	Henrique, John	100.00
O'Donnell, John	100.00	Stevens, Joseph	250.00
Aresta, Manuel	100.00	Edwards, John, Jr.	200.00
Roderick, Joseph	100.00	Oliver, Franklin	200.00
Fields, William	8.33	Alves, Anthony	150.00
Souza, Anthony	83.34	Cabral, Lawrence, Jr.	300.00
White, Ronald	100.00	Santos, Anthony	100.00
Merrill, Raphael	100.00	Cabral, Lawrence	100.00
Crawley, Joseph	100.00	Henrique, Frank	100.00
Travato, Joseph	100.00	Dutra, Antone	100.00
Aresta, Frank	250.00	Santos, Paul	100.00
Meads, Lawrence	91.67	Cabral, William	100.00
Brown, Manuel	200.00	Jason, Manuel	100.00
Ferreira, Jesse	150.00	Rev. Lane, Gilman	100.00
Pereira, Antone	83.34	Chapman, Carl, Jr.	100.00
Santos, Bernard	16.66	Alexander, John	200.00
Santos, Edmund	100.00	Stark, Frank	150.00
Perry, Robert	100.00	Crave, John	250.00
Ferreira, Gordon	250.00	Alexander, Philip	100.00
Davis, Beaty	100.00	Alexander, Warren	100.00
Roderick, Richard	100.00	Jason, John, Jr.	100.00
Martin, Manuel	100.00	Perry, Joseph	100.00
Santos, Manuel	100.00	Silva, Louis	100.00
Flores, Frank	100.00	Silva, Clement	100.00
Morris, Leo	150.00	Turner, Thomas	100.00
Meads, James	200.00	Valentine, Francis	100.00
White, Robert	150.00	Dutra, Joseph	200.00
		\$12,408.34	

### UNPAID BOARDS, COMMITTEES AND COMMISSIONS

Airport Commission	Motta Memorial Field
Appeals, Zoning Board of	Commission
Art Commission	Personnel Appeal Board
Finance Committee	Planning Board
Health, Board of	Recreation Commission
Historical Monuments and	School Building Committee
Markers Committee	School Committee
Library, Trustees of	Selectmen, Board of
MacMillan Wharf Committee	Shellfish Committee
	Veterans Graves Committee



Board of Fire Engineers in Active Session

Left to right: Joseph Andrews, Frank Carreiro, Wilbur Cook, Chief, Herman Rivard, William Pierce, James Roderick, (Warren Costa, not present at time of this picture.)

## REPORT OF THE FIRE DEPARTMENT AND BOARD OF FIRE ENGINEERS

To the Honorable Town Manager, Board of Selectmen, and Citizens of the Town of Provincetown.

I hereby submit the annual report of the Provincetown Fire Department for the year ending December 31, 1962.

There were a total of 47 fire calls:

17 Silent Runs called by phone  
30 Runs called by siren

—  
47 Total

14 Dwellings	1 Motel
11 Automobiles	2 Pole
5 Dump	2 Pier
5 Woods—grass	2 Fish Processing Plants
3 Laundry	1 False Alarm
1 Hotel	

Major Fire losses for the year were:

Monument Fish Processing Plant  
Mrs. Marion Roy property  
Chateau Motel  
Salt Water Fisheries

Though Fire Loss was great due to the large fire of the above mentioned, Provincetown still kept fires to only 47 runs.



The following, are various participations of the Fire Department:

Participated in Civil Defense Drills.

Engineers, officers and men attended Fire Training School in Hyannis, the classes and drills attended were arson, pumps, ventilation, flammable liquid fires, breathing apparatus, ladders etc.

The Chief and Deputy attended a course in Industrial Safety and Advanced First Aid at Baltimore, Maryland. This course was of one week duration sponsored by the American Red Cross.

Inspected quarterly the Cape End Manor and Hatchway Rest Homes.

Conducted periodic drills at all schools.

Demonstrated all types extinguishers to pupils in grade 6, after demonstration, allowed pupils to handle and use extinguishers themselves, also demonstrated what a pumper does from start to finish at a fire, actual demonstration with fire engine was shown.

Mobile radios in all fire apparatus, one base radio in Town Hall basement, and three Walkie Talkies purchased by the Town with Fifty percent to be reimbursed by Civilian Defense, have been installed and already as few citizens have seen, are very valuable in making our department more efficient.

The new Fire Truck is in service replacing Pumper No. 2 at Court Street. It has a 750 gallon per minute multi-stage centrifugal pump mounted midship. The fire fighting features are too numerous to mention here. We urge all citizens to watch for future demonstrations that will be shown in warmer weather.

Visits to 184 houses were made by Fire Inspectors. Violations were found and corrected. A total of \$141.50 for gas and oil permits was turned into the Town Treasury.

Most all public buildings were checked for flammable decorations and fire extinguishers.

Washed gasoline at automobile accident.

Numerous calls for flare up of the Town Dump.

Engineer Andrews built a model pump of our fire trucks to be used in our class demonstrations, also Andrews with Firemen replaced the pump in Pumper #1 with the spare pump we have to use in an emergency. Pumper #1 pump has been overhauled and now is in storage to use whenever needed in any other engine.

Engineer Carreiro made a nozzle that will throw a water curtain between buildings to protect exposure without endangering men to stand by nozzle.

Engineers were with men from the underwriters in conducting tests of hydrants on Aug. 29, 1962 also went through entire department procedure and equipment with underwriters. The underwriters report will be sent to Town Hall soon as possible. As you know our water system needs attention, Mr. Anderson and Mr. Hays told me on a flow test in mid-summer that our water was low. If a conflagration came, then we could never get the water and pressure to combat the conflagration. As you probably know some of our fire-mains are much too small for fire fighting. We urge steps be taken to rectify bad situations that exist in our water system.

We wish to call attention, that for years we have been plagued with sirens freezing. We have had the operators to rely on to call firemen when sirens wouldn't sound. In the cold crisis, we had on December 31, 1962, we had a fire and a lot of men could not respond as they knew of no fire as the whole center area was dead because the siren was frozen. We recommend putting air horns on the Town Hall roof this year to replace the present siren. This will insure us at least an alarm will sound when a fire call comes to the dispatcher. Provincetown will be going dial shortly and our right hand which is the telephone operators won't be there so we must act now to protect our lives and our homes.

Johnson Street Fire Station should be completed in 1963. We agree to renovate and repair the station in a two year



NEW PUMPER (2)



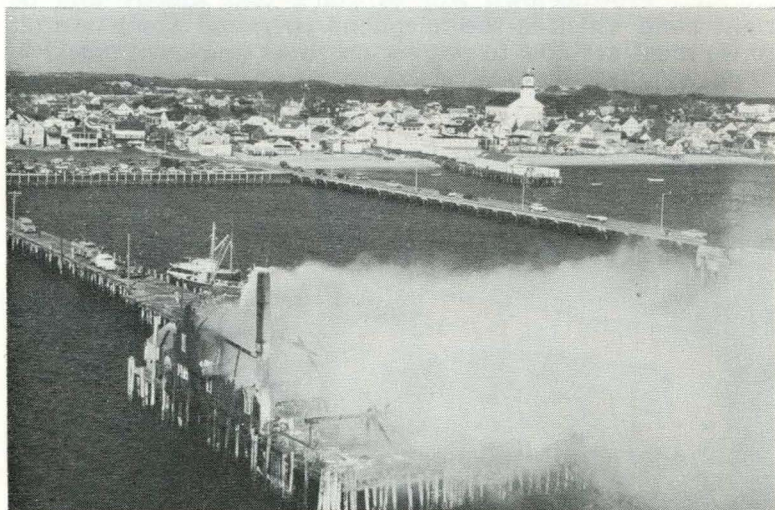
plan. The Rescue Truck is now stationed in the new addition that was installed this year.

In conclusion, we wish to express our thanks to the Town Manager, Board of Selectmen, Members of the Fire Department, the telephone operators, Citizens of Provincetown and all Town Officials. It's with your help that we have a tip-top Fire Department and very few alarms in 1962.

Respectfully submitted,

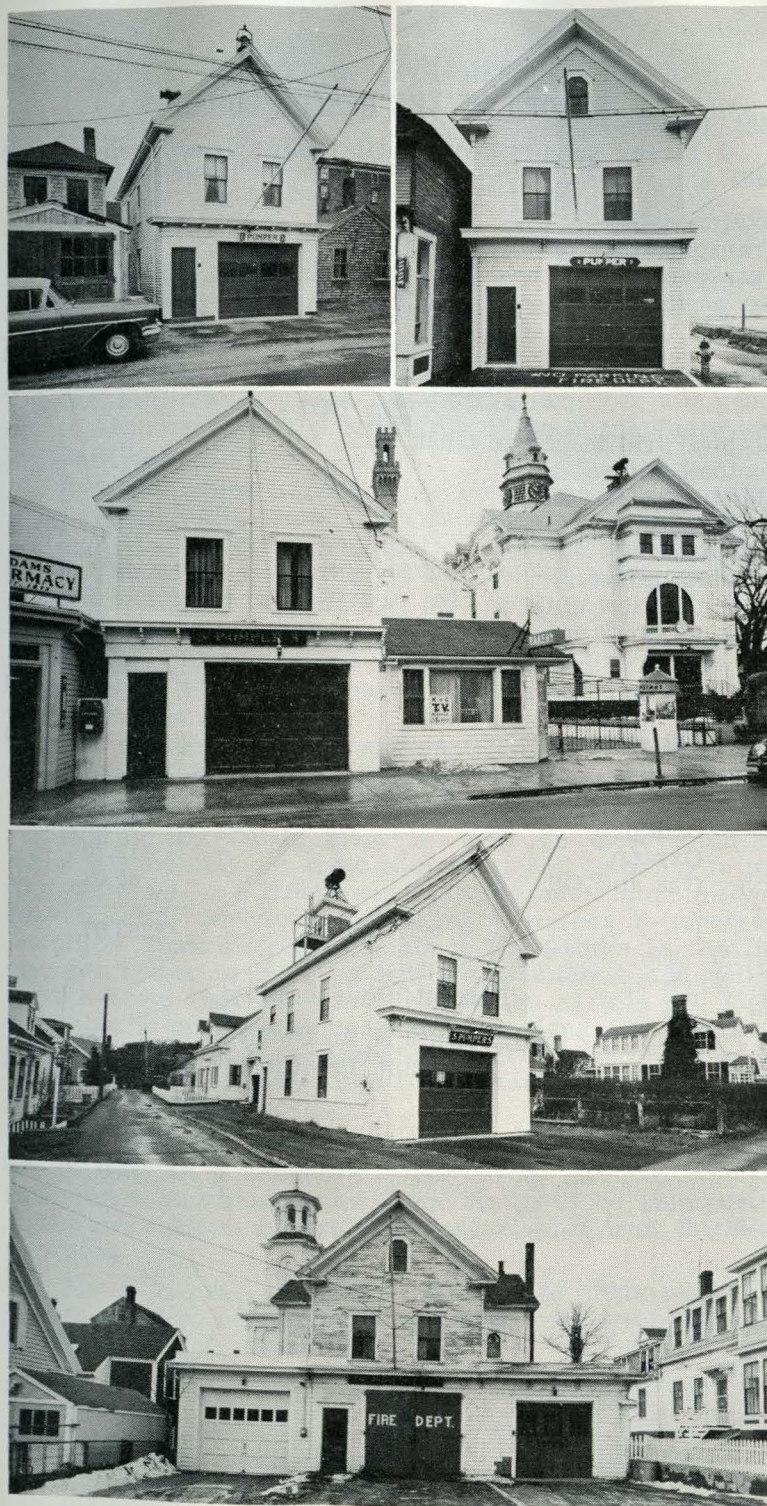
WILBUR M. COOK, Chief  
JAMES J. RODERICK, Dep. Chief  
JOSEPH ANDREWS  
WARREN COSTA  
H. H. RIVARD  
WILLIAM PIERCE  
F. CARREIRO

Board of Fire Engineers



Airplane view of total loss by fire of Monument Fish Co. Inc. buildings on Monument Fish Pier January 16, 1962. Loss of jobs for 15 men and loss of major fishing business. A \$100,00.00 loss.

## THE TOWN'S FIVE FIRE STATIONS





## REPORT OF THE RESCUE SQUAD

I hereby submit my annual Rescue Squad reports for 1962.

Oxygen calls	57
Transportation of injured to the doctors	44
Transportation of aged and sick to Cape End Manor	11
Car accidents	4
	<hr/>
	116

### EXTRA DUTY

Hospital trip in rescue truck	1
Football games	5
Blessing of the Fleet	1
Horse show	1
Ship ashore	1
Possible drowning	1
Search for lost child	1
First aid to fireman	2
	<hr/>
	13

Total calls answered 129

### EXPENSE

Laundry	\$30.85
Oxygen	112.70
Gas and Oil	80.02
	<hr/>
	\$223.57

Respectfully submitted,

JOSEPH A. DUTRA,  
Capt. Provincetown Rescue Squad

## REPORT OF CIVIL DEFENSE

December 31, 1962

Walter E. Lawrence, Town Manager  
Provincetown, Massachusetts

Dear Sir,

I wish to submit my report as Civil Defense Director for the Town of Provincetown for the year ending 1962.

This has been a very active year for Civil Defense, what with the holdings of classes, lectures and my attendance at numerous meetings and much office work was needed, to keep up with the standards of both the State and Federal Governments.

So far only one hurricane became a threat to Provincetown and that was Daisy. Our C.D. office was on alert from midnight to six-thirty A.M. and we secured shortly thereafter. The winds reached a velocity of 75 miles per hour, but the hurricane went out to sea.

First Aid Classes were conducted under the supervision of Captain Joseph Dutra of the Provincetown Rescue Squad. There were fifteen students in attendance for First Aid Beginners Course and there were eight of these students that went on to the Advanced Course. The Advanced students received their Aid to the Injured certificates from the Hyannis Red Cross Chapter.

During the Cuban crisis we were on alert stand-by, which meant that our radio equipment had to be up to par and were we in a predicament as the outer antenna was broken, also, the mast and wires were not in operable condition. Immediately I contacted Mr. George St. Amand and his helper to install a new mast, antenna and wiring on the Town Hall Roof upon completion of this job, I am now able to operate the radio every Monday and Thursday of the week. This radio operation is done under the supervision of Walter Harding and is in accordance with the rest of the Civil Defense Units.

My First Aid Group was on standby alert and could be on duty in a moment's notice. Food, Medical Supplies, Emergency Drinking Water were ready to be transported to the five shelters at once. These shelters are Army Engineer approved.

Plans to evacuate school children to their respective homes could be accomplished as I had forty station wagons at my immediate disposal.



Our Civil Defense office was open every night with a standby ready to do whatever we could on a voluntary basis and yet some of our citizens laugh at them.

Our Advanced First Aid Group again gave up their time to attend Medi-Self Help Classes in Bridgewater, Mass. and have passed the tests which gives them Instructors classification. These girls are ready to instruct groups either at home, lodge meetings or any other available quarters, who are willing to learn Medi-Self Help which is a very advantageous program, which can be used at home to save the lives of some one near and dear to them. These instructors are equipped with movie projectors, screen and film and all forms of literature to make this an interesting program to persons attending these meetings.

I, personally, have attended many meetings in regard to Surplus Property, Reimbursements and Fall-Out. The largest meeting that I had the opportunity to attend was held at the John Hancock Building in Boston, Mass., and along with a great many other Directors, had the pleasure of being escorted throughout the underground Fall-Out Shelter that this building has to offer its employees.

At the present time, Provincetown has the honor of being classified #1 with Priority For An Emergency Ambulance to be used by the First-Aid Group in case of any disaster.

The Army Engineers say that we need portable shutters for all our five shelters also, air breathing equipment and a storage locker to store Food, Drinking Water and Medical Supplies.

At the present time, our Local Civil Defense Unit comprises of one hundred and sixty-four (164) personnel, including Radio Operators, Office Clerks, First Aid Workers, Registration and Canteen Workers, Public Utilities, Transportation, Welfare, Health, Police and Fire Workers and men that are being trained for Radio-active Work.

I am looking forward to the future and a bigger and better Civil Defense Unit for the coming year of 1963.

Respectfully submitted,

FRANK FLORES,  
Civil Defense Director



Provincetown Police Department, front row, left to right: George St. Amand, Sergeant, Francis Marshall, Chief, Miriam Martin, Dispatcher, Frank Veara, Manuel Jason.

Second row, left to right: John Bent, Richard Christopher, James Meads, Warren Crawley, Arthur Roderick.

## REPORT OF THE POLICE DEPARTMENT

January 1, 1963

Mr. Walter E. Lawrence  
Town Manager  
Town of Provincetown

Dear Sir:

Enclosed you will find my report for the year ending December 31, 1962:

We are particularly gratified to direct your attention to the high percentage of crimes cleared by arrest coupled with the low traffic accident rate which the Department achieved during the year.

You will observe that during the year of 1962, we kept well within our budget and for the year of 1963, we contemplate a slight increase for additional summer help.

We are not contemplating a large outlay for the year of 1963, except with the cooperation of our citizens, we hope to increase the salary schedule so that we may continue to keep our department on a professional status.



We wish to express our appreciation to you, the Board of Selectmen, the Finance Committee and the citizens of the Town for their cooperation and support during the year of 1962.

Sincerely,

FRANCIS H. MARSHALL,  
Chief of Police

### CRIMES PROSECUTED

	Male	Female	Total
Forcible Rape	1		1
Robbery	1		1
Assault with a dangerous weapon	1		1
Larceny	8	1	9
Auto Theft	2		2
Assault and Battery	5		5
Forgery and Counterfeiting	2		2
Embezzlement and Fraud	1		1
Weapons, carrying, possessing, etc.	1		1
Sex Offenses	8		8
Offenses against family and children	6		6
Narcotic Drug Laws	2		2
Liquor Laws	3		3
Drunkenness	172	5	177
Disorderly Conduct	19		19
Vagrancy	14	1	15
Driving while intoxicated	14	6	20
Traffic and Motor Vehicle Laws	32	3	35
All Other Offenses	47	1	48
Total	339	17	356

### SUMMONSES

Annoying and Accosting	1		1
Assault and Battery	2		2
Malicious Destruction of Property		1	1
Violation Narcotic Drug Laws		1	1
Total	3	2	5
Arrests for Other Departments			5
Summonses Served for Other Departments			43
Citizens' Complaints Investigated			121
Closed Property Checks			960
Parking Tickets Issued			878
Courtesy Tags Issued			385
Meter Violation Tickets Issued			370
Insane Commitments			2
Disturbances Suppressed			252

### TRAFFIC ENFORCEMENT

#### No Fix Ticket System

#### Summonses:

Speeding	39
Operating Unregistered Motor Vehicle	4
Operating Uninsured Motor Vehicle	5
License Restriction Code	2
Failure to have Motor Vehicle Inspected	6
Passing When View Obstructed	4
Operating to Endanger	13
Hit & Run Property Damage	2
Operating Under the Influence	2
Failure to Stop for Police Officer	1
Operating Against a One Way Street	2
Operating Without a License	3
	83

#### Warnings:

Illegal Use of Spotlight	1
Speeding	78
Passing When View Obstructed	8
Operating Against Red Light	2
Overloaded Vehicle	1
Failure to have license and registration in possession	3
	93

The following is the Accident Report through the year ending December 31:

	1960	1961	1962
Accidents	85	78	50
Vehicles	137	121	85
Injuries	36	38	29
Fatalities	2	0	0

Respectfully submitted,

FRANCIS H. MARSHALL,  
Chief of Police



## REPORT OF THE THREE CONSTABLES

Town of Provincetown:

As Constable the following is my report.

I assisted tourists in giving directions, directed traffic on Town wharf and in the Town Sq., helped out at fires, and assisted the police in other matters.

Respectfully submitted,  
WILLIAM FINKEL, Constable

To the Honorable Board of Selectmen and Town Manager:  
Mr. Walter E. Lawrence.

I hereby submit my annual report for the year ending December 31, 1962.

I posted the annual Town Warrant around town for the Town Meeting and election of officers for 1962.

I directed traffic many times during the summer when conditions became congested, I also warned many motorists for Violation of the town's speed laws, all violators were local residents who do not respect the law. I also did night duty during Halloween. I wish we Constables would get a little cooperation from our police department who seem to forget that a Constable has as much power and sometimes a bit more than they have. One police officer was very nasty to me last summer because I was directing traffic, a duty that I have a right to.

Respectfully submitted,  
FRANK A. SOUSA, Constable

3 Conant Street  
Provincetown, Mass.

The following is my report of my activities as one of the Constables of Provincetown.

My work as Constable this year was chiefly devoted to the easing of traffic jams, keeping entrance and exit to Town pier free at all times for the easy flow of traffic. Helping visitors find an appropriate parking place was almost a daily ritual, I realize how difficult and confusing it is for tourists to quickly find a proper parking space, in crowded traffic conditions such as we have in the summer. However conditions were much better last summer due to the opening of the new parking space. I always tried to be courteous with all visitors giving them all the information they sought. I admonished would-be speedsters and firmly stated our speed limit on the main streets. Most of them were very courteous and stated they had not realized the speed at which they were travelling.

Another of my duties was to post warrants for the Town Meetings, Elections, etc.

Respectfully submitted,  
JOSEPH A. ROGERS, Constable



Seated—Irving S. Rogers, Welfare Director, Frances Peters, Clerk,  
Standing—Anthony V. Travers and Amy McKain, Social Workers.

## REPORT OF THE WELFARE DEPARTMENT

Although this is only my eleventh annual report as Director of Public Welfare, it is my twenty-second consecutive report as a Town Officer and employee.

We are pleased to report that this is the second consecutive year wherein we did not have to seek additional appropriations either by a transfer from the Reserve Fund or through the medium of a special Town Meeting. It is also gratifying to be able to report that our total expenditures were approximately \$14,787.31 less than our budget estimates. At the end of the fiscal year we still have U.S. Grants on hand in the amount of \$21,000.00. This sum will carry over into 1963 and be used to meet current expenditures, reducing our net town appropriation request by that amount.

We sincerely hope that the ensuing fiscal year may be as productive but honestly believe that for this department expenditures have levelled off and will not show any large decreases in the future. The new M.A.A. (Kerr-Mills Act) expenditures for medical care were \$65,745.72. Old Age Assistance medical care costs \$13,953.70, A.D.C., \$1,818.19, D.A., \$7,462.61 and G.R., \$931.94. This is a total of \$89,912.16 just for medical items, which range from a bottle of inexpensive aspirin tablets to complete hospital care in some of the best acute hospitals, including surgeons' fees, etc. Our local public medical institution Cape End Manor received the same as a fully aided case. They require just as much \$52,374.05 of this total which is approximately 72% of the annual receipts for the Manor. Total disbursements for pub-



lic assistance pay rolls, including the medical costs, were \$194,114.19.

We here in this bureau operate with two basic principles as our guide:

(1) To provide to all our clients and to any other town residents the best social services and medical services possible and

(2) to provide them at the lowest possible cost at the highest possible quality and in whatever quantity needed.

Because of the economic history of the town we have a high case load (132) in relation to our population, with approximately 3½% receiving assistance. Seasonal employment, low Social Security benefits caused by low wage scales and the lack of any industrial facilities are a combination which create borderline assistance cases. Though many of these cases receive a very small grant or are eligible for medical assistance only they are included in the case count the same as a fully aided case. They require just as much, and some times more, services from the workers than a fully aided case. (This is what the Town Manager recognizes and is one of the basic reasons why he is able to get approval for the Area Redevelopment projects.)

Contrary to what most taxpayers believe we do not just dole out their hard earned money in slips for food and fuel, nor do we operate a "give-away" program. All expenditures are made with sound reasoning and under rigidly controlled conditions within a State Standard Budget schedule. No funds are ever disbursed without an authorization signed by the worker and countersigned by the Director and then only after each item is verified. These are later checked by Federal and State Auditors and Field Representatives. We are the most investigated department in town and receive additional spot checks and investigations which the other departments do not get.

The two social workers have made a total of 1151 house visits this year. Following each visit the worker reviews all the factors in each case, checks ability of relatives to assist, investigates personal property, insurance policies, Social Security, medical needs and current medicines being used. May have to contact either the school, physician, hospital, probation officer, employer, private charity, church or other service, to follow up needed services to help the client. Thus, the house visits are not cup-of-tea-visits but in addition to their psychological value, particularly to older or lonely people, they give the needy the feeling that someone is actually interested in them. Each case has different needs and people being what they are, the problems are so complicated that special skills on the part of the social workers are required. Starting January 9, 1963, three of this staff began attending eight consecutive seminars, at Yarmouth, as additional training for a more comprehensive understanding into

the new family service program required at the Federal level. Besides the routine case work, social workers must be able to co-ordinate all the community resources to help the client and often must know what outside community or private resources are needed and where the right services can be obtained. This alone can be a time-consuming but most important factor in rehabilitation attempts. Helping the client to make the best possible adjustment requires patience, tolerance and experience. Getting older people to continue and follow-up medical treatment is a chore in itself. Working with young parents with plans for partial self-support in seasonal jobs require considerable finesse. Such jobs restore self-respect and pride in their own ability to support the family. In addition they add to such employed persons Social Security benefits, provide eligibility for unemployment benefits and increase their chance for future and continuing employment.

From time to time, though we have distributed many informational pamphlets to local organizations and other key persons, we find the general public unaware of the basic principles or benefits of public assistance. Public assistance grants cover any possible situation: temporary aid, medical only, or a combination of financial and medical aid. We therefore feel that this informational chart may be helpful, particularly for persons requiring medical treatment or expensive hospitalization.

The O.A.A. Recovery account balance is \$5,124.82 which will soon be apportioned by State audit and credited to the Federal, State and Town accounts to be used in the 1963 fiscal year. We are at present in the process of recovering \$10,836.75 from seven other liens. There are 59 old age liens still on file at the Barnstable Registry of Deeds, some against life tenancies only and not recoverable. Those in a joint tenancy are also non-recoverable and some will have "interest" in real estate less than the "exempted \$1,500.00 allowed."

The staff wishes to acknowledge again our sincere appreciation for the splendid support and cooperation received from the various town departments, numerous local organizations, individual citizens, local businesses, private charities and court officials. Public assistance is of great importance and concern to everyone as the possibility exists that today's severest critics may well be tomorrow's neediest clients, particularly in the medical area where acute, long-term illnesses can wipe out the savings of a lifetime in a ridiculously short period.

Respectfully submitted,

IRVING S. ROGERS,  
Director



Category	Law	Age	Residence Requirement	Real Estate	Personal Property	Insurance	Resources	Children	Financial	Basic Eligibility Factors
Old Age Asst.	Ch. 118A	65	1 yr.	Lien	\$500	Not over \$1000 cash value or assignment	Deducted from needs	Liable Sect. 2A	Town of Settlement	Income below needs
Medical Asst. for the Aged	Ch. 781 Acts 1960 Extended Ch. 118A	65	Town of actual residence	Possible recovery Sect. 4A	Single \$2000 Husband \$2000 Wife \$3000 jointly	Unlimited	Single \$150 mo. Husband \$150 mo. Wife \$225 jointly	Liable Sect. 30	Town of actual residence	Medical needs only
Aid to Dependent Children	Ch. 118	Up to 18	1 yr. in State		\$300	Max. \$1000; not over \$500 each individual	Deducted from needs	Liable	Town of actual residence	Unemployment Incapacitation Divorce Illegitimacy Hardship (armed services)
Disability Asst.	Ch. 118D	18 to 65	1 yr. in State	Agreement to lien	\$500	\$500	Deducted from needs	Liable Sect. 8	Town of residence at application	Permanently and totally disabled
General Relief	Ch. 117	Any	None	Recovery under Sect. 5	\$150 if not insured	\$300	Deducted from needs	Liable; also all blood relatives (Sect. 5)	Town of Settlement or State	Incapacitation Unemployment Indigence Psychosis Burial

Full medical coverage in all five categories.



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Full medical coverage in all five categories.

## REPORT OF THE LOWER CAPE AMBULANCE ASSOCIATION, INC.

Report of the Treasurer of the Lower Cape Ambulance Association for 1962.

Balance on hand December 15, 1961 \$966.96

### RECEIPTS

Town of Provincetown	\$3,000.00	
Town of Truro	1,560.00	
Town of Wellfleet	2,640.00	
Services and donations	1,274.04	
		<u>\$8,474.04</u>
Total Receipts		<u>\$9,441.00</u>

### EXPENDITURES

Gas and Oil	\$595.00	
Drivers	3,064.00	
Upkeep and Repairs	436.86	
Equipment	157.89	
Laundry	38.92	
Meals	76.70	
Insurance	597.46	
Social Security Taxes	188.04	
Miscellaneous	149.35	
		<u>\$5,304.02</u>
Total Expenditures		<u>3,200.00</u>
Transferred to Replacement fund		936.98
Balance on hand December 15, 1962		<u>\$9,441.00</u>

### REPLACEMENT FUND

Balance on hand December 15, 1962		\$5,223.99
On deposit Wellfleet Savings Bank	\$212.81	
On deposit Seamen's Savings Bank	468.68	
On deposit First National Bank of Provincetown	4,542.50	
		<u>\$5,223.99</u>
	<b>Trips</b>	<b>Miles</b>
Provincetown	64	44%
Truro	27	18%
Wellfleet	53	36%
Mutual Assistance	3	2%
	<u>147</u>	<u>100%</u>
		<u>18,294</u>

Respectfully submitted,

RICHARD M. BERRIO

Treasurer





## REPORT OF HEALTH AGENT

Inspector of Health Joseph  
Lewis, Town Nurse Doris  
Enos.

Town Manager, Walter E. Lawrence

Dear Mr. Lawrence:

I submit herewith my 1962 Annual Report as Health Agent of the Town of Provincetown.

Veneral disease	1
Mumps	10
Measles	8
Whooping cough	2
Dog bites	11
Dogs removed from highway	3
Cats removed from highway	20
Raccoon removed from highway	1
Burial permits	34
Sanitary Licenses	3
Cesspool construction	42
Funeral directing	4
Premature babies	5
Barnstable County Hospital	0

The beach was patrolled by two men this year with very satisfactory results.

I inspected every lodging house, camp, and cabin which applied for a license, a total of 243. Also, every bar and restaurant was inspected at least once a month. Employed only part time, I do not have enough working time to inspect these places more often, as other complaints take a considerable amount of my time and attention.

Our health Nurse and School Nurse held a polio clinic at the school, with good attendance. Every parent should see that children of all ages receive the benefits of this free clinic. The School Dental Clinic was well attended, and no school child should have dental trouble with the availability of this clinic.

The Laboratory is doing very good work. The people of the Town should take advantage of its use.

The men on the rubbish truck and the man at the dump are doing a good job. The public could help to keep the dump in better condition by dumping their rubbish over the bank. This would also save the expense of hiring a bulldozer to push the trash over the bank.

Respectfully submitted,

JOSEPH A. LEWIS, Agent

Provincetown Health Department

## REPORT OF BOARD OF HEALTH

The Board of Health in the 1961 Town Report promised the people of Provincetown a cleaner and neater food service program for our restaurants and inns. We are proud to be able to tell you now in 1962 that we have accomplished almost all of what we set out to do. The food service has improved tremendously, with cooperation from most of the owners and cooks, we have managed to improve the sterilization of utensils by improved hot water systems and more care in cleansing habits by the help. 1963 should give us some of the best food service on Cape Cod as far as cleanliness is concerned.

The year was marred by the passing of Dr. L. B. Stalker, who has spent many hours working at the dental clinic for our children. Many children and adults alike will miss him, for he was dedicated to his work of not only repairing the damage to our teeth but also to the prevention of more damage. He managed to instill in the minds of children the good habits of dental care. We only wish that he might hear us say, "Thank You, Sir, for a job well done."

Health Agent Joseph Lewis has been working diligently and doing a marvelous job of keeping things going very smoothly and with a weather eye on the finances. I think that the job of Health Agent should be put on a full time basis and that the salary should be commensurate. We need a full time agent with pay. Mr. Lewis puts in more free time for us on inspections, complaints and just plain work, than many people realize. Make this sounds like I'm doing a lot of talking for Mr. Lewis but I assure you that as far as I'm concerned, anyone that works with as much concern and diligence as he has, deserves all the praise we can give him.

The Health Department is improving all the time and with the help of the general public we can attain a much greater degree of success than ever before. We hope then, that in 1963 we can still count on you for your cooperation and help in maintaining an excellent health record in Provincetown.

Respectfully submitted,

DONALD WESTOVER, Chairman





Dr. Daniel Herbert - Medical Director - Cape End Manor

## REPORT OF THE CAPE END MANOR

The Cape End Manor is now in its 7th year of operation and this is my first report as Administrator. We have been indeed fortunate in that the interest of the Townspeople is increasing as time goes on. Our reputation is spreading and not only our thoughtful organizations here in town but those as far up the Cape as Orleans seem to be adopting us as a worthy project. This is very important to us because The Manor depends so very much on the goodwill of our supporters.

We have cared for 38 individual patients in 1962, with a total number of 9,037 patient days. It is this figure coupled with everyday running expenses, excluding Capital improvements, which are in excess of revenues, that forms the basis of our daily rate structure. The daily rate beginning on January 1, 1963 as established by the Division of Hospital Costs and Finances is \$8.90. It is of course all-inclusive, which means board and room, medicines, Doctor and ordinary Nursing care. It is primarily a Public Assistance rate, but since it is our only rate, all our patients benefit. When you compare it with the rates asked by Private Nursing Homes and Chronic Hospitals you will find that it is greatly beneficial to the Taxpayers of Provincetown.



Cape End Manor, Administrative, Nursing and Institutional Staff.

Left to right, front row: Genevieve Ferreira, Catharine Nelson, LPN, Dorothy Arthur, RN, Jerome Dale, Administrative Assistant to Administrator—Head Nurse, Catherine O'Donnell, Alice Reis, RN, Administrator—Head Nurse, Left to right, back row: Myrtle Sylvester, Maude Gillies, Mary Lincoln, Catherine Rush, Frances Harding, Dorosteele, Assistant Cook, Veronica Motto, Cook, Mary King.

Our patients' needs include many types of nursing care. At present we have 23 patients with six completely bedridden patients, six cases who can be helped into wheelchairs, seven ambulatory people who can get around pretty much by themselves and four who can walk with help or the use of Medical Aids of some sort such as a cane or Walker. Since no two people are alike, even with similar ailments, our nursing care is adapted to suit each individual patient's needs and preferences as far as possible, as long as they don't interfere with the comfort or welfare of other people. We have our Rules and Regulations by which the establishment is run as a whole, but a good many of these rules can be adjusted and changed a little, with discretion, to fit individual needs and preferences. The object of these adjustments is to keep as much of a home atmosphere as possible. To our patients The Manor is their home and in many instances the Staff is the only family they have, since they have no relatives.

Our Professional Coverage has been good for the past year with a few exceptions of short duration. We have just one full time Registered Nurse and one Licensed Practical Nurse at the present but several part time Nurses who are willing to give us a few days a week from their duties as housewife and mother. The bulk of the daily routine care





CAPE END MANOR

Picture shows need of hot top parking area and landscaping of grounds

of the patients is carried out by our Nurses' Aides whom we have trained right on the job. With a few exceptions, these devoted women have had no previous Hospital or Nursing training or experience of any kind, and their work is trying and demanding, both physically and emotionally.

We have no regular Dietician as you know. The various dietary needs of our patients are modified or adapted to the menu of the day. In the case of our Diabetic patients, the Laboratory is an invaluable aid in frequent determination of the patient's Fasting Blood Sugar. We can then adjust either the diet or the medication, as the case may be, and thereby maintain as steady a level as we possibly can.

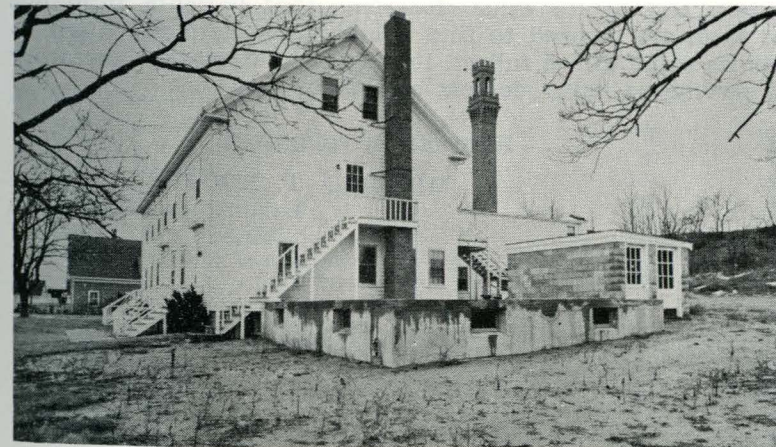
As I have stated, The Manor is in its 7th year now and it's time for some refurnishing and "face-lifting." Our blankets and bed spreads are looking quite shabby and the window drapes should be renewed throughout the building. Practically the whole interior of the building should be repainted and many small repairs are needed such as replacing a few ceilings and replacing of tiles in small areas where they have lifted and broken, in the bathrooms for instance. One major item we need is an institution sized refrigerator. All we have ever had is two domestic type refrigerators and our facilities for storing of food stuffs are entirely inadequate. I believe these items will be included in an Article in the Warrant at Town Meeting. I hope it is favorably received by the voters. The Manor, after all, belongs to the voters of Provincetown and we want to be proud of it.

I would like at this time to extend our warmest thanks and most sincere appreciation for everything that was done

for us; not only the many gifts that were received by The Manor at Christmas time from various organizations and individual persons, but the many gestures of kindness and generosity we have received throughout the past year. In particular, may I thank the thoughtful ladies who have donated materials for making pads and those who have given their time and effort to making the pads for us. The pads are a necessary part of our function as a Nursing Home. They are an item that we cannot buy. We've tried several different sources but can find nothing to replace newspapers for absorbency. Finally, our thanks to the Police Department and the members of the Rescue Squad who have helped us at various times during the past year. Last, but not least, our gratitude to Dr. D. H. Hiebert and Dr. T. F. Perry for their constant attendance to our patients, and not always at reasonable hours.

ALICE L. REIS, R.N.,

Administrator & Head Nurse



CAPE END MANOR

Showing Northerly side with chimney and foundation constructed in 1961 for futures addition of added hospital facilities or emergency ward. Also shows new building housing electric generator for emergency use and need for loaming, seeding and landscaping of grounds.



## REPORT OF THE LABORATORY TECHNICIAN

This is the fifth year the laboratory has been established and the second full year of operation.

Three hundred and seventy-four (374) tests were done for the Cape End Manor patients. They have full use of the laboratory and their fees are in the patient's per diem rate which is set by the State Division of Hospital Costs and Finance.

Tests for the Public Assistance patients were two hundred and five (205). Fees amounted to \$312.20 and these fees are at a minimum charge established by the State Department of Public Welfare.

Out patients tests amounted to three hundred and thirty-six (336). Fees received and turned into the treasurer \$829.50.

The total number of tests for the year were nine hundred and fifteen (915). Seventy-nine house calls were made for emergencies, older patients and patients that were not able to be moved.

I believe the public has become more aware of the laboratory and of its value. It seems that patients from out of town are amazed to find a laboratory here and appreciate its value to the fullest. It is good to know the laboratory is serving so many doctors and their patients.

Respectfully submitted,

MILDRED T. ROGERS  
Laboratory Technician

## REPORT OF THE TOWN NURSE

The following is my report of the Town Nurses' Office.

The clinics as previously set up have been held regularly. The Well Baby Conference, under the guidance of Dr. Gerald N. Hoeffel; the Chest Clinic with Dr. Joel C. Gould of Barnstable County Hospital and the Toxoid Clinics under the direction of Dr. F. L. Moore County Health Officer, also two Oral Sabin Polio Clinics were held for youngsters three (3) months of age up to and including the first (1) grade school children. Type I Sabin Oral Polio was given in May with a total of Two Hundred and Four (204) attendance; in June Type III of the Sabin Oral Polio Vaccine was given to the same age group with a total attendance of Two Hundred and Ninety-Seven (297).

	Total To Date This Year	Total To Date Last Year
Morbidity Nursing Service:		
Admissions to Nursing Service	83	71
Nursing Visits	1093	924
Office Nursing Visits	77	26
Crippled Children's Services:		
Admissions to Nursing Service	2	5
Admissions to C. C. Clinic		9
Nursing Visits	5	1
Acute Communicable Disease:		
D. P. T. under 1 year	70	104
D. P. T. 1 to 5 years	29	55
D. P. T. Boosters	114	59
Smallpox	81	92
Poliomyelitis	63	315
Other D & T Boosters	3	0
Sabin Oral Polio Vaccine Type I & III	501	0
Tuberculosis:		
Admissions to Medical Service	139	111
Admissions to Nursing Service		1
Clinic Visits	198	111
X-ray Examinations	253	217
Nursing Field Visits	4	6
Patch Test		8
P. B. B. Test	2	
Mantoux Test	18	
Maternity Service:		
Admissions to Nursing Service A. P.	3	4
Nursing Visits A. P.	3	8
Delivery Service	1	5
Admissions to Nursing Service P. P.	11	21
Nursing Visits P. P.	12	29



	Total To Date This Year	Total To Date Last Year
Child Health Services:		
Admissions to Nursing Service Under 1 month	13	18
Nursing Visits—under 1 month	23	35
Admissions to Nursing Service 1 month to 1 year	2	34
Nursing Visits—1 month to 1 year	3	34
Office Visits—1 month to 1 year	2	3
Admissions to Well Child Conferences	34	48
Well Child Conf. Visits—1 month to 1 year	80	91
Admissions to Nursing Services—Preschool	43	49
Nursing Visits—Preschool	35	43
Admissions to Well Child Conf.—Preschool	24	21
Visits to Well Child Conf.—Preschool	36	25
Office Visits—Preschool	10	
Adult Health:		
Admissions to Nursing Service	27	9
Nursing Visits	14	5
Office	13	18
Miscellaneous:		
Cases Transported to Hospitals and clinics	1	1
Ambulance Service	1	4
Night Calls after 5 p.m.	1	8
Not at Home or Not Found	12	0
Individuals Interviewed	39	108
Meetings Attended	7	6
Fees Collected	\$686.50	\$418.25

Respectfully submitted,

DORIS M. ENOS, R.N.

Public Health Nurse

### REPORT OF THE FISH AND GAME COMMITTEE

The Fish and Game Committee submits our first report on the year of 1962. We have purchased 100 live quail and stocked the same in the woodlands of Provincetown. Quail have been seen and thriving nicely throughout established areas and new areas.

Grain has been purchased for feeding of our wild life. We feel, that with the cooperation of our citizens, our supply of Fish and Game will always be abundant for posterity.

Respectfully submitted,

PHILIP W. ALEXANDER  
ANTHONY SOUZA  
MATTHEW J. COSTA



Zoning Board of Appeals at a regular meeting

Left to right: Joseph McCabe, William Hensley, William Gordon, Chairman, James Silva, James Souza, Helen Davis, Secretary.

### REPORT OF ZONING BOARD OF APPEALS

The Provincetown Board of Zoning Appeals respectfully submits herewith a report for the year 1962.

The over-riding of the authority of the Board of Zoning Appeals, legally or otherwise, by the Board of Selectmen early last Summer prompted an "en masse" resignation of the Appeals Board comprising Chairman Edward Silva, Secretary Mary L. Silva, Mrs. Anna M. Cote, Joseph A. Jason and Philip Alexander, regular members; and Justin Avellar and Fernando Gonsalves, alternate members.

Their letter, addressed to the Selectmen, stated:

"After careful deliberation, we have come to the conclusion that Provincetown no longer needs our board.

"We have tried to give courteous, faithful and impartial service to our town and to the petitioners who came before us, but under the circumstances, we feel that the Board of Selectmen would rather make the decisions without regard for the zoning laws for which the people voted.



"1. At your meeting of June 25, 1962 your board issued a license for a coffee shop in a motel, in a Class W residential area, without any thought of the town's zoning by-laws. When a member of our board asked to be heard, in order to advise you of the law, he was silenced by your chairman. (And this at a supposedly open meeting where our citizens may speak.)

"2. The Town Counsel has upheld your decision to issue a license to a sidewalk artist who will operate at the Cafe Poyant. Our zoning law definitely states that in this Commercial R District, business may be conducted at an open air stand serving food and drink only. This section of the law was called to your attention some time ago.

"Your board then went on record as being in favor of all artists operating within a building, and of stating that no licenses would be issued to sidewalk artists. Also, on March 15, 1960, the owner of the Cafe Poyant received a variance from our board to erect a canopy on his premises for 'an outside French style coffee shop'."

The replacement Board appointed by the Selectmen consisted of regular members Chairman John R. Agna, James M. Silva, Joseph McCabe, James Souza and Billy Hensley and alternate Antone Pereira and Frank Stark.

Following Mr. Agna's resignation in December due to the pressure of his own work as Clerk of Court, the Selectmen appointed Donald Gleason, who was elected chairman by the members. Alternate member Frank Stark also resigned as he was planning to move out of town.

Public hearings were held on each appeal presented to the Board, and decisions were duly filed with the Town Clerk. Repercussions followed the granting of two appeals in the form of action being filed in Barnstable Superior Court against the Board of Zoning Appeals by Attorney S. Osborn Ball, representing a client, in protesting the variance allowed to Charles C. Cohen of the Tirca Karlis Gallery, and in Mr. Ball's own behalf in protesting the variances allowed to Miss Patricia Phillips of 3 Holway Avenue.

Variances granted during 1962 include: New England Tel. & Tel. Co., non-conforming use, Winslow St.; Hazel Meyer and Alice Bartoli, side line variance, 61 Commercial St.; Staniford Sorrentino, side line, 247-249 Commercial St.; Town of Provincetown Fire Dept., side and rear line, 4 Johnson St.; Deaconess Ruby H. Thompson, side line, 580-582 Commercial St.; Lewis Young Post 3152, Inc., off premises signs, non conforming use; Richard Zauniere, side line, 177

Commercial St.; Manuel F. Brown, front-line, 18 Shank Painter Rd.; Charles C. Cohen, Tirca Karlis Gallery, 353 Commercial St., side line; Evangeline Avlonitis, side line, 411 Commercial St.; Provincetown High School, side line and rear line; Patricia Phillips, side line and non-conforming use, 3 Holway Ave.; Clarence Kacergis, extension of non-conforming use, 3 Bradford St.; Robert Motherwell, side line, 631 Commercial St.; Lily Harmon, side line, 629 Commercial St.; Nicholas and Ray M. Wells, side line, 359 Commercial St.

The following appeals were denied during the past year: William F. Watts, non-conforming use, Winthrop and Court Streets; Francis Roza, rear line, 277 Bradford St.; Pilgrim Club Restaurant, non-conforming use, Shank Painter Road; Dominic Imbernone, Ancient Mariner Restaurant, side line, 275 Commercial St.; Robert G. Gutzler, side line, 291 Commercial St.

The appeal of George Silva, Court Street, was withdrawn at appellant's request.

Respectfully submitted,

DONALD T. GLEASON,

Chairman

## REPORT OF THE INSPECTOR OF WIRES

I hereby submit my annual report as Inspector of Wires for the Town of Provincetown.

Total inspections made	387
Inspections made on Town owned buildings	8
Wiring in buildings condemned	14
Installations requiring changes	5

Respectfully submitted,

HERMAN H. RIVARD



## REPORT OF THE CHAMBER OF COMMERCE

Mr. Walter E. Lawrence  
Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

At this time, I wish to submit the Annual Report for the year 1962 of the Advertising work done by the Provincetown Chamber of Commerce. The appropriation was \$3,000. which was raised and appropriated at the Annual Town Meeting in March 1962 under the Acts of 1953, Chapter 206.

All of this money we put into Advertising in newspapers and magazines, our Advertising agents being Harry N. Frost Company, 260 Tremont Street, Boston, Massachusetts; a long time Company who have been in the resort advertising business for many years. Our Advertising this year was in April, May and June in the following newspapers: Albany Times, Boston Advertiser, Boston Globe, Boston Herald, Cleveland Plain Dealer, Hartford Courant, Montreal Star, New York Times, New York Herald-Tribune, New York World Telegram, Ottawa Citizen, Providence Journal, Springfield Republican, Newark News, Worcester Telegram, Philadelphia and Chicago, The Cape Cod Standard-Times Summer Edition, Parents Magazine, Boston Business Vacationland, New England Council International Edition of Massachusetts and Holiday Magazine. Also a number of small weekly papers in distant parts of New England and Canada.

Our return on all this newspaper advertising was very good. Inquiries were more than double from 1961. During the months of May and June some 2,500 booklets and information were mailed out to people in all parts of the United States. Whatever business this advertising brought to Provincetown, and we think it was a great deal, helped every merchant in Provincetown; Hotels, Restaurants, Motels, Guest Houses, Gift Shops, Theatres, Garages and Service Stations, etc.

We have a mailing list of about 168 Travel Bureaus which we send a quantity of booklets on Provincetown every year from March to October. The Leyden Press in Plymouth, Massachusetts prints some 40,000 booklets on Provincetown for us which we mail out to inquiries and travel bureaus. The cost of these booklets is about \$2,500.00. This money is raised by the business people in Provincetown who have an advertisement in the book together with the story and history of Provincetown. This book is called, "The Port of the Pilgrims—Provincetown". It has 48 pages with a lot of interesting reading in the history of Provincetown. It also has a street map with all the points of interest for the tourist's information.

Some 60,000 people visited the Information Office during the season from May to October. Our guest book had 9,520 signatures for the season; people from 44 states and 28 countries. We have one of the largest telephone libraries in New England. We also have timetables for railroads, busses, boats, ferrys, etc. Fishing guides, historic maps, theatre schedules and many other booklets for the visitor's information are also available.

We are requesting for the year 1963 that the amount of \$3,000.00 be raised and appropriated for Advertising under the Acts of 1953, Chapter 206.

Respectfully submitted,

FRANK H. BARNETT,  
Executive Secretary

## REPORT OF THE BUILDING INSPECTOR

I hereby submit the annual report for Building Inspector for the Town of Provincetown:

No.	Buildings	Estimated Cost
27	Additions and Alterations	45,255.00
15	Dwellings	\$157,500.00
3	Cottages	5,700.00
4	Garages	2,750.00
6	Sheds	4,870.00
3	Motels	113,000.00
58	Total	\$329,075.00

Respectfully submitted,

ROBERT G. GUTZLER  
Building Inspector



## REPORT OF THE INSPECTOR OF ANIMALS

January 2, 1963

To: Town of Provincetown  
Subject: Annual Report of Inspector of Animals

Gentlemen:

I have this past six months inspected twelve horses and three goats for the annual inspection and quarantined eighteen dogs for dog bites.

Respectfully,

DONALD F. WESTOVER,  
Inspector of Animals

## REPORT OF THE DOG OFFICER

January 2, 1963

To: Town of Provincetown  
Subject: Annual Report of the Dog Officer

Gentlemen:

I have this past six months answered some fifty-three complaints which were taken care of satisfactorily.

The inforcement of the Local Restraining Order was a major project with approximately seventy-five to eighty dogs being picked up or their owners notified to restrain them. We made a drive on dog licenses. All dogs that were picked up were not released until licensed by their owners. I think next summer should show a marked improvement in the control of our dog problems.

May I compliment the Board of Selectmen on their astute and understanding judgement in changing the penalty on the restraining order. It shows that justice can be tempered with mercy.

Respectfully,

DONALD F. WESTOVER, Dog Officer  
Agent, Animal Rescue League  
of Boston



Planning Board in Session

Left to right: Matthew Costa, Anita Berman, Nicholas Wells, Chairman, James Silva, Helen Davis, Secretary.

## REPORT OF PLANNING BOARD

Town Manager Walter E. Lawrence  
Provincetown, Massachusetts

Dear Mr. Lawrence:

The Planning Board hereby submits the 1962 Annual Report of its studies and recommendations.

Highlighting the twelve meetings, including one public hearing, held by the Board during the year, were proposals for a master plan, for Federal declaration of the Town as a Redevelopment Area, for revision of Subdivision rules and for re-writing the Zoning By-Law.

At the 1961 Annual Town Meeting, the voters turned down Article 40 requesting an appropriation for the preparation of a master plan, following non-recommendation of the article by the Finance Committee who felt there was no pressing immediate need and who recommended that the proposal be considered the following year. Although timely presentation of a similar article was not made at the 1962 Annual Town Meeting, the present Planning Board will present such a request at the next Annual Town Meeting on March 11, 1963. The full effectiveness of the Planning Board cannot be felt until it is implemented with a master plan of the Town.

A master plan is a guidepost and safeguard for each and every consideration of the Board. It is hoped that funds will be provided at the next Annual Town Meeting so that technical aid may be employed during the forthcoming months for the preparation of the master plan, which is so important in the functioning of any Planning Board.



The master plan will show existing and desirable proposed public ways, street grades, public places, parks, playgrounds, zoning districts, pier head and bulkhead lines, waterways, harbor facilities, parking areas, sewers, water supply system, public utilities and other pertinent features. It will show conservation, rehabilitation and redevelopment areas for the purpose of guiding residential protection and community improvement.

Studies of existing conditions show an exceptionally high rate of unemployment with resultant need for stimulation of the economy, a need for new assessable properties to bring in additional municipal revenue to finance Town expenses without adding an intolerable burden to the tax rate, and a need for renovation of the water system to meet fire protection requirements.

This Board has recommended that the Town apply for assistance under the Area Redevelopment Act. Such assistance would make Federal funds available in the form of grants and/or loans to stimulate the economy in job-creating projects that would improve the community and correct such deficiencies as inadequate water supply system while saving the townspeople many tax dollars.

After thorough study of the subdivision rules and regulations, the Board has concluded that the present rules are so stringent that they discourage land-owners from developing their properties thus hindering the erection of new buildings which would contribute new assessable values to the town. A public hearing was slated for January 8, 1963 to consider the proposed revision.

Considerable thought has been given to the proposal for possible re-writing of the Zoning By-law. Widespread conflicting opinions, frequent granting of variances, and possibility of inequitable protection of citizens under provisions of the existing by-law have led to the conclusion that serious consideration is due this matter. Further study will be given this subject during 1963.

The Board denied its approval to a change of classification from Class W to Class G which was requested at a public hearing on March 16 in a petition signed by 23 persons requesting the zoning modification for the area between the east side of Brewster Street to the West side of Bangs Street.

Among other matters considered by the Board during the year was the proposed layout of Point Street, which was rejected at the 1962 Annual Town Meeting due to improper presentation of this article. It was agreed to sponsor an article in the warrant of the next Annual Town Meeting to request the appropriation of \$1,500.00 to prepare a lay-

out of Point Street from Commercial Street to Bradford Street.

It is the sincere wish of the Planning Board to serve the best interests of the community as a whole while protecting the rights of the individual citizen. It is felt that a lack of co-ordination of the efforts of the various official boards is impeding progress as well as justice. This Board recommends that a joint meeting of the various boards be held for the purpose of promoting better understanding of the duties of each in order to prevent unnecessary interference and usurpation of authority and to create a desirable unity of purpose in the best interests of the Town.

Following the resignation of Chairman Lewis Reis early in the Summer, James M. Silva was elected chairman. After Mr. Silva resigned from the chairmanship in December, newly appointed member Nicholas Wells was appointed chairman of this Board.

Respectfully submitted,

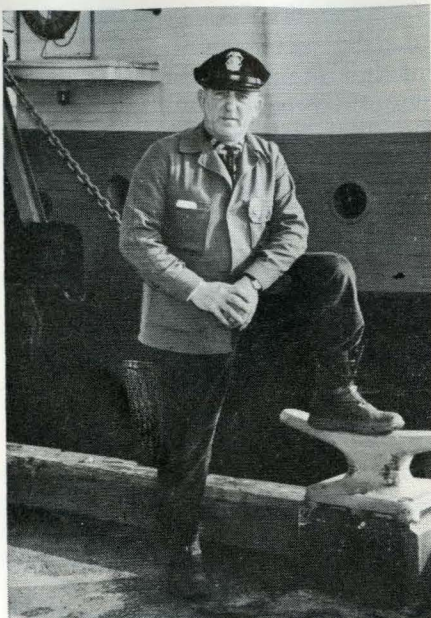
NICHOLAS WELLS, Chairman  
GEORGE BAKER  
ANITA R. BERMAN  
MATTHEW COSTA  
JAMES M. SILVA

Copy: Division of Planning  
Massachusetts Department of Commerce  
150 Causeway Street  
Boston, Mass.



Rear of Property of Provincetown Marina  
This site may someday be a major boat landing with all boat facilities and slips.





## REPORT OF THE HARBORMASTER AND WHARFINGER

Acting Harbormaster and  
Wharfinger, Frank Flores.

Mr. Walter E. Lawrence, Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

I wish to submit my Town Pier Report from January 1st, 1962 to October 1st, 1962. This report will be taken from the record book which was used by the regular Wharfinger, Mr. Arthur B. Silva. You will also find a report from the period beginning October 1st, 1962 to December 31st, 1962, when I was Acting Harbormaster and Wharfinger. I would like to be able to recommend to you and the Honorable Board of Selectmen that something be done as soon as possible to the water supply on the Town Pier.

It so happens that after the water is shut off, due to the layout of the pipes and some outlets, that all the water does not drain properly from the lines. This is especially so commencing from the George Colley property to the extreme end of the line. When the water was resumed, we found that part of the line was frozen and that a two (2) inch line was split in two or three places. This situation took place last week, when Mr. Oscar Snow was filling in for me and it also happened when I was on the job.

There is a great amount of work to be done at the Town Pier. A great number of spiles need replacing and, also, 8 x 8 bumper timbers, which have been broken by the fishing boats. There are at least four (4) iron ladders which are in need of

straightening that have been bent by different draggers. There are two (2) iron ladders that need to be welded. Since taking over the 1st of October, I have painted all the iron works along the dock, including the lowering platform used by the Boston boat. The lights of the east side and front of the building have been lowered and Mr. Herman Rivard is now in the process of doing the west side, then this will complete the lowering of the lights on the building.

I am now using the Boston boat office on the first floor of the building, due to the fact that the second floor Wharfinger's office has a broken window and I am having great difficulty trying to get someone to replace it. The window has to be replaced from the outside of the building and a full staging is needed to accomplish the job, as the said window was put in wrong.

During the past three months, I have found the fishermen very co-operative in obeying rules and regulations on the pier.

There is a great deal of work that can be done on the pier, by whoever is appointed Wharfinger, providing he has the necessary tools and equipment to work with, thus saving the Town money and time will be saved by not having to wait for someone to do the work.

Hoping this report will meet with your approval.

Respectfully submitted,

FRANK FLORES,  
Acting Wharfinger and  
Harbormaster

### January:

- 4 Water pipe split between wharf and bulkhead. It was repaired.
- 8 Boston Travel Comet landed injured member of crew; also, Stanley Carter and Anthony Leonard fell from wharf, both men injured.
- 10 Ladder broken. It was repaired.
- 22 Short circuit of wires in lower hall. Rivard arrived and repaired same.

### February:

- 11 Plymouth Belle hit ladder and bent same on N.E. side of T.
- 25 Line frozen between first and second drain.

### March:

- 14 Ladder repaired on east side.
- 20 Three - One Dragger sank near Colley's Wharf.

### April:

- 1 Wind 45 miles per hour. Nancy & Debbie broke adrift and was saved by Captain and crew of the Liberty Belle.
- 4 Ladder on West side was ripped off by Fisherman.



**May:**

- 10 Install ladder at Finkel door and repaired ladder on West Side.
- 13 First yacht visited Provincetown.
- 18 Ladders were installed in front of Finkel's Door (loading) east side of pier.
- 26 New Regulations were adopted at meeting held by Wharf Commissioners.

**June:**

- 2 Town float pulled away from Lobster Plain.
- 3 Seven yachts in the harbor.
- 4 Four logs were installed on N.E. corner by Burgess of Wellfleet, Mass.
- 15 U. S. Minesweeper #13 docked at Pier.
- 18 Ten yachts were in the harbor.
- 21 Santos started lower window on S. end.
- 23 Five yachts in the harbor.
- 28 Three yachts in the harbor.
- 29 Five yachts in the harbor.

**July:**

- 17 Ladder on S.E. side broken.
- 20 Boston Boat broke ladder on S side of dock.
- 21 Repaired said ladder.
- 23 Equipment arrived to repair front of dock.
- 24 Contractors arrived.
- 25 Load of logs arrived.
- 31 Log broken on SW side of dolphin by Boston Boat.

**September:**

- 5 Contractors completed work on face of Pier.
- 6 8 x 10 timber installed in front of Finkel's, by contractors.
- 14 875 people crossed the iron span plate at end of pier in one hour.
- 19 Town float removed from water.
- 25 Contractor installed piles and timbers in front of George Colley's space.
- 28 Big glass window on S. side front blew out.

**October:**

- 1 USCG Cutter Legare brought in sole survivor of St. Stephen.
- 8 Eight Russian Trawlers anchored off Long Point.
- 19 Started to paint all iron work on the dock.

**November:**

- 10 Finished painting most of the iron work on pier, such as ladders, bits and lowering device.
- 13 Three ladders bent during the night or early morning.
- 15 Selectmen Tarvers and Mr. W. Lawrence in office.

**December:**

- 2 Dragger New England disabled and towed to dock by dragger Reneva.

- 7 SW winds 35 to 45 miles per hour. Dragger's Flyer I, Capt. Bill and Deep Waters tied to W side of Pier. Called Capts. to remove boats as they were damaging the pier, and boats. Capt. Bill removed safely. Flyer I tried to move, but did damage to boat and wharf and was finally moved. Town Manager arrived to see damage that was done at 10 a.m.
- 9 Called by Charles Holway at 4:30 a.m. Lights were out on E side of building and very loud noise in the fuse box. Went to Pier and about 5:30 a.m. the lights on the W side blew out. Called Rivard at 7:30 a.m.
- 12 Shut water off.
- 14 Selectman William White in office.
- 15 Flyer I hit water pipe, split same, had it fixed by Water Dept. on Sunday, December 16.
- 16 Opened water line, found line was frozen, so welder was called to unfreeze same.
- 18 Spoke to Selectmen Wm. White and M. Tarvers regarding the pier.
- 22 Police Officers called captains of the Flyer I and Stephen R. to remove boats as winds were S.E. and increasing to 35 miles per hour.
- 26 One pole broken on E side of Pier.
- 31 Water shut off. Drain between Colleys and first drain cock faulty. Reported same. Water Dept. have also reported this trouble. Bad bend in line, thus causing improper drainage. To date nothing has been done to correct situation.



Airplane view showing Monument and MacMillan Wharfs and new town parking lot with new lighting system.



## REPORT OF WATER DEPARTMENT

To: Mr. Walter E. Lawrence, Town Manager  
and Citizens of Provincetown, Mass.

It is with pleasure that I report the activities and progress of the Water Department for the year 1962 and my 17th year as Superintendent. The Water Department is composed of seven men, a Superintendent, Joseph M. Creamer; Arthur E. Mederios, Bernard N. Santos, skilled laborers; Chief Engineer Joseph E. Smith; Raymond Francis, Harris Adams, Assistant Engineers, and a spare part time engineer in the summer months. 1962 has been one of our busiest years. Our accomplishments are buried and I hope the people of this town take this into consideration.

The Water Department like the Highway Department, is subject to call 24 hours a day, 7 days a week, regardless of the weather and any and all circumstances. The Department has been and still is under staffed and must call on the Highway Department to help out on numerous occasions, therefore, curtailing their own work. I am very grateful for the generous help and cooperation given me by Superintendent, Frank Perry and his assistant, Peter Perry and to the men of that department. Without their help some of my work would be impossible to perform.

Through the generous pride and cooperation of the engineers in the Pumping Stations, the Pumping Stations were put in good repair and painted, and are now a credit to the Water Department. In 1961, the diesel engine in the Old Station was completely overhauled after continuous service since 1950. This station is now in first class condition. In 1962 the diesel engine in the South Hollow Station was overhauled and put in first class condition. This engine was installed in 1953. The Auxiliary Pumping Station on Conwell Street was built in 1939 and has never had any major repairs. All repairs in the late years have been done by the Water Department. This station operated 797 hours in 1962 and pumped 14,346,000 gallons of water, equivalent to 14 times the amount of water contained in the standpipe.

The Standpipe was painted in 1961, outside and is in first class condition, and should remain so for a long time.

While Howland Street was under construction, an 8-inch transite water main was laid a distance of 570 feet. This is for a long range planning and should develop this very desirable area. Our main distribution lines are in a very bad condition and should be cleaned. Through the corrosion in the pipes, there is a lot of rust in the water, we flush through the hydrants whenever possible, but the remedy is only tempo-

rary. The last time this main was cleaned was 1946. This year I am requesting additional appropriations for much needed main renewals to replace the now existing 3-inch and 4-inch mains.

Between Commercial Street and Bradford on Bangs Street, there is a 4-inch main and the pressure is very poor and should be replaced with a 6-inch line. On the upper side of Bangs Street, there is a 2-inch pipe serving 15 houses and apartments and the conditions there are very bad in the summer. On Conant Street, there is a 4-inch main and the pressure is very bad and should be replaced with a 6-inch main from Commercial to Bradford Street.

Conwell Street from Bradford to number 27, there is a 4-inch line and the main is a dead end and should be replaced with a 6-inch main and connected to the 10-inch main on Cemetery Road to supply more pressure to that whole area. Due to the wet Spring of 1962 and the kind consideration of the public in obeying the restriction notices, we were able to save a considerable amount of water.

If we meter the large users of water, restaurants, motels, ice making, fish processing and swimming pools, etc., we could realize more revenue and a saving of water that is now being wasted. An extensive survey of this kind has been under way for the past two years and I am very pleased, thus far, with the reports of the engineers. I hope this great undertaking will be carried out to its completion.

To Mr. Lawrence, the Selectmen, Collector, and office staff, my personal thanks for their cooperation and personal interest in all matters concerning the Water Department. To all the employees of the department, my thanks for their loyalty and hard work, which is sometimes beyond the normal scope of their duties.

Respectfully submitted,

JOSEPH M. CREAMER  
Superintendent

### Amount Water Pumped from Old Station N. Truro—1962

	High Day		Low Day	Month Total
May 28	603,000	May 27	200,000	5,540,000 gals.
June 15	799,000	June 27	64,000	13,705,000 "
July 28	868,000	July 25	388,000	15,550,000 "
Aug. 7	827,000	Aug. 10	103,000	13,875,000 "
Sept. 3	500,000	Sept. 6	65,000	5,436,000 "
Dec. 22	506,000	Dec. 3	6,000	8,830,000 "
Total 1962				62,936,000 gals.



Did not pump in the months of January, February, March, April, October, and November.

Diesel Fuel Oil on hand January 1, 1963—1869 gallons

Diesel and Equipment Operated—74,102 clock hours.

Diesel and Equipment Operated—41,389 meter hours.

Highest wellfield reading—November 17, 1962—13'.60"

Lowest wellfield reading—May 26, 1962—14'.60"

#### Total Amt. of Water Pumped from New Sta., So. Hollow Rd.

High Day		Low Day		Month Total
Jan. 22	344,180	Jan. 29	177,930	7,633,510 gals.
Feb. 4	297,340	Feb. 24	150,460	4,173,230 "
Mar. 12	270,320	Mar. 1	174,940	6,805,240 "
April 3	384,550	Apr. 17	191,140	5,766,310 "
May 29	1,109,860	May 2	66,790	17,883,000 "
June 30	1,161,770	June 15	424,810	26,068,260 "
July 17	1,163,690	July 23	680,210	22,482,170 "
Aug. 16	1,200,740	Aug. 28	635,000	30,253,440 "
Sept. 4	437,440	Sept. 23	324,760	18,179,020 "
Oct. 1	567,060	Oct. 1	340,820	12,567,380 "
Nov. 24	414,210	Nov. 18	265,600	10,619,260 "
Dec.	Did not pump month of December			
Total 1962				162,430,820 gals.

#### New Station So. Hollow Road No. Truro

Diesel Oil on hand, January 1, 1963	4,120 gals.
Diesel and Equipment operated	30,499 clock hours
Diesel and Equipment operated	17,435 Meter hours
Highest well field reading, March 25, 1962	14'.00"
Lowest well field reading, Aug. 12, 1962	15'.90"

#### Auxiliary Station Conwell Street

June 1962	Station operated	57 hours	1,026,000 gals.
July 1962	Station operated	324 hours	5,832,000 "
Aug. 1962	Station operated	382 hours	6,876,000 "
Sept. 1962	Station operated	34 hours	612,000 "
		797 hours	14,346,000 "
Total gallons 1962			14,346,000

#### New and Renewed Services Installed — 1962

57—1"	Services renewed
17—1"	New services
2—1½"	New services
4—2"	New services
80	New and renewed services
840 Feet—1"	wrought iron pipe used
52 Feet 1½"	wrought iron pipe used
85 Feet 2"	wrought iron pipe used

- 1—Hydrant replaced—Miller Hill and Webster Ave.
- 1—Hydrant new installed—North on Howland Street
- 580 Feet 8" Transite pipe installed on Howland Street North of Bradford. New Road to Route 6.

#### Recommendations — Water Dept.

It is recommended that the now existing 4" cast iron pipe on Conant Street from Commercial Street to Bradford Street be replaced with a 6" Ringtite Transite Main and the sum of \$2,800.00 be appropriated for same 450 ft.

It is recommended that the now existing 4" cast iron water main on Bangs Street from Commercial Street to Bradford be replaced with a 6" Ringtite Transite Main, and the sum of \$2,100.00 be appropriated for same, 325 ft. This main serves, 11 houses and apartments.

It is recommended that the now existing 2" steel water main on Bangs Street on the North Side of Bradford Street be replaced with a 6" Transite Main and that a hydrant be placed on the dead end. There are 15 houses and apartments on this 2" line, 340 ft., and the sum of \$2,100.00 be appropriated for same.

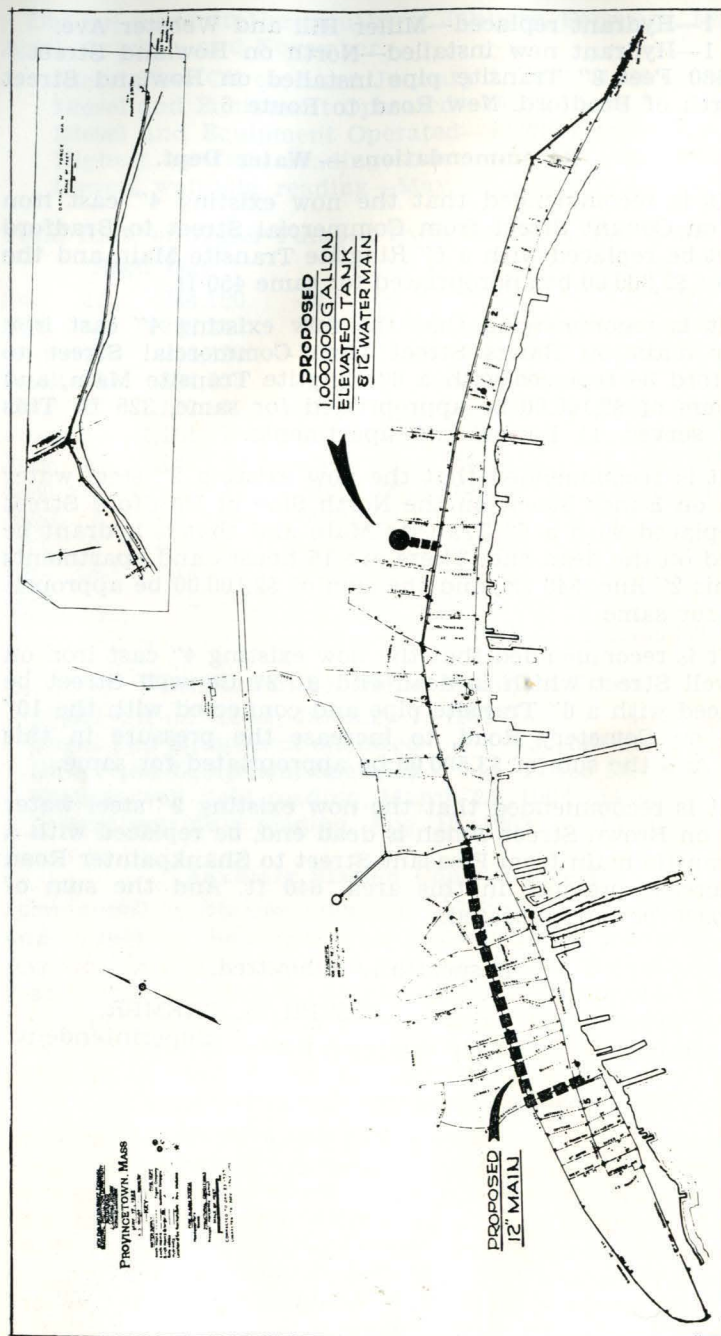
It is recommended that the now existing 4" cast iron on Conwell Street which is dead end at 27 Conwell Street be replaced with a 6" Transite pipe and connected with the 10" main on Cemetery Road, to increase the pressure in this area. And the sum of \$3,500.00 be appropriated for same.

It is recommended that the now existing 2" steel water main on Brown Street which is dead end, be replaced with a 6" Transite main from Pleasant Street to Shankpainter Road to increase pressure in this area. 640 ft. And the sum of \$2,000.00 be appropriated.

Respectfully submitted,

JOSEPH M. CREMER,  
Superintendent





Major improvement to town water system  
recommended by Whitman & Howard, Engineers

## ENGINEER'S REPORT

December 14, 1962

Walter E. Lawrence Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

We have received a copy of fire flow tests conducted in Provincetown on August 29, 1962, by the New England Fire Insurance Rating Association.

All tests conducted showed deficient fire flows. In the critical locations, the quantity of water theoretically available at 20 pounds per square inch (p.s.i.) was less than half of the required flow according to the Rating Association standards.

It is interesting to note that the No. 1 test conducted at the corner of Commercial street near Gosnald Street revealed that the existing 12-inch supply line from the standpipe to that point in the distribution system has an equivalent pipe size of about 8 inches.

In order to satisfy the Rating Association's requirements for fire flows at the critical locations, it will be necessary to install larger mains and additional storage. From preliminary observations, it would appear that the first phase of major improvements to the distribution system would include a new storage facility which would store at least one million gallons in the top 30 feet. Its geographical position in the distribution system would be in the vicinity of the high land east of Bangs Street. This location would entail the least expense in connecting it to the new 12-inch Transite pipe in Bradford Street. In order to overcome the deficiency in fire flow at the corner of Tremont and Commercial Streets, it will be necessary to extend the 12-inch Transite pipe, which now terminates at Winslow Street, approximately 3,000 feet along Bradford Street and Franklin Street to that location. This new 12-inch pipe would be connected to the 8-inch Transite in Bradford Street laid in 1950 and would be laid parallel to the existing 8-inch in Bradford Street.

Cleaning the old water mains alone would not improve the hydraulics sufficiently to meet the requirements. However, we would recommend that a water main cleaning program be initiated to do a proportion of the old mains each year and, at the same time, begin the introduction of sodium hexametaphosphate (rust inhibitor) into the water being pumped from the supplies. This would eliminate "red water" problems in the distribution system.



Preliminary estimate of the cost of storage facility such as mentioned above is estimated to be \$180,000.00; the 12-inch water main is estimated to cost about \$35,000; to clean water mains, you should use the figure of 50c per foot; chemical treatment equipment for the pumping stations is estimated to cost \$2,000.00.

Your letter of November 29, 1962, asks for an 8½" x 11" reduction of the large water system plan. We have enclosed this plan showing our recommendations outlined above.

You also asked for a sum that might be required to conduct a complete engineering study of the distributing system, water supply works, storage facilities, etc. We estimate this cost to be \$3,000.00, if appropriated from Town funds. If a Federal Planning Advance is applied for, the request should be for \$3,500.00.

Very truly yours,

WHITMAN & HOWARD, INC.

By L. M. PITTENDREIGH



This picture shows the two in. water pipe line serving two fish processing, two ice making machines, Coast Guard and fishing vessels at MacMillan Wharf and Pier.

This pipe is constantly freezing during winter months and should be increased in size and insulated for 12 months usage.

## REPORT OF THE TOWN COUNSEL

Mr. Walter E. Lawrence  
Town Manager's Office  
Provincetown, Mass.

Dear Mr. Lawrence:

During the month of March, 1962, I received notice from you and the Board of Selectmen that I had been appointed Town Counsel for the Town of Provincetown which was made following a vote at the last annual Town Meeting. While I had for many years acted in an advisory capacity as attorney for the Town along with other attorneys, I was most pleased to receive this appointment since it was the first time officially the office of Town Counsel was set up under the law for the Town of Provincetown. Therefore, it is my pleasure to submit to you the following brief report and/or outline of my activities in behalf of the citizens of my native town.

While I rendered several informal oral opinions during the latter part of March my official duties as Town Counsel became effective as of April 1, 1962. Formal written opinions based on research into the law were given to the following persons during the nine month period acting as the official Town Counsel:

Superintendent William Roche; Chairman School Building Committee Clarence Bowley and Francis Rogers; Town Manager Walter Lawrence re liability for maintaining electric pole west end parking area; Town Manager re eminent domain for drainage project Cottage and Nickerson Streets; Opinion to Selectmen re appointment of Wharf Committee by Town Manager; Opinion re conflict of interest law as applied to any Selectmen; Prepared deeds and recorded same from three abutters Cottage Street drainage project including miscellaneous conferences with abutters and settlement of land damage; Claims in these matters; 5-page opinion re lease of Wilson Line, so called, to Town Manager and Selectmen; Several opinions and miscellaneous conferences with Airport Commission cancelling contract with M. F. Roach Co., 6 conferences with Commonwealth Corporation in Provincetown and 4 conferences in Boston with George C. Woods, Engineer re Airport contract and preparation for bids for new Airport contract for completion of project; Opinion to Town Manager re appointment of dog officer; Opinion re Supreme Judicial Court decision on zoning Van Arsdale vs. Town of Provincetown; 3-page opinion re title to land between parking space and rear of Town House



Restaurant; Opinion Selectmen re license Pilgrim Restaurant (Mr. DeMello); Opinion Town Manager re retirement Administrator and Medical Director of Manor under recent statute; Opinion Town Clerk and Manager re issuance of victuallers licenses to private clubs, so called; Opinion re bids for gasoline for use of Town vehicles; Detailed opinion re power of local licensing authorities regulating taking of lobsters by skin divers et al; Opinion Town Manager re non-liability of Town to clean beaches; Preparation of lease for Airport Commission and Provincetown Airline, Inc. following many conferences; Opinion Selectmen and Manager re unconstitutionality of sidewalk artists regulation requiring rent of a store before issuance of a license; Opinion to Selectmen re unconstitutionality of licensing craftsmen, so called; Opinion re invalidity of former layout of Point Street, so called, setting forth proper procedure to lay out streets and taking by eminent domain; Opinion to Zoning Board pertaining to entire board being present; Opinion re lateral support of land to Selectmen re abutter Christopher Salvador; Opinion Selectmen re unconstitutionality of licenses to solicitors during Summer; Miscellaneous conferences with members and John R. Agna, Chairman, Zoning Appeal Board; Preparation easement for drainage Wiley Street, so called; Opinion re claims for damage to automobile while Howland Street reconstructed; 3-page opinion requested by Town Manager and engineers of Fire Department re fines, etc. for absentee members at fire; Opinion to Selectmen and Manager that Recreation Committee to be appointed by Manager and not elected; Opinion that School Committee member cannot be appointed to any other offices.

In addition to the foregoing opinions requested I also instituted and entered in Superior Court at Barnstable cases against the Wilson Line, so called, for breach of lease now pending in Superior Court, several other cases were begun for damages to the Town Wharf by fishermen and others and settlement was consummated to the satisfaction of the Town and the persons concerned.

In addition to the detailed information hereinbefore set forth many informal conferences and legal advice was given to the Provincetown Airport Commission, Zoning Appeals Board, Engineers of the Fire Department and other heads of the various Town Departments.

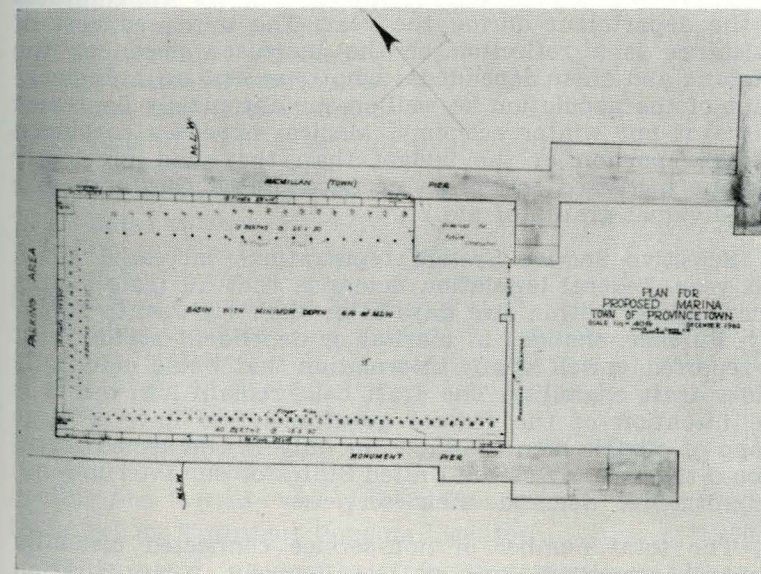
At this time I desire to express my appreciation for the confidence placed in me as your Town Counsel. It has been a pleasure to work with our local officers and the Board of Selectmen and our Town Manager Mr. Lawrence has been most kind and considerate to me at all times.

I trust I will have the continued cooperation in the future as I have had in the past as we are all interested in making our community a happy and prosperous one.

Respectfully submitted,

ROBERT A. WELSH,

Town Counsel



Plan showing proposed docking facilities with floats and finger piles between MacMillan Wharf and Monument Dock along Steel Bulkhead of Town Parking Area.





William J. Costa, Veterans Agent and Director

## REPORT OF VETERANS' AGENT AND SERVICE OFFICER

I herewith submit the annual report of the Department of Veteran's Services.

There was a considerable increase in the expenditures of the department during the year. The increased cost of assistance is a reflection of the increased needs of the veterans and their dependents who represent an aging segment of the population as well as the chronically depressed status of our winter economy. Medical expenses consumed a larger portion of the budget than they had previously and the increased cost of living necessitated the increasing of individual grants of aid.

Selective Service System registrations increased again this year. Federal legislation demands that all male youths must register within five days after their eighteenth birthday. Further, changes in marital or dependent status must be reported as well as any information that would materially effect draft eligibility. The draft calls remain low, but it is the intention of the federal government to have a large group of eligible men available for duty in the armed forces should the security of the United States or our international commitments demand their services.

The total number of non-service connected disability pensions requested through the Veterans Administration was larger than in any previous year. All pensions requested have either been approved or are presently pending. The annual value of these pensions exceeds the salary of the veterans' agent by six or seven times. Each dollar of aid

provided by the federal government is in general one dollar less than the community would have to provide.

All of the more commonly used state and federal forms are stocked locally. The local office now does much of the work that was previously accomplished in the VA New Bedford Office which has been closed due to lack of federal funds available for its continued operation.

All expenditures presently being made have been approved by the Commissioner of Veterans Services. His claims investigators have verified the grants to insure that the duties of the veterans' agent are being carried out in the best interests of the Commonwealth and the community.

Respectfully submitted,

WILLIAM J. COSTA

Veterans Agent and Services Officer

## REPORT OF THE SEALER OF WEIGHTS AND MEASURES

In accordance with General Laws Chapter 98, I submit my report for the year ending December 31, 1962.

Weighing and Measuring Devices:	
Total number sealed	130
Total number adjusted	5
Total number not sealed	0
Total number condemned	2

Total Weighing and Measuring Commodities	
Sold or Put Up for Sale:	
Number tested	270
Number correct	259
Number over	4
Number under	7

Summary of Inspections Made:	
Pedlars Licenses	10
Food Packages	130
Markings on Bread	75
Pedlars Scales	4
Other Inspections	42
Transient Vendors	22

Sealing fees turned over to Town Treasurer	\$87.85
Collected for Transient Vendors Licenses	2,200.00

This report is submitted from the records of Arthur B. Silva, deceased.

Respectfully submitted,

CLEMENT S. SILVA,

Sealer of Weights & Measures





Provincetown Airport Commission

Left to right: Arthur Malchman, Manuel Phillips, William W. McKellar, Chairman, James Enos.

### REPORT OF AIRPORT COMMISSION

While there has been several changes in the Commission during 1962, due to illness, press of personal business, and other unforeseen causes, every effort has been made to maintain a degree of continuity in the operations and improvements of the Provincetown Municipal Airport facilities.

Work of completing the Taxiway project, commenced in the spring of 1961, by the M. F. Roach Company, and suspended when the contractor failed to properly proceed with Stabilizing and Turfing of the Taxiway shoulders, has necessitated the drawing of new specifications and plans (by the Commonwealth Corporation, project engineers) for that uncompleted portion of the initial project. This action was approved by State and Federal Aviation Authorities. Bids for this work were solicited during November, 1962. To this date no award has been made. It is hoped that all of the work on the project will be completed prior to commencement of the busy season.

After a long period of discussion, a new "OPERATING AGREEMENT" covering the period 1 January, 1962 to 31 December, 1963, with the base operator, PROVINCETOWN-BOSTON AIRLINES, Inc., was signed on July 28, 1962. This agreement provided for a substantial increase in operating fees. During 1963 a new agreement will be negotiated.

During 1963 additional improvements to the Airport are contemplated. Financial assistance towards the contemplated improvements is being requested from State and Federal Aviation Authorities, no appropriated Town funds are required.

Improvements Contemplated are:

1. Installation of airfield lighting.
2. Marking Runways.
3. Renovating of Town owned building to provide facilities for visiting pilots.
4. Installation of "Weather Warning Sign" and FAA Fast line service.

Respectfully submitted,

WILLIAM W. McKELLAR,  
Chairman

ARTHUR MALCHMAN

JAMES ENOS

MANUEL PHILLIPS

### REPORT OF THE AIRPORT MANAGER

This is the fifteenth annual report of the Airport Manager to the Provincetown Airport Commission and to the Town of Provincetown. During 1962, the airport once again played a vital role in the transportation problem in and out of the community.

The local airline in its statistics for the year, showed that 10,204 passengers were flown between Provincetown and Boston alone. The Airline also flew many Charter and Air Taxi flights between Provincetown and many other points in New England as well as several Air Ambulance flights to Boston.

Approximately 600 transient aircraft made use of the airport during the year and were handled easily with the help of the expanded parking apron. Tie down facilities were set in for nine aircraft and these facilities were filled to capacity most days during the Summer months.

The airport also served as the home base for several of the aircraft that are used as spotters in the fishing industry. It is expected that in years to come, the airport will see an increasing amount of use by aircraft of this sort.

The biggest problem encountered during the year was the hazardous condition that still exists with the unfinished taxi-way. During the space of an hour one day this Summer, out of four aircraft that landed, three of them ended up off the taxi-way in the dirt. Fortunately, the only damage done was to the propeller of one of the aircraft. It is sincerely hoped that these taxi-way shoulders will be completed before the end of another year. Signs have been painted and are placed in strategic locations warning of the hazardous condition that exists.



It is expected that with the advent of the Cape Cod National Seashore, the Provincetown Municipal Airport will be subjected to an ever increasing amount of traffic.

It is a pleasure to be associated with the Commission and the community in the operation of this useful public facility.

Respectfully submitted,

GEORGE P. FELTON

Acting Airport Manager

C.C.: Airport Commission

## REPORT OF THE TREE WARDEN

I hereby submit my sixth annual report as Tree Warden of the Town of Provincetown for the year 1962.

Hedges and shrubbery were trimmed and kept off the sidewalks for the entire length of the Town.

Property owners at corners of side streets were requested to trim hedges, shrubbery and cut limbs of trees overhanging streets to prevent blind corners.

The maple tree on the west part of Town Hall yard was pruned, cuts were painted and holes were filled with cement. This tree should make a lot of new growth.

I had to condemn in the Town three trees. They were a menace to anyone using our streets: one was at the corner of Bradford and Center Streets; one at 210 Bradford; the other is the Elm on the east side of Town Hall yard. This tree was killed by the Dutch Elm Disease. It must be taken down in the spring. I am unhappy by the loss of these trees, but I am also glad to know that there is an article in the Warrant asking for three hundred dollars to replace the trees that are needed around the Town Hall. There were ten trees planted in the Town to my knowledge.

Let's get tree conscious and plant more trees to make our Town more beautiful.

Respectfully submitted,

PHILIP W. ALEXANDER

Tree Warden



Recreation Commission Planning Youth Programs

Left to right: Munro Moore, Recreation Director, Wilhelmina DaRoza, Mary Tarvers, Chairman, William Allison, Joseph DeLotto, Custodian, Robert Collinson, Joseph Collinson.

## REPORT OF THE RECREATION DEPARTMENT

### Winter Program

The Winter Program of the Recreation Department is offered mainly at the Community Center. One of the major functions of the Community Center is the after school program for youngsters. The Center is open five afternoons per week after school and such varied activities are offered as: Ceramics, Drawing, Painting, Bodybuilding, Movies, Leathercraft, Woodworking, Jewelry, Lanyard Weaving, Nature Study, Game Room, Ping Pong, Photography, and various other Creative Art Activities. Aside from the regular after school program offered by the Recreation Department, the afternoons are also taken up by several Camp Fire, Blue Bird, and Cub Scout Groups.

Evenings at the Community Center are reserved for Teenagers on non-school nights and for adult meetings almost every night. Some of the groups that used the Community Center on a regular basis this past year are; Boy Scouts, Mothers Clubs, The Highland Fish and Game Club, The Womans Relief Corps, The Companions of the Forest, The Massachusetts Department of Unemployment Compensation, The Provincetown Taxpayers Association, The Provincetown Band, The Provincetown Motion Picture Club, The Striper Club, The Cape Cod Conservatory of Music, The Provincetown Adult Education Program, The Citizen's Band Radio Club, The Provincetown Employees Association, State Conservation Department Firearms Safety School, The Pro-



vincetown Parent-Teacher's association, Provincetown Police Photographer, and the Provincetown High School Football Team.

Respectfully submitted,  
MUNRO MOORE,  
Director

### Summer Program

During the summer, the recreation program ran from early morning with the Morning League, to the Swimming Instruction in the afternoon, to the Little League and Babe Ruth League at night.

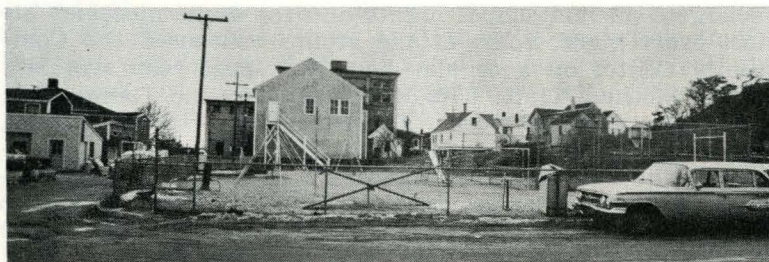
The attendances in these various leagues were as follows: Morning League 30-55 boys, and 10-30 girls at Motta Memorial Field; Swimming Instruction, 70 boys and girls at various swimming levels at 4 shore sites; Little League, 100 boys; and Babe Ruth League, 18 boys.

Main events sponsored by the Recreation Department during the summer were: Baseball Clinics, Fishing Contests, Soap-Box Derby, Batting and Throwing Contests, Volley-Ball and Horseshoe Contests.

The most exciting part of the summer came when the Little League All Star contingent inspiringly defeated Orleans 6-4, and Yarmouth 7-4, only to lose out to Falmouth in 2 games, 3-13, and 0-5, in the Cape-Cod finals. After that came the Babe Ruth team, champions in their own league, enter into all-star competition and courageously fight their way to the semi-finals, only to lose to Dennis—Yarmouth 5-3.

The All Star Little League team was Lower-Cape Champions and the Babe Ruth team also were Lower-Cape Champions.

Respectfully submitted,  
WALTER DAGLE  
WILLIAM CHAMBERS



Howland Street Playground

Should this playground be replaced at another location and the site used as a public parking area?



Library Trustees at a Regular Meeting

Left to right: Virginia Andrews, Adelaide Kennedy, Joseph Lema, Jr., Chairman, Mary Lewis, Ruth Cabral.

### REPORT OF THE TOWN LIBRARY

The Trustees of the Provincetown Public Library have done some research relative to the control and expenditure of library trust funds.

The Director of Accounts of the Department of Corporations and Taxation advises the Trustees that they do have authority to expend the interest from library trust funds without the approval of the Town Meeting, unless there is a specific restriction in a bequest that Town Meeting approval would be required.

To follow this through, copies of wills have been received from Barnstable to see if these funds were designed for any particular purpose.

The Trustees spent further time looking through the town books of the past for information regarding trust funds. Finally from the depths of Town Hall, a dusty volume of 1888-Acts and Resolves of Massachusetts, gives the Trustees the "entire custody and management of the library and reading-room and all property owned by the town relating thereto, and all money raised or appropriated by the town for its support and maintenance, and all money and property that the town may receive by donation from any source or by bequest---". Thus was answered the unanswered question of a long time.

Harmonious tones give interest and light to both the first and second floors. The repairs to ceilings and walls have enhanced and revived the rooms. Venetian blinds bring sightliness lacking before.

The Trustees decided that aluminum clapboards or siding would help to reduce heating costs, and costly painting would be eliminated since past paintings did not endure,



and quick peeling resulted. This work has been done and aluminum blinds placed.

Bookcases have been built in the reading-room of the second floor to hold in readable order the many tall books on art and history which had been stacked in an unreachable position and which were a discouragement to anyone who would want a volume from the bottom of the pile, and who would end up by leaving the books alone. Bookcases have also been constructed in the spaces under the windows in the reading-room, and more cases and shelves are planned for order and readability.

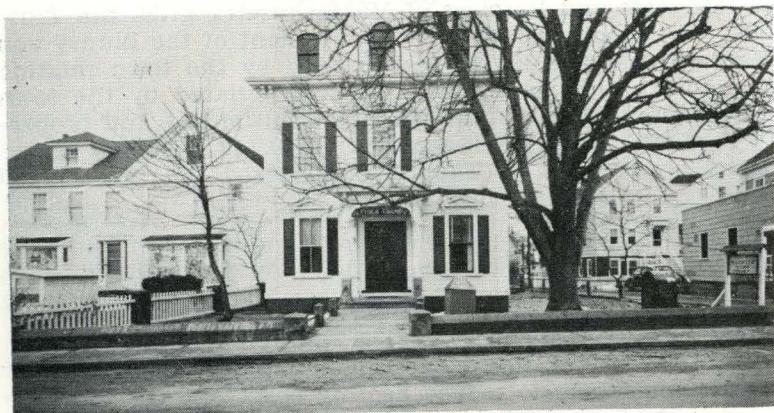
Future plans include aluminum combination windows to help lower heating costs, and to eliminate expensive, difficult, and dangerous seasonal labor with the heavy wooden storm windows. Other plans are for landscaping to bring further dignity to the Library.

The report of Mrs. Marion B. Haymaker, the Librarian, gives an account of the library at work.

All of the Trustees attend all of the Board meetings. They appreciate the interest shown by Mr. Walter Lawrence, the Town Manager. He has attended several meetings, and his counsel has been most welcome.

Respectfully submitted,

JOSEPH LEMA,  
Chairman of the Trustees  
VIRGINIA ANDREWS  
RUTH CABRAL  
ADELAIDE KENNEY  
MARY LEWIS



TOWN LIBRARY



Left to right: Natalie Patrick, Asst. Librarian and Marion B. Haymaker, Librarian.

## THE ANNUAL REPORT OF THE PROVINCETOWN PUBLIC LIBRARY

Here in the Provincetown Public Library we have had a most unusual year. In the first place the librarian was absent until the first day of April, on account of a badly broken knee. Her place was filled by Mrs. Natalie Patrick, the assistant librarian, and Jerome Dale was the assistant librarian in her place. Both did excellent work and the daily running of giving out books and taking them in went on evenly. New books were sent for, gifts of books received, the new book jackets went up on the wall, new names were added to our membership, and patrons came and went climbing our stairs to the second floor, reading our daily papers and magazines, browsing among both our fiction and our non-fiction.

Perhaps the greatest and most noticeable happenings during this year on both our first and second floors were our vast improvements under the management of our trustees, Joseph Lema, the chairman, and Mrs. Adelaide Kenney, Mrs. Virginia Andrews, Miss Mary Lewis and Mrs. William Cabral. The walls and the ceiling, as well as the floor in the reading and non-fiction room were changed to rose and gray,



while on the first floor there remained various shadings of green, that color so restful to the eyes and so used by God in grass, and in leaves of the trees. Too, we have new and softly colored gray Venetian shades at all our big windows. . .

Added to all this, the exterior of our grand old library (it was presented to the town in 1874) has been completely done in aluminum siding, snow white and very up-to-date green blinds have been inserted at the windows. . . . Altogether our library is most impressive, and admired by the many visitors from out of town during the past Summer, and by our own local friends. During all this work, Mr. Walter Lawrence, our Town Manager, was most helpful. Often coming, even though as busy as he is, to watch the progress of the workmen, and to lend his ever-valuable suggestions.

Our new books are astounding in both quality and in number. Praise for them pours in . . . . Summer visitors, to whom we issued two hundred and forty-five cards this year, never get over the fact one has so much freedom in our aisles and browsing through our stacks . . . . "We can't do this in the cities . . . . there is so much red tape, so many restrictions," they keep repeating . . . .

Five hundred and forty-two fresh volumes went on our shelves. This does not include the Encyclopedia Americana and its thirty volumes, as well as a gorgeous Atlas titled "The School and Library Atlas of the World," and containing new features such as the latest census of the United States, and all the colleges belonging to our various States as well as maps such as have never been pictured in older atlases.

Presented to us by pleased patrons are fifteen books from William Rogers; fourteen from Charles Rogers; forty-eight from John Foster (including thirty-one volumes of Rudyard Kipling); twenty-eight books from Mr. and Mrs. "Stan" Freburg; fourteen from Margaret Brace; and eight from "Jo" Hawthorne, the renowned leader of our Summer Symphony Orchestra; three from John Bell; four from Stuart Clarke; three from Joel Newman; two from Milton Travers (written around the Wampanong Indians. . . .

Building "The Cape Cod Canal" was sent us by Mrs. August Belmont in memory of her husband, instrumental in the construction of the Canal . . . . "The Electric Power Business, by Edwin Bennard, presented by John R. Ham for the Cape and Vineyard Electric Company. "The Christian Science Way of Life," by the First Church of Christian Science . . . . A very extra book titled "Art Since 1945," from the estate of Mary Cecil Allen, and donated by Mrs. Harriet Martin . . . .

The estate of Ida Seldov gave us twenty-nine books; Mrs. Catherine Cadose, three books on railroad engineering;

an autobiography of Cecil B. DeMille, presented by his daughter . . . . Vivian De Pinna, a most instructive book an Prophetical and Educational Playing Cards . . . . The late Margery Weil, always such a friend of our Library, "A Family's Affair," authored by Ellen Douglas . . . . Our own Provincetown authors are represented by Inez Hogan who always gives us each one of her new children's books. She presented a first edition of "Fraidy Cat," "The Last of The Just," was from Patricia Brown . . . . George Grotz, his own book, "The Furniture Doctor," which has gone out many times.

Another large volume was titled "The Spirit of The Letter in Painting," by Jean Leymaire, and donated through the Hallmark Card Company, and most artistically arranged

And perhaps, best of all, an autographed first edition of "Arctic Odyssey," the biography of our great citizen, Admiral Donald MacMillan.

At the present time and during the colder months, we have many of the High School and the elementary grade young people occupying our tables and chairs, using our Encyclopedias and our many reference books, and taking home with them autobiographies, histories, etc., on subjects necessary to their making fair, average or excellent marks

. . . . They have practically worn out our Shakespeares, our Poes and our Hawthornes. While our "Moby Dicks," our "Old Man of the Seas," and our "Grapes of Wrath" soon have to be replaced. "Can you find me a classic." That is an all-too frequent request. What is a classic, anyway? The long gone and very old "Bear Wolf," is one, and "The Ship of Fools," isn't, or, at least, not yet.

All this is different in the Summer months. Our young people have jobs. . . . Our adults are too busy with rentals. But one might be surprised to watch the sometimes double lines at our desk . . . . Our newly created Summer population crave books and then more books. The latest fiction is grabbed by them: "Why, I've been on the waiting list in New York weeks, for "Franny and Zoey." And here I'm getting it right away!" so said one man. Often I am in the library until after 10 P.M. Getting books regulated . . . . Our largest day was one in the very last wag of July . . . . One hundred and eighty-five books went out, and fully that number were returned. They were stacked on our marble-topped Victorian table, our rear desk and even on the floor. . . .

I was hidden in a mountainous region of the written word.

MARION B. HAYMAKER,  
Librarian





## REPORT OF THE SHELLFISH CONSTABLE

Joseph Ventura,  
Shellfish Constable

The following is a report of the number of 10-quart pails of shellfish harvested during 1962:

	Softshell Clams	Quahogs	Totals
January	34	116	150
February	12	46	58
March	62	95	157
October	197	13	210
November	91	130	221
December	40	74	114
	436	474	910

Monthly reports of the above were submitted to the Selectmen and Town Manager, as well as to the State Department of Public Health.

The State Department of Public Health has recently commended local Town Officials for an excellent job in correcting former sources of pollution and hoped this same vigilance would continue in the future.

Respectfully submitted,  
JOSEPH VENTURA,  
Shellfish Constable

## REPORT OF THE CEMETERY DEPARTMENT

Mr. Walter E. Lawrence, Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

I wish to submit my report as Superintendent of the Town Cemetery for the year ending 1962.

A great amount of work has been accomplished in 1962 consisting of developing new land, making new lots and remodeling old lots. Willow trees were planted along Willow Avenue, which is making a more pleasant atmosphere prevail in this section of the cemetery. I am looking forward to the planting of Maple, Elm and other trees on the remaining avenues. Some of these trees have been donated by the following people, who have taken a great interest in the appearance of the Town Cemetery, namely: Mrs. Viola Miller, Stanley Batt, Jacob Smith, Mrs. Mary Campbell, all of Provincetown, Mass., and one, Miss Alice Silva, of Quincy, Mass.

The newly developed area which consists of about 9,000 square feet of land contains loam and seedlings and is ready to be used as lots or single graves. Cedar trees have been planted in this area.

Most of the loam purchased in 1962 was used to develop this new area and making over of the old lots. The amount of loam on hand will be put to use in the Spring to develop a larger area.

This year the receipts from the Cemetery were less than in 1961 due to the fact that there were three less burials and sales of lots and graves decreased. Mr. Crawley and myself maintained 430 lots, of this amount 153 were under Perpetual Care and 277 lots did not submit reimbursement to the Town.

With this amount of lots to be watered each day, I find that the sprinkler system was inadequate and it was necessary to install makeshift ones. The water supply is very low at times and especially after 7 A.M. there is hardly any water pressure to even do one lot. This Summer I would like to add more sprinkler heads to cope with the situation. I wish to recommend that the Town Officials adopt some system, whereas, donations could be accepted to offset some of the expense occurring in promoting this program to the fullest.



There is still a great deal of work to be done at the Cemetery such as setting fallen gravestones in position, corner posts and markers are badly in need of repairs, as some have been broken for years. As the remodeling continues we set the grave markers at the same time thus saving time in the future.

The amount received from Perpetual Care Lots was \$1,916.00. The amount received from Burials, Foundations, Sale of Lots was \$1,075.00. The grand total of receipts now stands at \$2,991.00 for the year 1962.

Hoping this report on the Cemetery Department will meet with your approval, I remain,

Yours respectfully,

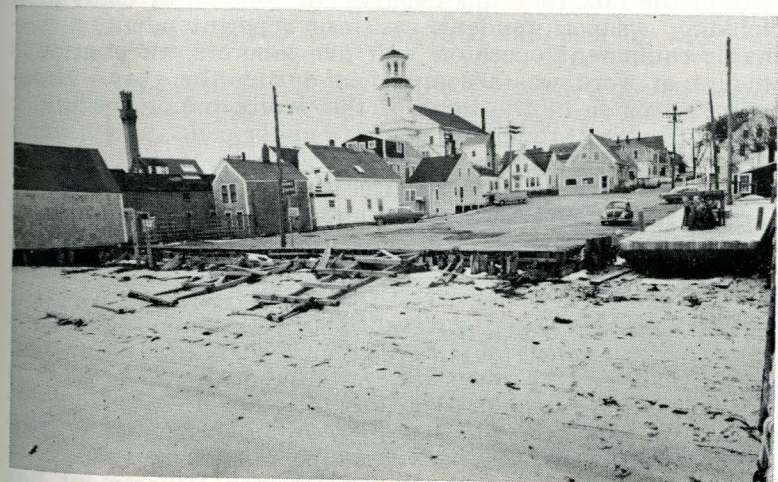
FRANK FLORES,  
Supt. of Cemetery Dept.



Cemetery Department Superintendent Frank Flores and Joseph Crowley who do the work of this department.



Motta Field was enlarged and large parking area provided for Pilgrim Memorial Association Museum by joint project of Town, Lions Club and Pilgrim Memorial Association under sponsorship of Lions Club and New Motta Memorial Field Commission. Lions Club donated over \$5,000.00 for project.



Town owned Johnson Street parking lot—showing possibility for extending further toward beach to increase parking area.



## REPORT OF THE HIGHWAY DEPARTMENT

Mr. Walter E. Lawrence  
Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

I am pleased to submit my report as Superintendent of the Town Highway Department for the year 1962.

It is seldom that the citizens of any community stop to evaluate and give much thought to the many over-all duties, problems, public demands, requirements and responsibilities of a modern highway department.

This is a department that must operate and be responsible for its operations during 24 hours of each day and 365 days a year regardless of weather conditions that include severe storms, hurricanes, floods, snow and ice, as well as extreme high and low temperatures. While our citizens sleep the employees of our department must keep our streets and sidewalks safe and open for traffic whether it be plowing snow all night or cleaning debris after a severe windstorm, flood or other cause. Like the U.S. Mail, the work must go on and the same limited number of men must do the work.

As in last year's report, I again want to point out that in spite of the fact that this department consists of eight men including a superintendent, assistant superintendent, a mechanic-equipment operator, and five laborers, an enormous amount of work was accomplished during the year. Especially is this so in the light of the severe handicaps under which we work throughout the year under conditions beyond our control caused by sickness, accidents, vacations and extra work that we are required to do to assist other departments in their work, including care and maintenance of dump, assisting the Water Department, Cemetery Department, Town Hall grounds maintenance, Cape End Manor, Fire Department, Schools, Health Department, beach cleaning and others. We are constantly depleting our forces with our work force called to fill in for vacations, sickness and accidents in the other departments and this past year it amounted to many hours loss to the Rubbish Collection Department alone. Of the eight men of our department, three are entitled to three weeks vacation and five are entitled to two weeks vacation. Likewise, the Rubbish Department has three men all of whom are entitled to three weeks vacations that require our men to fill in for them. Because of the kind of work that we do and the bad weather conditions

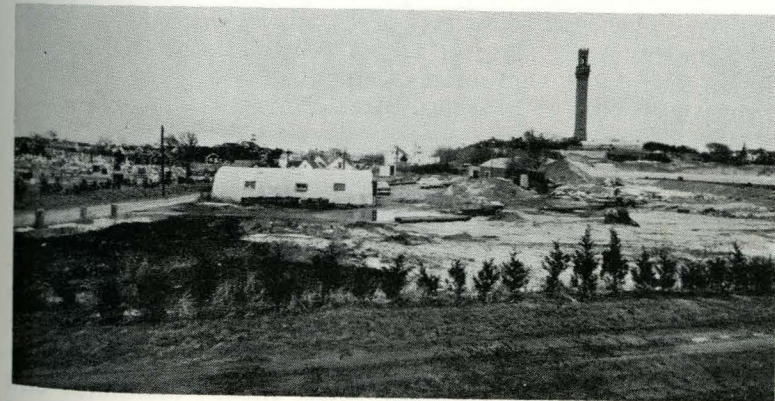
under which our men work, we have our full share of sickness and disabilities, including strains, hernias, cuts, infections, arm, leg and shoulder injuries, as well as many virus infections that annually deprive us of many man-hours of work. No provision is made in our annual budget for loss of hours by vacations or to enable temporary hire of additional labor to fill in for sickness either in our department or the other departments that we are called upon to assist.

Actually, the Highway Department, with the limited work force and equipment that it has to work with, is performing wonders and gets but little credit and recognition for work performed, and it is for the above reasons that I feel it my duty to inform our citizens of facts that are little understood.

Again, as in last year's report, I want to point out the need for a public works building to house our equipment, front end loader, trucks and plows. For years we have been working under impossible conditions during the Winter months of severe cold weather and heavy snowfall without a heated garage to do our work of installing, repairing and maintaining. Likewise, we are not fair to our men who are denied proper heated facilities throughout the Winter months.

Among the many operations of this department are:

1. Sweeping and removing many thousands of tons of sand and debris from all of our Town streets. This begins with the early Spring removal with the pick-up after the



Public Works Yard and Quonset Hut

The construction of a new building to house vehicles and equipment is long overdue. During winter months the men of this department are compelled to work here under freezing temperatures and very bad working conditions without modern facilities.



snow and ice season and continues throughout the year many times. All of our men available are assigned to this work in the Spring and Fall and three men give their full time each day during the Summer months, including Saturdays, Sundays and holidays, starting early in the morning sweeping the central part of the Town including Commercial Street, Bradford Street, Lopes Square, MacMillan Parking Lot and various intersections. This is real hard work and requires real physical exertion on the part of our men.

2. Patching, oiling, seal-coating and hot mix resurfacing is a continuing activity of this department throughout the year. All of our streets are under constant surveillance by our department and we respond readily to all citizen complaints, police reports and requests from the Town Manager's office and Selectmen. We handle hundreds of these problems caused by washouts, heavy vehicle traffic, accidents and other causes. During the Winter months and early Spring we have the usual upheavals and disintegration of our roadways caused by water getting under the surface of the road, freezing and thawing and further destruction by traffic. This calls for prompt attention and the use of many tons of cold patch.

Chapter 90 funds were expended this year on Howland Street extension. This roadway was completed from Bradford Street through to Route 6 by a contract with the M. F. Roach Company and supervised by State Engineers. A new exit is provided that should help ease traffic flow from the Town, take much heavy trailer trucking off the streets and open up a large area of the Town for residential development.

Over 3,900 gallons of R.C. 2 sealing oil was used to seal-coat the following streets: Lower Montello, Lower Pleasant, Upper Franklin, Cudworth, Central, Lower Pearl, Lower Conant and part of Bradford Street Extension.

Seventy-two tons of hot mix were used to pave the two Town Landings at Court and West Vine Streets and to resurface Railroad Avenue.

Another project carried out this year was the grading, drainage installation and hot-topping of the so-called Seamen's Savings Bank Town-owned parking lot. Town forces did the grading and preparation of the subgrades and drainage, the hot-topping was by the M. F. Roach Co. at \$1,600.00.

3. Installing and cleaning catch basins, manholes and surface drainage pipes. Each year we carry on a continual cleaning process in order to prevent flooding of private and public properties. Whenever time and money will permit we add to our drainage system and construct additional drain-

age facilities. The Freeman Street drainage system and pump house was completed this year and should eliminate once and for all a very bad flood problem that has plagued our Town for many years and has cost taxpayers and the Town many thousands of dollars down through the years. It is now properly designed by experts and has two Fairbanks-Morse pumps of adequate capacity to take care of heavy rainfall and bad flood conditions. Most of this work was done with our own Town forces, as was the Cottage Street drain late in December, which again eliminated another bad drainage problem that had cost the Town hundreds of dollars annually in damage and loss of time by our department when we were called regularly after every heavy rainfall to pump out the street to permit traffic to get through and eliminate damage to private property. This project was a major one and included 491 linear feet of 10 inch asphalt coated corrugated pipe on Cottage and Nickerson Streets with three manholes and one catch basin. It should completely eliminate the flooding and take care of this drainage area, thereby representing a real savings to the taxpayer.



Highway Department employees on Cottage St.—Nickerson St. Drainage Project. Left to right: Paul Flores, Carl Sawyer, Edmund Santos, Lawrence Cabral, Sr., Francis Packett, Frank Perry, Superintendent, Lawrence Cabral, Jr., (Peter Perry not present at time of picture.)



Other drainage projects carried out by our men this year included about 90 feet of 8-inch asphalt coated corrugated pipe installed on Bradford Street from Anthony Street to Daggett Lane eliminating flooding of private property. Another 90 feet of 8-inch asphalt coated corrugated pipe was laid on Bradford Street to correct a very bad drainage problem from Law Street to Pearl Street. This new construction eliminated the flooding of Law Street and several adjoining private properties that have complained for many years.

Our department received real substantial help this year as the result of an article of the Town Meeting with an appropriation for cleaning of all Town catch basins and manholes by contract. A contract was awarded to the low bidder, Vigeant Equipment Company of New Bedford, Mass. for the cleaning of 250 catch basins at \$3.97 per basin or a total cost of \$992.50. By using a crane and orange peel bucket this contractor was able to do this work and complete the entire Town at far less cost than we could have done it by hand labor and without proper equipment. Likewise, it would have been impossible for us to cover the entire Town with all of our other work. A similar contract should be executed every other year in order to keep our drainage system in constant working order.

4. Constant repairs to our clapper valves and drainage outlets at the beaches that are undermined, covered by debris, put out of order, and many times destroyed by severe tidal, wave and flood action.

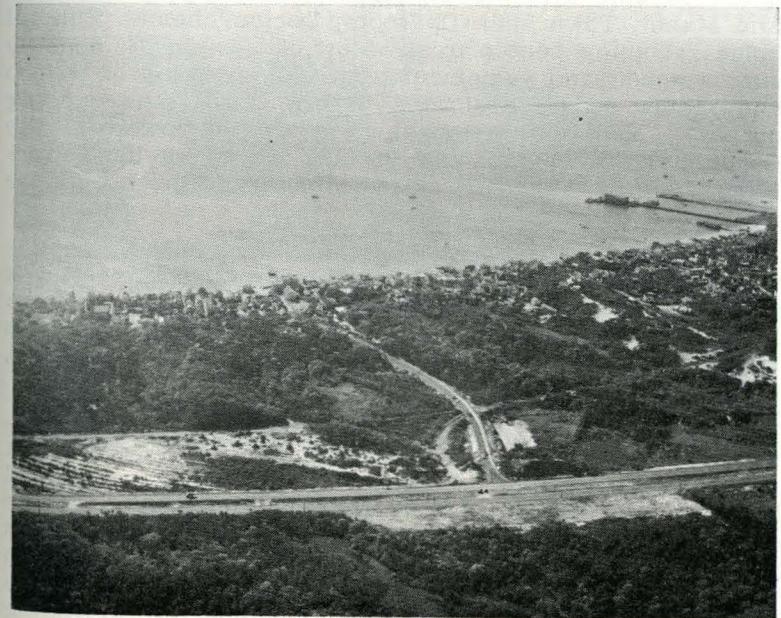
5. Repairs to our Town Landings that are being constantly filled in with sand and debris and undermined during severe stormy weather and high tides.

6. Painting of many miles of green cross walks and street traffic lanes marking center of streets, sideline parking and no parking areas, lining of all off-street parking areas including MacMillan Parking Lot, Seamen's Bank Parking Lot, West End, Grace Hall, Johnson Street, Town Hall and others. Few people, other than the men of our department who do the work, realize the great magnitude of the work that is carried on continuously throughout the Spring, Summer and Fall of each year. This work entails many miles of line marking, plus the use of stencils and additional lettering that is required.

7. Sanding of icy streets and sidewalks during Winter months for public safety purposes and the prevention of vehicle and pedestrian accidents. This operation goes on regularly night and day throughout the Winter months with



Howland Street Extension  
Constructed as Chapter 90 project in 1962—Looking North



New Holland Street Construction Looking South



hundreds of tons of sand and salt spread over streets and sidewalks to make them safe. Constant thawing and freezing often makes it necessary to repeat this operation several times a day. Men are often called out to work all night at this work after completing a full day during daylight hours and come back to work the next day with little if any sleep.

8. Erecting and maintaining many thousands of feet of wood and metal fences along our streets. Because of limited funds we have not been able to keep up with this work. Rotted posts, vandalism, deteriorated metal from rust and age as well as damage and destruction from vehicles make annual replacement necessary.

9. Erecting and maintaining many thousands of feet of stone and concrete block walls at many locations where they have become necessary to protect our highways and prevent flooding and damage to abutting private properties.

10. Cutting brush along roadways in wooded sections of Town.

11. Removal of snow on all streets of Town several times each Winter with plowing of sidewalks on Bradford and Commercial Streets. This work includes cleaning of all public parking areas, Town Airport, school property, Cape End Manor, Town Hall, Churches, Doctors' homes, Funeral homes, shopping center areas. Most of this work is done by our own men and equipment with the exception of a jeep and sander body for plowing narrow streets and sanding purposes. Our snow removal costs are the lowest in the Commonwealth by any unit of measure as we limit overtime, rental of equipment, extra temporary labor and private truck hire.

12. Repairing and maintaining our machinery and equipment. We have one mechanic-equipment operator who is responsible for maintaining our equipment. Although he is required as an operator a great part of the time, he does give much time to repairs, oiling, greasing and cleaning, changing tires, etc.

13. Repair and construction of sidewalks. The sidewalks of this Town are many years behind in repair and replacement. During the past few years we have made real headway with the new construction by contract of granite curb and concrete sidewalks on Commercial Street. This year 1238 feet of new curb and sidewalk was constructed on Commercial Street with 774 feet extending westward from Masonic Place to Winthrop Street and 464 feet extending eastward from Freeman Street to Johnson Street at a cost of \$12,760.00.

14. Repair, replacement and maintenance of all street and traffic posts and signs. This is a continuous process with several hundred signs located in all parts of the Town. Each year many of them are stolen by souvenir hunters, destroyed or mutilated by vandalism and many times they are badly damaged by motor vehicles. Rust and deterioration of the signs and posts continue from year to year. A large part of our replacement and the painting of the signs and posts are carried on throughout the Winter and early Spring during inclement weather.

Respectfully submitted,

FRANK S. PERRY



COMMUNITY CENTER

Used by Town Recreation Department for many youth projects. Also used by State Unemployment officials for local Unemployment Office.





## REPORT OF TOWN HALL CUSTODIAN

Town Hall Custodian Robert Souza  
His work is never done

Walter E. Lawrence, Town Manager  
Provincetown, Massachusetts

At the end of my first full year as custodian of Provincetown Town Hall, I herewith submit a report of existing conditions in the building with recommendations for urgently needed repairs.

Town offices, the Court of the 2nd Barnstable District and the probation officer occupy the first floor of the 77-year-old building which is in constant use, serving the community well despite its age and partial deterioration.

On the second floor, in the largest auditorium on Cape Cod, with a capacity of more than 700 persons, basketball games, dances, plays, graduation exercises, town meetings, concerts, and many other public and private gatherings are held.

Basement space is fully utilized with Police Headquarters, a jail with four cells, Civil Defense Headquarters, Fire Alarm System Headquarters, shower facilities and storage.

On the roof tower is the town clock.

The Town Hall can continue to serve the town well for many years if it is given long-overdue attention to its needs.

Deterioration of the antiquated heating system has reached the point where repairs would be more costly than

replacement. Throughout the piping system leaks have been temporarily mended with patches, many of which are simply a few turns of rubber tape wrapped around the pipe. Excessive fuel costs for operation of this old-fashioned steam system added to its need of extensive repairs make further maintenance of this system prohibitive. Replacement with a four-zone hot water system at an estimated cost of \$14,000 would save on fuel costs and major repairs and would increase employee efficiency through increased comfort.

The exterior of the building needs painting and repairs. The slate roof has several leaks and a portion will have to be removed and replaced. This year troughs and gutters were repaired by the Rhode Island Roofing Company for \$1,022.00 as per contract.

The Ryder Street stairway and entrance, condemned by the State Building Inspector and Insurance Company, must be replaced in 1963.

Painting is needed in 1963 for the replacement fire escape which was installed this year at a cost of \$5,223.13.

The new brick front entrance stairway, built this year to replace the condemned wooden stairway, should last for many years.

Constant surveillance is needed in the interior of the building to keep up with maintenance requirements and repairs, due to wear and tear as well as vandalism.

Daily routine consists of sweeping; polishing floors and furniture; dusting; scrubbing and disinfecting toilets, bowls and fountains; repairing windows, doors, locks, toilets, piping, tiling, painting, waxing, oiling, repairing electric lighting fixtures, clock, sprinkler system, drainage system and disposal system. The building must be kept clean and the temperature must be kept adequate at all times.

The town clock is always getting out of order and should be completely overhauled by an expert. Tiny Rivard tries to keep it going.

The Town Hall grounds are in constant need of care and cleaning, cutting of grass, trimming of shrubbery and hedges, and cleaning of walks and stairways. Our worse problem is cleaning up tremendous quantities of trash, paper cups, and other debris, thrown away by young people and others. Not to mention the task of snow removal and sanding of walks and steps during the Winter months!

As Town Hall custodian I am required to work many hours of overtime and a work week in excess of 60 hours.



During the Winter months of December, January and February, I receive help from Mr. Crowley of the Cemetery Department, who assists me in repairs and painting.

Hundreds of people pour through this building annually on business, to see paintings in the hallway, to see the Lipton Cup and to attend hundreds of meetings in the assembly hall, court room, and Caucus Hall. Various boards meet nearly every night, including Selectmen, Finance Committee, Planning Board, Board of Appeals, Area Development, PAL, Board of Health, Civil Defense, etc.

All kinds of supplies are needed for this work, including cases of toilet paper, soap, soap powder and detergent, disinfectant, wax, paper towels, furniture polish, oil, paint, brushes, window cleanser, and scouring powder.

This is a job that requires the services of more than one man. The building should be covered at all hours of the day and night and one man cannot be expected to do this.

Money should be appropriated this year to:

1. Replace the heating system.
2. Paint exterior of building.
3. Landscape grounds.
4. Replace auditorium windows.
5. Replace combination windows and screens.
6. Repair Slate roof.
7. Replace Ryder Street entrance.
8. Wire gutters or pigeon-proof over Ryder Street entrance.
9. Overhaul town clock on Steeple.

Respectfully submitted,

ROBERT K. SOUZA,  
Town Hall Custodian



William J. MacCaffrey, Town Clerk and Town Accountant

## REPORT OF TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 1962 is herewith submitted.

### TOWN CLERK'S FEES

Commercial Code Fees	\$369.00
Marriage Intentions	88.00
Birth Certificates	98.50
Marriage Certificates	16.00
Death Certificates	31.00
Miscellaneous	35.00
	<hr/>
	\$637.50

### SPORTING LICENSES

Resident Citizens Fishing	55
Resident Citizens Hunting	248
Resident Citizens Sporting	31
Resident Citizens Minor Fishing	5
Resident Citizens Female Fishing	6
Resident Citizens Trapping	2
Special Non-Resident Fishing	7
Alien Fishing	3
Duplicate	6
Archery Deer	31
	<hr/>
	394

### DOGS REGISTERED

Male	170
Female	35
Spayed Female	90



# MARRIAGES REGISTERED IN 1962

Date	Name	Residence	Place of Marriage
<b>January</b>			
27	Robert Joseph Marr Sheila Christine Marie Ahearn	Truro Provincetown	Truro
<b>February</b>			
16	Paul Roland Anderson Arline Margaret Sullivan (Patrick)	Bristol, Conn. Provincetown	Provincetown
17	Frederick William Shaw, Jr. Dolores Marie Kiefer (Henrique)	Provincetown Provincetown	Provincetown
24	Warren Raphael Crawley, Jr. Louise Alice Oliver	Provincetown Provincetown	Provincetown
<b>March</b>			
10	Francis Henry Hallaman Janice Anne Meads	Ansonia, Conn. Provincetown	Provincetown
16	William M. Dobey Patricia Cullum (Douthitt)	Orleans, Mass. Eastham	Provincetown
<b>April</b>			
2	Raul William Matta Diane Mae Morris	Provincetown Provincetown	Harwich
14	Thomas Carl Osowski Judith Rae Leonard	Pittsburgh, Pa. Provincetown	Provincetown
23	Elmer Joseph Souza Vivian Agnes Guertin (Santos)	Provincetown Provincetown	Provincetown
23	Joaquin Barros Duarte Natalie Mary Patrick	Provincetown Provincetown	Provincetown
<b>May</b>			
12	Frederick Charles Ryan Diane Naomi Hurd	Boston, Mass. Provincetown	Provincetown
19	Maurice Francis Worth Beverley Ann Dwyer	Provincetown Provincetown	Provincetown
26	Joseph Francis Santos, Jr. Barbara Ann Tyrrell (Crowley)	Provincetown Brewster	Harwich
<b>June</b>			
9	Harvey Edward Salmon, Jr. June Bernice Peters	Largo, Fla. Provincetown	Provincetown
16	Christopher John Martinez Mary Regina Santos	Indian Harbor, Ind. Provincetown	Provincetown
23	Francis Anthony Veara, Jr. Nancy Jean Cross	Provincetown Wellfleet	Provincetown
25	John Michael North Carmen Leona Motta	Nashville, Tenn. Provincetown	Provincetown
<b>July</b>			
5	Wilbert Weaver Edmond Anneliese Tudisca (Schillings)	Groton, Conn. Uncasville, Conn.	Provincetown
16	Roger Lee Duerksen Susan Ann Marie Klee	Pittsburgh, Penn. Pittsburgh, Penn.	Provincetown

# MARRIAGES REGISTERED IN 1962

Date	Name	Residence	Place of Marriage
<b>August</b>			
21	Paul Francis Ferreira Sandra Jean Fell	Provincetown Elmira, N. Y.	Provincetown
<b>September</b>			
11	William Minor Aiken Jane Barratt Andrews	New Lebanon, N. Y. W. Hartford, Conn.	Provincetown
24	Dane Cole Bate Ellen Dana Olian	Rye, N. Y. Flushing, N. Y.	Provincetown
25	Joseph Tarvis Patrick Martha Ellen Finnell	Provincetown Falmouth	Falmouth
26	James Argir Lana R. Steele	Natick, Mass. Provincetown	Natick
<b>October</b>			
8	Thomas Frederick Perry, Jr. Nancy Jane Reisman	Provincetown Key Biscayne, Fla.	Provincetown
8	Albert Vezza Kristine Noelle Mariano	Rochester, N. Y. Rochester, N. Y.	Provincetown
8	Arthur Marcellines Ventura Eileen Agnes Doyle (Jason)	Provincetown Provincetown	Provincetown
13	Walter Bartosh Theresa Kathleen Russ (Cristfoe)	Skillman, N. J. Skillman, N. J.	Provincetown
15	Earl Quincy Eason Elaine Ruth Shaw	Texarkana, Ark. Provincetown	Provincetown
15	John Michael Perry Claire Antoinette Gallant	Provincetown Cambridge, Mass.	Provincetown
22	Robert Aloysius Welsh, Jr. Natalie Ann Lawler	Provincetown Milton, Mass.	Milton, Mass.
<b>November</b>			
12	Richard Eugene Christian Judith Mary Jason	Time Well, Ill. Provincetown	Wellfleet
13	Kenneth Wilbur Johnson, Jr. Judith E. Crowell	Provincetown Wellfleet	Provincetown
20	Joseph Andrew Hudick Carol Joanne Watson	Oil City, Pa. Provincetown	Provincetown
26	Ernest Edward King Virginia Theresa Ventura (Fields)	Ashland, Ky. Provincetown	Wellfleet
<b>December</b>			
1	Stephen C. Goveia Rita T. Haley	Provincetown Lowell	Lowell, Mass.
2	Frederick Anthony De Avellar Janet Holbrook (White)	Provincetown Wellfleet	Wellfleet
13	Chester Eugene Joseph Pauline Leona O'Driscoll	Provincetown Provincetown	Provincetown



# DEATHS REGISTERED IN 1962

Date	Name	Y.	M.	D.	Cause of Death
<b>January</b>					
6	Betsy Potter Jenks	84	5	23	Cerebral Apoplexy
13	Mary J. Salvador	76	4	22	Cerebral Apoplexy
16	James P. Lynch	62	9	25	Myelogenous Leukemia
17	Marion Taves	78	3	11	Chronic Arteriosclerotic heart disease
19	Louise Hazlett	87	8	29	Coronary Thrombosis
20	a Ronald White	2	5	16	Fracture of skull with Epidural hematoma
<b>February</b>					
12	Josephine Hatton West	90	11	29	Cerebral Vascular Accident
20	b Ida Seldov	64	0	0	Cerebral hemorrhage
24	William Henry Bickers	71	9	1	Acute Coronary Infarction
<b>March</b>					
2	Anna W. Hancock	75	0	0	Profound acute Myocardial Infarction
3	Wilhelmina Lopez	60	0	2	Profound acute Coronary Infarction
14	Jessie Taylor Matheson	97	0	23	Cerebral Vascular Accident
18	Florence Baxter Waldin	104	1	6	Arteriosclerotic heart disease
18	Agnes Elizabeth Dutra	67	10	14	Coronary Thrombosis
<b>April</b>					
8	Mary Cecil Allen	69	7	5	Sinus Arrest—cause unknown
14	a Frank Frade	70	5	0	Hemorrhage
16	John Francis Corea	46	9	20	Profound Coronary Infarction
<b>May</b>					
12	Emelen Guay Daignault	46	0	0	Coronary Arteriosclerotic heart disease
16	James M. Campbell	56	4	27	Profound Cerebral Hemorrhage
<b>June</b>					
1	Norine Larimer Small	89	8	9	Cerebral Hemorrhage
8	c Janet W. Lewis	63	6	2	Acute Myelogenous leukemia
15	Nellie D. J. Caserata	78	3	20	Acute left ventricular heart disease
<b>July</b>					
2	Minnie Elizabeth Silva	75	3	27	Profound Acute Myocardial Infarction
7	Rose Soares Silva	81	3	7	Acute Myocardial Infarction
20	b Mary Hoxie Ryder	83	0	17	Bronchopneumonia
22	b Manuel Dennis Rego	69	8	12	Congestive heart failure
<b>August</b>					
4	d Emma M. Alexander (Manning)	75	3	8	Coronary Arteriosclerosis
12	Emydio Santos	78	4	21	Bronchopneumonia

# DEATHS REGISTERED IN 1962

Date	Name	Y.	M.	D.	Cause of Death
<b>September</b>					
2	a Mary Kristen Costa	0	0	4	Subarachoid Hemorrhage
19	d Mary Meyers Hathaway	87	8	22	Uremia—Nephrosclerosis
25	Hary Le Barron Stalker	75	4	2	Pulmonary Edema
<b>October</b>					
5	Antone P. Jaqueta	85	11	29	Arteriosclerotic heart disease
8	c Ethel Archer Ball (Burrows)	70	4	23	Multiple Pulmonary Emboli
12	Maria Do Carmo Rivers	63	3	13	Coronary Thrombosis
17	Julia C. Clark	93	10	0	Pneumonia
19	Louise Mae Steele (Grozier)	31	4	7	Cancer of the breast
26	Manuel Joseph Gaspar	78	0	13	Coronary Thrombosis
28	Manuel Peters	91	7	22	Chronic Arteriosclerotic heart disease
30	Mary Adelaide Bent (Santos)	78	2	14	Cerebral Hemorrhage
<b>November</b>					
5	William D. Fields	67	0	11	
10	e Arthur Bragg Silva	69	1	14	Profound Coronary Infarction
<b>December</b>					
4	Maria H. Aresta	76	6	25	Acute Recurrent Cerebral Hemorrhage
10	Antone Cabral, Jr.	83	1	11	Pulmonary Edema
14	William Edgar Kenney	70	3	28	Cerebral Vascular Accident
22	Rose Souza Caluro	83	1	29	Lobar Pneumonia
25	Franklin Hill Lewis	85	3	18	Arteriosclerotic heart disease
29	Mary Volton	91	0	5	Profound Cerebral Hemorrhage

a—Died in Boston  
b—Died in Barnstable  
c—Died in Bourne  
d—Died in Taunton  
e—Died in North Truro



# BIRTHS REGISTERED IN 1962

Date	Name	Parents
<b>January</b>		
1	*Pamela Jean Costa	Wayne Louis & Pauline Caroline nee Peters
5	*Anne Elizabeth Martin	Robert Joseph & Margo Ann nee Phillips
5	*Robin Louise Morgan	Milton Roy & Shirley Mae nee Souza
5	*Alan Richard Cabral	Philip Francis & Elaine Constance nee Silva
7	*Derek Thomas Smith	Ronald Ralph & Frances Carol nee Carreiro
8	*Dale Alan Cook	Ralph Joseph & Jean Kathryn nee Curran
9	*Barbara Leigh Atkins	Leroy Eugene & Virginia Grace nee Dibble
10	*Jeanne Marie Potito	John Anthony & Rosary Ann nee Wilbur
15	*Cindy Allison Avallone	John Allan & Donna Lan nee Pereira
15	*Rachael Bronson	Calvin J. & Nadine Carol nee Glassberg
16	*Richard James Sawyer	Edgar Freeman & Margaret Catherine nee McAnistan
26	*Scotty Marie Avila	James Dominic & Patricia Ann nee Ley
<b>February</b>		
8	†Audette Mary Vines	Aubrey V. & Lucretia Ann nee Costa
11	*Valerie Jeanne Kepler	William & Patricia Jeanne nee Russell
25	*Vincent Paul Sczublewski	George James & Audrey Joan nee Hilton
<b>March</b>		
7	*Kenneth Clifton Martin, Jr.	Kenneth Clifton & Nancy Louise nee Young
12	*Kristin Jean Travers	Anthony Victor & Judith Ann nee Murphy
21	*Edward Joseph Salvador, Jr.	Edward Joseph & Sonya Mary nee Passion
23	*Cynthia Dawne Adkins	Freddy Joe & Barbara Lea nee Layne
25	*Paul Raymond Joseph, Jr.	Paul Raymond & Carla nee Valentine
26	*Jeffrey Michael Patrick	Joseph Augustine & Patricia Ann nee Sivik
<b>April</b>		
5	*Stephen Paul Roderick	Philbert Myron & Joanne Mae nee Oliver
8	*Maria Sophia Menengas	Melvin Francis & Madelyn Estelle nee Tibbetts
15	*Monica Lynn Pires	Michael Lawrence & Diana Lee nee Drouin
<b>May</b>		
9	*Heather Alexander	Victor Emanuel & Elizabeth Thornton nee Muir
25	*Jodi Lynn Lopez	Margarito & Shirley Marie nee Sawyer
<b>June</b>		
5	*Wanda Marie Scott	Ronald Edward & Betty Jane nee Ross
25	*Kenneth Bruce Felton	George Perley & Helen Bruce nee Jordan
26	*David Leonard Silva	Robert Franklin & Veronica Mae nee Leonard
26	*Mary Ann Ward	Joseph Aloysius & Evelyn Ann nee Tarvis
27	*Brian David Alexander	Warren Gage & Margaret Mary nee Thompson
29	*Emily Agnes Marshall	John L. & Martha nee King
<b>July</b>		
16	*Michael Gaylon Homestead	Gaylon Leray & Marianne Eileen nee Aresta
16	*Heidi Anne Homestead	Gaylon Leray & Marianne Eileen nee Aresta
27	†Jill Anne Sawyer	Carl M. & Patricia D. nee Temple
<b>August</b>		
7	*Susan Mai Cook	John Francis, Jr. & Ellen Mai nee Ross
10	Brenda Lee Joseph	Francis & Virginia nee Menengas
10	*Mark Jay Meyer	Ralph Joseph & Carrie Esther nee King
20	*Dawn Louise Silva	Clifford Zachary & Gloria Frances nee Silva
22	*John Charles Hurd, Jr.	John Charles & Ruth Anne nee O'Donnell
22	*Eben Charles Snow	Oscar Louis, Jr. & Penelope nee Haste
28	*Karen Amy Thompson	Norman Henry & Marlene Lois nee Enos
29	†Mary Kristen Costa	William Joseph & Helen Mary nee McCaffrey
<b>September</b>		
4	*Robin Ellen Carreiro	Ernest Loueiro, Jr. & Judith Agnes nee Frost
10	*Demetrios John Daphnis	Nassos & Helen Basilea Avlonitis
10	*Edward Albert Jason	John Phillip, Jr. & Nancy Jeanne nee Guilfoyle
23	*Harold William Harding, III	Harold William, Jr. & Jessica Rose nee Lema
24	†Rehana Ann Rowe	Stanley H. & Qudsia Peerzada
25	*Terri Ann Matta	Raul William & Diane Mae nee Morris
25	*Theresa Ann Suszek	Eugene & Bernice Mae nee Davis
26	*September Amanda Cabral	Reginald Warren & Meara nee McKie



## BIRTHS REGISTERED IN 1962

Date	Name	Parents
<b>October</b>		
4	*Clifford John Santos	Clifford John & Rita Elizabeth nee Riley
12	*Carl Joseph Dempsey	Joseph Delmer & Shirley Levina nee Dawkins
21	*Dawn Ellen Hallaman	Francis Henry, Jr. & Janice Anne nee Meads
21	*Wayne Michael Morris	Lee Joseph & Arlene Louise nee Joseph
30	*Christopher Paul Santos	Basil Peter & Gloria Edwina nee Silva
<b>November</b>		
6	*John William Kelly	John Lawrence & Lillian Ann nee Cabral
17	*Peter John Thomas	Joseph Raymond & Marjorie Emily nee Gray
20	*Roland Scott Anderson	Paul Roland & Arline Margaret nee Patrick
22	*Rachel Elizabeth White	Robert William & Rachel Agatha nee Silva
<b>December</b>		
5	*Aaron Garrett Cabral	Ronald Taves & Ann Christine nee McInnis
8	*Wendy Eve Fratus	Frank Bernard, Jr. & Frances Gertrude nee Wright
13	*Cherydine Ann White	Ronald & Kathleen Bernice nee Silva
27	*Lynda Lee Shaw	Frederick William, Jr. & Dolores Marie nee Henrique
	*—Born in Barnstable	
	†—Born in New Bedford	
	‡—Born in Boston	

### Birth Not Reported in 1961—Received Late

Paul Philip Chapman, Jr.                      Nov. 26, 1961  
 Paul Philip & Renate Ella Emma Marie nee Beyetz  
 Birthplace Ft. Leonard Wood, Miss.



# BIRTHS REGISTERED IN 1962

Date	Name	Parents
<b>October</b>		
4	*Clifford John Santos	Clifford John & Rita Elizabeth nee Riley
12	*Carl Joseph Dempsey	Joseph Delmer & Shirley Levina nee Dawkins
21	*Dawn Ellen Hallaman	Francis Henry, Jr. & Janice Anne nee Meads
21	*Wayne Michael Morris	Lee Joseph & Arlene Louise nee Joseph
30	*Christopher Paul Santos	Basil Peter & Gloria Edwina nee Silva
<b>November</b>		
6	*John William Kelly	John Lawrence & Lillian Ann nee Cabral
17	*Peter John Thomas	Joseph Raymond & Marjorie Emily nee Gray
20	*Roland Scott Anderson	Paul Roland & Arline Margaret nee Patrick
22	*Rachel Elizabeth White	Robert William & Rachel Agatha nee Silva
<b>December</b>		
5	*Aaron Garrett Cabral	Ronald Taves & Ann Christine nee McInnis
8	*Wendy Eve Fratus	Frank Bernard, Jr. & Frances Gertrude nee Wright
13	*Cherydine Ann White	Ronald & Kathleen Bernice nee Silva
27	*Lynda Lee Shaw	Frederick William, Jr. & Dolores Marie nee Henrique

\*—Born in Barnstable

†—Born in New Bedford

‡—Born in Boston

## Birth Not Reported in 1961—Received Late

Paul Philip Chapman, Jr. Nov. 26, 1961  
Paul Philip & Renate Ella Emma Marie nee Beyetz  
Birthplace Ft. Leonard Wood, Miss.

# JURY LIST — 1962

## MALE JURORS

Name	Address	Occupation
Alexander, Warren, Jr.	Conant St.	Business
Alves, Joseph	Bradford Extension	Business
Anthony, John	Brown St.	Mechanic
Aresta, Manuel S.	Carnes Ave.	Business
Avellar, Justin F.	Bradford St.	Business
Baillie, Virgil	Commercial St.	Chef
Benson, Sivert J.	Bradford St.	Insurance
Bickers, Arthur H.	Central St.	Salesman
Bowley, Clarence M.	Center St.	Retired
Chapman, George S., Jr.	Pearl St.	Bank Teller
Costa, Warren E.	Carver St.	Salesman
Creamer, Joseph M.	Bangs St.	Water Supt.
Days, Bernard A.	Bradford St.	U. S. Mail Carrier
Dean, Robert J.	Winslow St.	Retired
DeSilva, Herman J.	Winthrop St.	Salesman
Enos, Clayton F.	Bradford St.	Salesman
Enos, Leonard E.	Conant St.	Business
Fields, John D.	Tremont St.	Fisherman
Gordon, William H.	Bradford Extension	Business
Irmer, Ernest	Brewster St.	Engineer
Kenney, Burton	Pleasant St.	Insurance Agent
Lewis, Joseph A.	Carver St.	Health Agent
Lopes, Thomas J.	Conwell St.	Retired
Mitchell, Leo	Mechanic St.	State Conservation
Moffet, Ross E.	Commercial St.	Artist
McKellar, William W.	Bradford St.	Retired U.S.C.G.
Rego, Manuel D.	Central St.	Retired
Rogers, William N.	Commercial St.	Retired
Silva, Edmund M.	Bradford St.	Retired U.S.C.G.
Silva, Warren C.	Bangs St.	Retired
Soult, Harold C.	Commercial St.	Salesman
Simmons, Kenneth E.	Brewster St.	Utility Foreman
Stevens, Joseph E.	Watson's Court	Utility Man
Tarvers, Anthony P.	Bradford St.	Selectman
Viera, John	Bradford St.	Bookkeeper
Volton, Frank	Pleasant St.	Foreman
Watson, Horace K.	Winthrop St.	Plant Operator



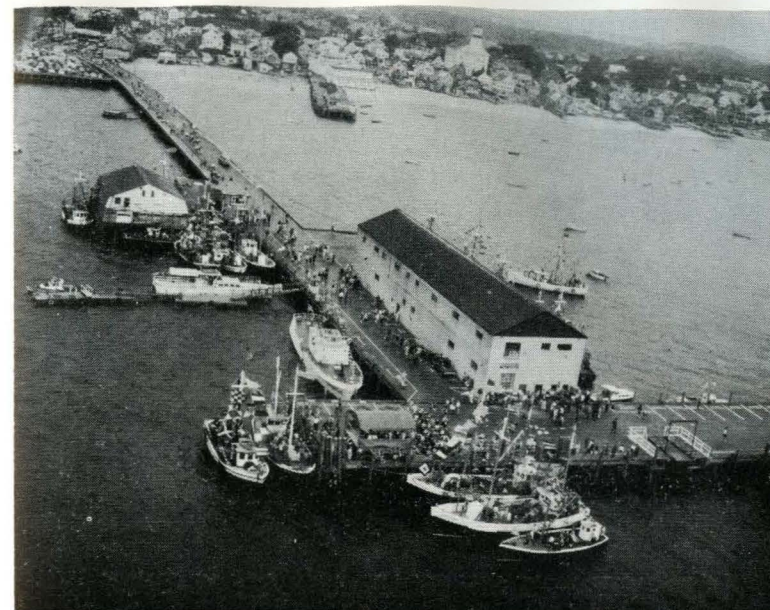
## JURY LIST—1962

### WOMEN JURORS

Name	Address	Occupation
Adams, Victoria S.	Commercial St.	Housewife
Berman, Anita R.	Commercial St.	Housewife
Cook, Clara	Commercial St.	Restaurant Prop.
Cook, Dorothy E.	Gosnold St.	Housewife
Collinson, Frances S.	Johnson St.	Housewife
Cote, Anna M.	Bradford St.	Housewife
Flores, Helen M.	Commercial St.	Housewife
Hautanen, Eleanor	Commercial St.	Telephone Operator
Linskey, Dorothy	Bradford St.	Business
Lythgoe, Dorothy Hammett	Commercial St.	Business
Macara, Helen T.	Commercial St.	Housewife
Malchman, Jean A.	Commercial St.	Housewife
Marshall, Catherine	Hancock St.	Bank Teller
Mendes, Beatrice M.	Central St.	Housewife
Phillips, Germania C.	Bradford Extension	Housewife
Smith, Marie H.	Tremont St.	Housewife
Snow, Pearl A.	Race Road	Waitress
Tarvers, Mary S.	Bradford St.	Housewife

### JURORS DRAWN IN 1962

Name	Address	Occupation
Arthur H. Bickers	Central St.	Salesman
Frances S. Collinson	Johnson St.	Housewife
Anna M. Cote	Bradford St.	Housewife
John D. Fields	Tremont St.	Fisherman
Dorothy Linskey	Bradford St.	Business
Marie H. Smith	Tremont St.	Housewife
Harold C. Soultis	Commercial St.	Salesman



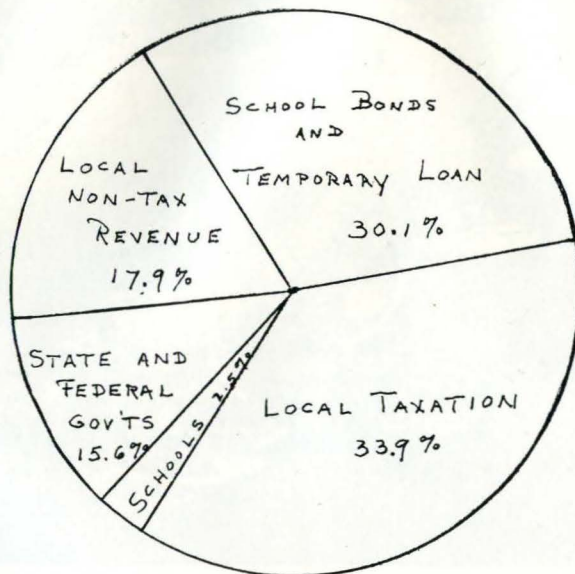
MacMillan Wharf on day of the Blessing of the Fleet. Event was rained out.



Large fishing boat goes aground at Provincetown in 1962. Boat was salvaged by Flyers Boat Yard and James Silva, Contractor.

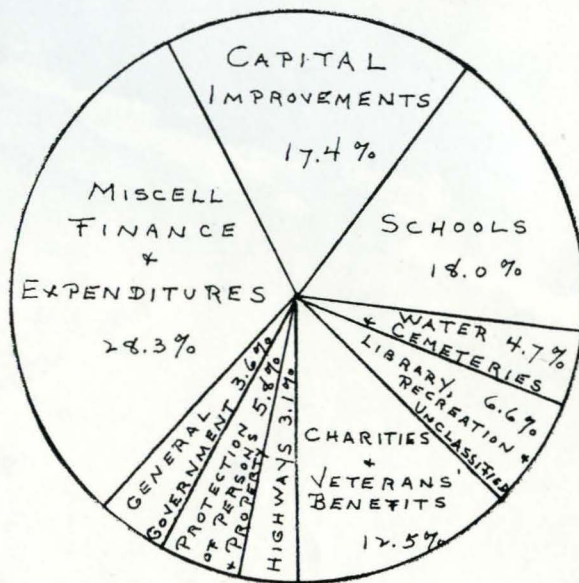


## WHERE THE MONEY CAME FROM



1962 Revenue

## WHERE THE MONEY WENT



1962 Expenditures



Watch-Dogs of the Treasury

Provincetown Finance Committee in active session. Left to right: Louis Cabral, Augustus Reis, Armand Benatti, Eugene Watson, Willis Carlos, Marion Perry, Leo Gracie, Nathan Malchman, Chairman.

## FINANCE COMMITTEE RESERVE FUND TRANSFERS 1962

July 25:

Dog Officer (Animal Rescue League Contract \$500.00)	\$425.00
------------------------------------------------------	----------

August 14:

Town Hall Expenses	3,034.76
--------------------	----------

September 21:

Town Clerk—Accountant Per. Ser.	20.00
---------------------------------	-------

Town Hall (Side stairs repair	\$100.00
Crash bar, fire exit	100.00

200.00

Freeman Street drainage	1,287.85
-------------------------	----------

Town Hall front stairs	1,296.05
------------------------	----------

December 14:

Cape End Manor expenses	\$1,500.00
-------------------------	------------

Town Manager Expenses	75.00
-----------------------	-------

Veterans Direct Aid	1,200.00
---------------------	----------

Johnson Street Fire Station	30.40
-----------------------------	-------

Elections—Town Meetings	184.88
-------------------------	--------

Interest on Temporary Loans	637.50
-----------------------------	--------

Total Transfers	\$9,891.44
-----------------	------------

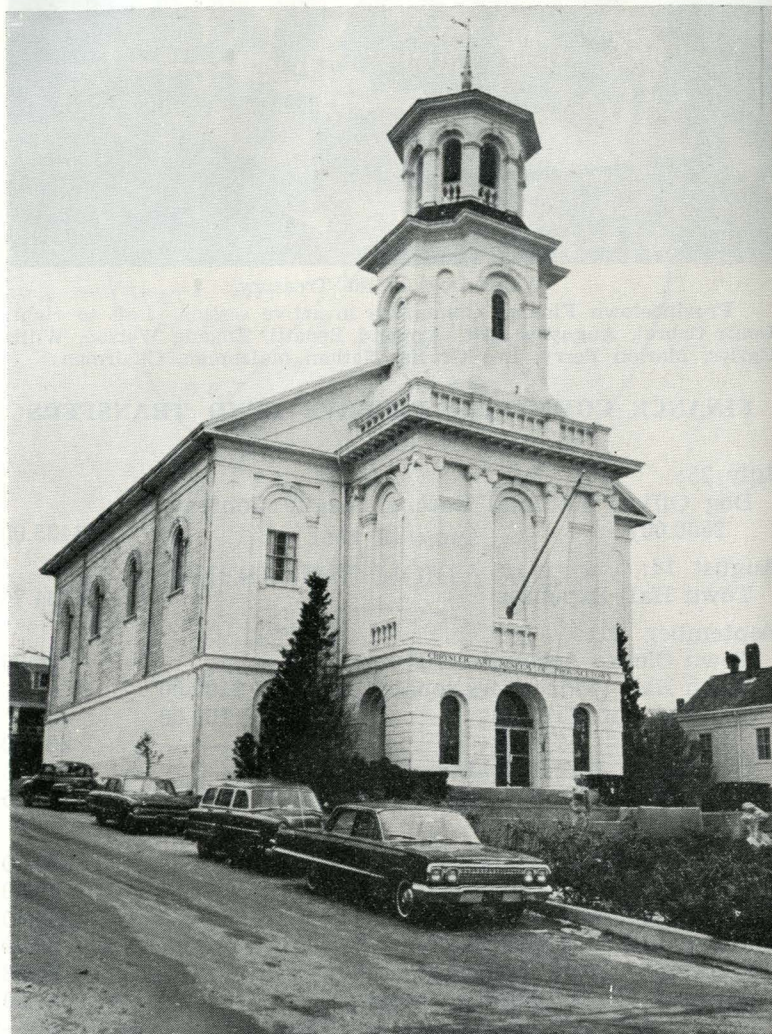
Appropriation	\$10,000.00
---------------	-------------

Transfers	9,891.44
-----------	----------

Balance	\$108.56
---------	----------

NATHAN MALCHMAN,  
Chairman, Finance Committee





CHRYSLER ART MUSEUM

One good reason why Provincetown is recognized as largest Summer Art Colony in the United States.

## REPORT OF TOWN ACCOUNTANT

The following is an itemized account of the financial transactions of the town for the year ending December 31, 1962.

### TOWN OF PROVINCETOWN

#### Balance Sheet, December 31, 1962

		Debits	Credits
<b>ASSETS</b>			
Cash General		\$713,864.13	
Accounts Receivable			
Taxes:			
Poll, Levy of 1961	\$22.00		
Poll, Levy of 1962	48.00		
		70.00	
Personal, Levy of 1957	1.19		
Personal, Levy of 1960	8.40		
Personal, Levy of 1961	420.64		
Personal, Levy of 1962	2,470.89		
		2,901.12	
Real Estate, Levy of 1943			20.58
Real Estate, Levy of 1944			17.39
Real Estate, Levy of 1945			20.80
Real Estate, Levy of 1959			103.11
			161.88
Real Estate, Levy of 1960	1,360.56		
Real Estate, Levy of 1961	16,445.75		
Real Estate, Levy of 1962	68,603.55		
		86,414.86	
M. V. Excise, Levy of 1960	341.59		
M. V. Excise, Levy of 1961	493.34		
M. V. Excise, Levy of 1962	7,987.38		
		8,822.31	
Vessel Excise, Levy of 1960	8.00		
Vessel Excise, Levy of 1961	16.00		
Vessel Excise, Levy of 1962	59.00		
		83.00	
Tax Titles		17,602.37	
Barnstable County Dogs		1.80	
Departmental:			
MacMillan Wharf	\$8,775.00		
Rentals	340.75		
Miscellaneous Sales	100.34		
Health Dept.	€37.71		
Cape End Manor	9,504.18		
Old Age Assistance	442.50		
Aid to Dependent Children	1,597.24		
Veterans' Benefits	7,527.26		
Road Machinery	24.00		
		28,948.98	
Aid to Highways:			
State	\$3,262.48		
County	3,446.99		
		6,709.47	



	Debits	Credits
Provincetown Airport:		
Federal	\$30,425.87	
State	16,401.67	
	<u>46,827.54</u>	
Water Rates	\$23,034.12	
Water Liens	6,765.37	
	<u>29,799.49</u>	
Total Assets		\$941,883.19

#### LIABILITIES AND RESERVES

Premiums on Loans		\$2,731.48
Tailings		294.75
Barnstable County Tax		5,175.50
State Mosquito Control		.01
State Parks & Reservations		278.42
Benjamin Small Library Fund		17.81
Cemetery—Perpetual Care (Bequests)		200.00
Cemetery—Perpetual Care (Income)	\$3,311.17	
Sale of Cemetery Lots		200.00
Cemetery Donations		43.50
O.A.A. Recoveries		8,841.16
Road Machinery		129.56
Revolving Funds:		
Provincetown Airport	\$6,607.59	
Parking Meters	5,304.30	
School Lunch	4,513.71	
School Athletics	854.19	
Public Law #874	241.41	
Public Law #864	3,884.48	
		<u>21,405.68</u>
U. S. Grants:		
Old Age Assistance	\$6,458.72	
Old Age Assistance—Administration	7.03	
Aid to Dependent Children	6,607.12	
Aid to Dependent Children—Administration	152.82	
Disability Assistance	692.80	
Disability Assistance—Administration	341.34	
Medical Assistance for Aged	1,213.95	
Medical Assistance for Aged—Administration	870.22	
		<u>16,344.00</u>
Smith Hughes—George Barden Fund		1,174.19
Unexpended Appropriation Balances		564,245.00
Tax Possessions		215.57
Overlays Reserved for Abatements:		
Levy of 1959	\$5,268.98	
Levy of 1960	2,138.09	
Levy of 1961	6,670.69	
Levy of 1962	2,625.10	
		<u>16,702.86</u>
Revenue Reserved until Collected:		
Motor Vehicle Excise	\$8,822.31	
Vessel Excise	83.00	
Tax Titles	17,386.80	
Departmental	28,948.98	

Aid to Highways	6,709.47
Airport Grants	46,827.54
Water	29,799.49
	<u>138,577.59</u>
Surplus	168,617.28
Total Liabilities and Reserves	\$941,883.19

#### APPROPRIATION BALANCES

##### Transferred to Revenue, December 31, 1962

Finance Committee—Expense	\$29.05
Finance Committee—Res. Fund	108.56
Selectmen—Expense	162.31
Town Clerk—Expense	13.15
Town Accountant—Expense	1.99
Town Accountant—Typewriter	.10
Treasurer - Collector—Expense	44.07
Assessors—Expense	1.48
Legal Services	177.47
Planning Board—Personal Services	150.00
Planning Board—Expense	492.42
Zoning Board of Appeals—Expense	11.98
Town Hall—Personal Services	160.00
Town Hall—Roof, etc.	322.30
Town Hall—Fire Escape	76.87
Town Hall—Hawthorne Painting	1.00
Town Hall—Microfilm Records	154.44
Police—Personal Services	119.81
Police—Expense	1.92
Police—Cruiser	.81
Fire Department—Personal Services	16.66
Fire Department—Expense	289.96
Fire Department—Radio	727.62
Fire Department—New Pumper	2,770.55
Bounty on Seals	40.00
Street Lighting	754.62
Shellfish Constable—Expense	87.84
Sealer of Weights & Measures—Expense	43.00
Building Inspector—Expense	.10
Wiring Inspector—Expense	25.00
Dutch Elm—Protection	11.00
Insect and Pest Control	64.00
Tree Warden—Expense	35.63
Civil Defense—Expense	34.67
Parking Meters	152.85
Health—Personal Services	53.00
Health—Expense	1,413.77
Rubbish Department—Personal Services	600.00
Rubbish Department—Expense	559.90
Street Department—Personal Services	1,323.93
Street Department—Expense	61.07
Street Department—Taking Land—Creek Road	100.00
Street Department—Freeman Street Drainage	111.04
Street Department—Repair of Sidewalks	274.55
Street Department—Cleaning Catch Basins	207.50
Street Department—New Sidewalk Construction	472.41
Street Department—Grading Seamen's Bank Lot	363.60
Street Department—Lighting West End Parking Lot	100.00
Town Wharf—Personal Services	312.25



Town Wharf—Lowering Lights	23.13
P.M.I.—Personal Services	4,544.69
P.M.I.—Expense	8.98
P.M.I.—New Sewage	9.55
P.M.I.—New Equipment	152.00
Veterans' Benefits—Expense	24.08
Veterans' Cash Grants	28.49
Schools—Main Acc't	4,499.97
Schools—Additional Space	2,657.35
Schools—Plans	1,500.00
Schools—Safety Stairs Treads	253.34
Vocational School	4,851.44
School Cafeteria	1.42
Adult Education	3.00
Library—Personal Services	1,157.40
Library—Expense	43.10
Library—Painting & Repairs	68.10
Recreation—Personal Services	609.10
Recreation—Expense	118.29
Recreation—Feeding Birds	25
Recreation—Old Home Week	454.97
Patriotic Observances	153.20
Christmas Lighting	75.53
Advertising Town	34.09
Workmen's Compensation	155.96
Parking Lot Leases	157.91
Insurance Public Buildings	3,865.91
Water, Pumping—Personal Services	301.76
Water, Pumping—Expense	1.46
Water, Service—Personal Services	39.46
Water, Service—Expense	152.42
Water, Service—Water Mains, Howland Street	187.53
Water, Administration—Personal Services	.10
Water, Administration—Expense	125.90
Cemeteries—Expense	1.88
	<hr/>
	\$39,297.01

### STATEMENT OF SURPLUS

December 31, 1962

	Debits	Credits
Balance, January 1, 1962	\$158,099.98	
Add:		
Tax Title Redemptions		1,042.03
Chapter 90 Collections		23,290.53
1962 Revenue		47,003.44
		<hr/>
		229,435.98
Deduct:		
Tax Titles	\$6,918.70	
Transfers, 1962 A.T.M.	23,900.00	
To Reduce 1962 Tax Rate	30,000.00	
	<hr/>	
	60,818.70	
Surplus Balance December 31, 1962		\$168,617.28
Less: Outstanding Taxes		
Levy of 1957	\$1.19	
Levy of 1960	1,388.96	
Levy of 1961	16,888.39	

Levy of 1962	71,127.44	
Overdraft Perpetual Care	3,311.17	
	<hr/>	92,697.15
Free Cash		\$75,920.13

### STATEMENT OF CASH YEAR — 1962

Cash Balance, January 1, 1962	\$309,272.39
Cash Receipts 1962:	
Taxes:	
Current Year:	
Real Estate	\$549,661.80
Personal Property	52,008.29
Polls	1,694.00
	<hr/>
	603,364.09
Previous Years:	
Real Estate	\$49,364.07
Personal Property	1,435.46
Polls	68.70
	<hr/>
	50,868.23
From State:	
Meal Tax	\$4,987.12
Income Tax	61,432.52
Corporation Tax	42,192.67
Vocation Education	9,708.11
National Defense	2,427.87
Mass. Tuition & Transportation	327.03
School Construction	5,074.46
Old Age Assistance	23,644.21
Aid to Dependent Children	6,232.92
Disability Assistance	9,154.84
Medical Aid for Aged	21,159.77
Veterans' Benefits	5,372.59
George Barden Fund	400.00
	<hr/>
	192,114.11
Other Cities & Towns	1,559.47
O. A. A. Recoveries	9,141.34
From Federal Government:	
Old Age Assistance	\$51,528.68
Aid to Dependent Children	9,194.06
Disability Assistance	7,436.82
Medical Aid for Aged	31,380.30
School Lunch	8,274.72
	<hr/>
	107,814.58
Chapter 90—Highway Construction	
State	\$16,737.52
County	6,553.01
	<hr/>
	23,290.53
Tax Title Redemptions	1,042.03
Barnstable County Dogs	493.00
Library Fines & Fees	294.37
Cemeteries:	
Sale of Lots	\$150.00
Bequests	5,200.00
Interest	5,962.57
Gifts	3.50
Fees	825.00
	<hr/>
	12,141.07



Departmental Accounts Receivable:

MacMillan Wharf \$8,550.00  
Cape End Manor 72,159.56  
Town Property Rentals 3,854.25  
Miscellaneous 1,038.68

Revolving Funds:

Airport \$1,196.00  
School Lunch (Town) 25,209.71  
School Athletics 2,639.05  
Parking Meters 1,638.13  
Comfort Station 744.70

Temporary Loan

Serial Loans 31,427.50  
Benjamin Small Funds 100,000.00  
Refunds & Cancelled Checks 533,400.00  
Withholding Tax—Federal 769.56  
Withholding Tax—State 77,565.63  
Contributory Retirement 61,458.00  
Premiums on Bonds 4,584.12  
Public Service Enterprises: 12,381.13  
Water Revenue 2,731.48  
Water Liens \$69,171.80  
4,244.07

Schools:

Academic Tuition (Truro) \$26,783.86  
Vocational Tuition (Truro) 855.00  
Private 76.95  
Vocational School 440.94  
Miscellaneous 84.10

Miscellaneous:

Motor Vehicle Excise \$56,596.07  
Vessel—Excise 840.00  
Court Fines 799.00  
Bounty on Seals 99.00  
Nurse Fees 660.75  
Lab Fees—Cape End Manor 1,034.05  
Local Licenses 20,872.20  
Town Clerk Fees 637.50  
B. County Dog Refund 414.53  
Dental Clinic 680.00  
Police Fees 848.00  
1% Fish Weirs 847.64  
Gas & Oil Permits 142.00  
Sealer Fees 87.85  
Variance Fees 190.00  
Miscellaneous Sales 1,163.57  
Interest & Costs on Taxes 2,649.02  
Cost of Liens 9.00  
Redemption Interest on T. T. 90.84  
Tax Title Recording Fees 4.00

Cash Balance Jan. 1, 1962 plus 1962 Receipts \$2,411,636.95  
Deduct Disbursements 1/1/62 thru 12/31/62 \$1,697,772.82  
Cash Balance December 31, 1962 \$713,864.13

CAPITAL EXPENDITURES, 1962

	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
<b>Construction:</b>								
Town Hall, Repairs	\$727.02			\$727.02	\$404.72	\$322.30	\$322.30	
Town Hall, Fire Escape		\$5,300.00		5,300.00	5,223.13	76.87	76.87	
Town Hall, Piping		1,000.00		1,000.00	322.44	677.56		\$677.56
Town Hall, Toilet		500.00	x\$48.66	548.66	548.66			
Court Room, Tile Floor		800.00		800.00	800.00			
Town Hall, New Roof	1,210.71	9,500.00		10,710.71	10,710.71			
Town Hall, Front Stairs	694.90		xx1,296.05	1,990.95	1,990.95			
Town Hall, Jail Toilets	850.54			850.54	850.54			
Police, New Rooms		1,500.00		1,500.00	1,500.00			
Fire Dept., Johnson St.		6,800.00	xx30.40	6,830.40	6,830.40			
Ch. 90—Roads 1959	8,868.21			8,868.21	8,868.21			
Ch. 90—Roads 1960	30,495.00			30,495.00	27,087.83	3,407.17		3,407.17
Cottage St. Drainage	754.34			754.34	474.94	279.40		279.40
Freeman St. Drainage	2,025.10		xx1,287.85	3,312.95	3,201.91	111.04	111.04	
Sidewalk Repairs	274.55			274.56	274.56	274.55	274.55	
Repair Town Landings	422.00			422.00	204.00	218.00		218.00
New Sidewalks		12,600.00	x632.48	13,232.48	12,760.07	472.41	472.41	
MacMillan P. Lot	72,778.50		x56,061.00	128,839.50	121,341.67	7,497.83		7,497.83
Seaman's Parking Lot		1,600.00		1,600.00	1,236.40	363.60	363.60	
Wharf Damage	8,988.00		495.00	9,483.00	9,483.00			
Wharf—Painting Building		900.00		900.00	900.00			
Wharf—Lowering Lights		250.00		250.00	226.87	23.13	23.13	
Airport Grants	483.28		x14,000.00	14,483.28	3,533.66	10,949.68		10,949.68
Sea Wall	412.87			412.87	412.87			
Manor—Heat System	280.64	3,475.17		3,755.81	3,755.81			
Manor—Nurses' Quarters		6,000.00		6,000.00	6,000.00			
Manor—New Sewage		1,000.00		1,000.00	950.45	9.55	9.55	
High School Addition		474,400.00		474,400.00	26,312.91	448,087.09		448,087.09



# CAPITAL EXPENDITURES, 1962

	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
<b>Construction:</b>								
Town Hall, Repairs	\$727.02			\$727.02	\$404.72	\$322.30	\$322.30	
Town Hall, Fire Escape		\$5,300.00		5,300.00	5,223.13	76.87	76.87	
Town Hall, Piping		1,000.00		1,000.00	322.44	677.56		\$677.56
Town Hall, Toilet		500.00	x\$48.66	548.66	548.66			
Court Room, Tile Floor		800.00		800.00	800.00			
Town Hall, New Roof	1,210.71	9,500.00		10,710.71	10,710.71			
Town Hall, Front Stairs	694.90		xx1,296.05	1,990.95	1,990.95			
Town Hall, Jail Toilets	850.54			850.54	850.54			
Police, New Rooms		1,500.00		1,500.00	1,500.00			
Fire Dept., Johnson St.		6,800.00	xx30.40	6,830.40	6,830.40			
Ch. 90—Roads 1959	8,868.21			8,868.21	8,868.21			
Ch. 90—Roads 1960	30,495.00			30,495.00	27,087.83	3,407.17		3,407.17
Cottage St. Drainage	754.34			754.34	474.94	279.40		279.40
Freeman St. Drainage	2,025.10		xx1,287.85	3,312.95	3,201.91	111.04	111.04	
Sidewalk Repairs	274.55			274.56		274.55	274.55	
Repair Town Landings	422.00			422.00	204.00	218.00		218.00
New Sidewalks		12,600.00	x632.48	13,232.48	12,760.07	472.41	472.41	
MacMillan P. Lot	72,778.50		x56,061.00	128,839.50	121,341.67	7,497.83		7,497.83
Seaman's Parking Lot		1,600.00		1,600.00	1,236.40	363.60	363.60	
Wharf Damage	8,988.00		495.00	9,483.00	9,483.00			
Wharf—Painting Building		900.00		900.00	900.00			
Wharf—Lowering Lights		250.00		250.00	226.87	23.13	23.13	
Airport Grants	483.28		x14,000.00	14,483.28	3,533.66	10,949.68		10,949.68
Sea Wall	412.87			412.87				
Manor—Heat System	280.64	3,475.17		3,755.81	3,755.81			
Manor—Nurses' Quarters		6,000.00		6,000.00	6,000.00			
Manor—New Sewage		1,000.00		1,000.00	950.45	9.55	9.55	
High School Addition		474,400.00		474,400.00	26,312.91	448,087.09		448,087.09



	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
Repairs to High School		70,000.00		70,000.00		70,000.00		70,000.00
Library—Exterior Repairs		3,500.00		3,500.00	3,431.90	68.10	68.10	
Library—Interior Repairs		1,445.00		1,445.00	1,445.00			
Water—Gravel Wells	9,014.57			9,014.57		9,014.57		9,014.57
Water Main— Howland St.	1,136.22			1,136.22	948.69	187.53	187.53	
	\$139,416.45	\$600,570.17	\$73,851.44	\$813,838.06	\$261,797.68	\$552,040.38	\$1,909.08	\$550,131.30

**Equipment and Supplies:**

Accountant—Typewriter		\$211.60		\$211.60	\$211.50	\$ .10	\$ .10	
Microfilm Records	\$159.44			159.44	5.00	154.44	154.44	
New Police Cruiser		2,500.00		2,500.00	2,499.19	.81	.81	
Fire 2—Way Radio	75,956.62			7,595.62	6,868.00	727.62	727.62	
Fire Signal System	—1,268.05	1,268.05						
Fire Engine #1	—757.75	757.75						
New Pumper		19,500.00		19,500.00	16,729.45	2,770.55	2,770.55	
New Fire Dept. Transmitter		1,400.00		1,400.00	1,400.00			
Lights—W. E. Parking Lot		100.00		100.00		100.00	100.00	
Battery Charger		100.00		100.00	100.00			
Manor—New Equipment		1,320.00		1,320.00	1,168.00	152.00	152.00	
School—Stair Treads		3,500.00		3,500.00	3,246.66	253.34	253.34	
School—New Equipment		5,600.00		5,600.00		5,600.00		5,600.00
	\$5,729.26	\$36,257.40		\$41,986.66	\$32,227.80	\$9,758.86	\$4,158.86	\$5,600.00

**Plans, Surveys, Miscellaneous:**

Town Hall—Engineering	\$933.00			\$933.00		\$933.00		\$933.00
Hawthorne Painting		\$800.00		800.00	799.00	1.00	1.00	
Clean Up, Paint Up		24.00		24.00	24.00			
Land Taking, Creek Road	100.00			100.00		100.00	100.00	

Cleaning Catch Basins		1,200.00		1,200.00	992.50	207.50	207.50	
Land Taking, J. Ramos		1,000.00		1,000.00	1,000.00			
Land Taking, F. Sutura		400.00		400.00	400.00			
Land Damage, Howland St.		3,000.00		3,000.00	519.82	2,480.18		2,480.18
Schools— Additional Space	2,738.35			2,738.35	81.00	2,657.35	2,657.35	
Schools—Plans & Specifications	1,500.00			1,500.00		1,500.00	1,500.00	
Whitman & Howard Survey		1,000.00		1,000.00		1,000.00		1,000.00
Cemeteries— Perpetual Care	1,117.32	1,831.00		2,948.32	1,104.14	1,844.18		1,844.18
	\$6,388.67	\$9,255.00		\$15,643.67	\$4,920.46	\$10,723.21	\$4,465.85	\$6,257.36

**Grand Total, Capital  
Expenditures**

\$151,051.10	\$646,082.57	\$59,851.44	\$856,985.11	\$295,412.34	\$561,572.77	\$10,533.79	\$551,038.98
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**General Government:**

Moderator—Pers. Services	\$50.00			\$50.00	\$50.00			
Secretary—Finance Committee	350.00			350.00	350.00			
Finance Committee—Expense	50.00			50.00	20.95	\$29.05	\$29.05	
Secretary—Selectmen	400.00			400.00	400.00			
Selectmen—Expense	1,125.00			1,125.00	962.69	162.31	162.31	
Town Manager—Pers. Services	12,830.00			12,830.00	12,830.00			
Town Manager—Expense			x\$3.75					
Town Manager—Expense	1,672.00		xx75.00	1,750.75	1,750.75			
Town Manager—1961 Bills	66.93			66.93	66.93			
Town Clerk—Pers. Services	2,613.00		xx6.67	2,619.67	2,619.67			
Town Clerk—Expense	567.00			567.00	553.85	13.15	13.15	
Town Accountant—Pers. Services	5,227.00		xx13.33	5,240.33	5,240.33			
Town Accountant—Expense	480.00			480.00	478.01	1.99	1.99	
Collector & Treasurer— Pers. Services	5,441.00			5,441.00	5,441.00			
Collector & Treasurer— Expenses	2,450.00			2,450.00	2,405.93	44.07	44.07	
Assessors—Pers. Services	5,330.00			5,330.00	5,330.00			



	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
Assessors—Expense		655.00		655.00	653.52	1.48	1.48	
Town Counsel		2,250.00		2,250.00	2,250.00			
Legal Services		1,000.00	x3.00	1,003.00	825.53	177.47	177.47	
Planning Board—Secretary		250.00	x.40	250.40	100.40	150.00	150.00	
Planning Board—Expense		850.00		850.00	357.58	492.42	492.42	
Zoning Board—Secretary		150.00		150.00	150.00			
Zoning Board—Expense		100.00		100.00	88.02	11.98	11.98	
Elections & Town Meetings— Pers. Services		975.00	xx5.00	980.00	980.00			
Elections & Town Meetings— Expense		710.00	xx179.88	889.88	889.88			
Annual Town Reports		1,400.00		1,400.00	1,400.00			
Town Crier—Pers. Services		750.00		750.00	750.00			
Town Crier—Expense		100.00		100.00	100.00			
Town Hall—Pers. Services		4,200.00		4,200.00	4,040.00	160.00	160.00	
Town Hall—Expense		6,459.08	xx3,234.76	10,586.46	10,586.46			
Town Hall—Expense			x892.62					
		\$58,501.01	\$4,414.41	\$62,915.42	\$61,671.50	\$1,243.92	\$1,243.92	

**Protection of Persons & Property:**

Police—Pers. Services	\$39,720.00		\$39,720.00	\$39,600.19	\$119.81	\$119.81
Police—Expense	6,517.00	x\$36.80	6,553.80	6,551.88	1.92	1.92
Police—1961 Bills	159.12		159.12	159.12		
Fire Dept.—Pers. Services	12,425.00		12,425.00	12,408.34	16.66	16.66
Fire Dept.—Expense	13,228.00	x41.50	13,269.50	12,979.54	289.96	289.96
Police & Fire Insurance	737.20		737.20	737.20		
Dog Officer—Pers. Services	150.00	xx425.00	575.00	575.00		
Ambulance Hire	3,000.00		3,000.00	3,000.00		
Bounty on Seals	100.00		100.00	60.00	40.00	40.00
Street Lighting	14,550.00		14,550.00	13,795.38	754.62	754.62
Shellfish Constable—Pers. Services	3,080.00		3,080.00	3,080.00		

Shellfish Constable—Expense	200.00		200.00	112.16	87.84	87.84
Sealer of Weights & Measures— Pers. Services	150.00		150.00	150.00		
Sealer of Weights & Measures— Expense	50.00		50.00	7.00	43.00	43.00
Building Inspector—Pers. Services	500.00	x208.00	708.00	708.00		
Building Inspector—Expense	50.00		50.00	49.90	.10	.10
Wiring Inspector—Pers. Services	500.00		500.00	500.00		
Wiring Inspector—Expense	50.00		50.00	25.00	25.00	25.00
Inspector of Animals—Pers. Services	25.00		25.00	25.00		
Dutch Elm Protection	760.00		760.00	749.00	11.00	11.00
Insect & Pest Control	600.00		600.00	536.00	64.00	64.00
Greenhead Fly Control	375.60		375.60	375.60		
Tree Warden—Pers. Services	150.00		150.00	150.00		
Tree Warden—Expense	300.00		300.00	264.37	35.63	35.63
Civil Defense—Pers. Services	500.00		500.00	500.00		
Civil Defense—Expense	1,725.00		1,725.00	1,690.33	34.67	34.67
Parking Meters	500.00		500.00	347.15	152.85	152.85
	\$100,101.92	\$711.30	\$100,813.22	\$99,136.16	\$1,677.06	\$1,677.06

**Health and Sanitation:**

Health—Pers. Services	\$9,525.50		\$9,525.50	\$9,472.50	\$53.00	\$53.00
Health—Expense	4,965.00	x\$15.00	4,980.00	3,566.23	1,413.77	1,413.77
Health—1961 Bills	100.00		100.00	100.00		
Rubbish—Pers. Services	14,560.00		14,560.00	13,960.00	600.00	600.00
Rubbish—Expense	1,860.00		1,860.00	1,300.10	559.90	559.90
Rubbish—1961 Bills	276.71		276.71	276.71		
	\$31,287.21	\$15.00	\$31,302.21	\$28,675.54	\$2,626.67	\$2,626.67

**Highways:**

Street Dept.—Pers. Services	\$32,950.00	x\$250.00	\$33,200.00	\$31,876.07	\$1,323.93	\$1,323.93
Street Dept.—Expense	13,165.00	x202.30	13,367.30	13,306.23	61.07	61.07
MacMillan Wharf—Pers. Services	3,850.00		3,850.00	3,537.75	312.25	312.25
MacMillan Wharf—Expense	3,833.00	x106.11	3,939.11	3,939.11		
	\$53,798.00	\$558.41	\$54,356.41	\$52,659.16	\$1,697.25	\$1,697.25



	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
<b>Charities and Veterans' Services:</b>								
Welfare—Pers. Services		\$8,340.00		\$8,340.00	\$8,340.00			
Welfare—Expense		1,562.50	x\$104.70	1,667.20	1,667.20			
General Relief		5,000.00	172.20	5,172.20	5,172.20			
Cape End Manor—								
Pers. Services		56,820.00		56,820.00	52,275.31	4,544.69	4,544.69	
Cape End Manor—								
Expense		28,845.00	xx1,500.00	30,432.39	30,423.41	8.98	8.98	
Cape End Manor—								
Expense			x87.39					
Cape End Manor—								
1961 Bills		570.94		570.94	570.94			
Old Age Assistance		33,000.00	x422.38	33,422.38	33,422.38			
Aid to Dependent Children		8,000.00	x691.38	8,691.38	8,691.38			
Disability Assistance		13,000.00	x96.50	13,096.50	13,096.50			
Medical Care for Aged		29,000.00	x8,971.37	37,971.37	37,971.37			
Veterans' Benefits—								
Pers. Services		1,000.00		1,000.00	1,000.00			
Veterans' Benefits—								
Expense		175.00		175.00	150.92	24.08	24.08	
Veterans' Benefits—								
Cash Grants			x117.00					
Cash Grants		15,500.00	xx1,200.00	16,817.00	16,788.51	28.49	28.49	
Veterans' Benefits—								
1961 Bills		548.61		548.61	548.61			
		\$201,362.05	\$13,362.92	\$214,724.97	\$210,118.73	\$4,606.24	\$4,606.24	
<b>Schools and Library:</b>								
School—Main Account	\$4,000.00	\$275,130.00	x\$20.35	\$279,150.35	\$272,650.38	\$6,499.97	\$4,499.97	\$2,000.00
Vocational School		28,250.00		28,250.00	23,398.56	4,851.44	4,851.44	

Cafeteria		9,400.00		9,400.00	9,398.58	1.42	1.42	
Adult Education		500.00		500.00	497.00	3.00	3.00	
Library—Pers. Services		8,860.00	x110.10	8,970.10	7,812.70	1,157.40	1,157.40	
Library—Expense		3,150.00	x6.09	3,156.09	3,122.99	43.10	43.10	
	\$4,000.00	\$325,290.00	\$136.54	\$329,426.54	\$316,870.21	\$12,566.33	\$10,566.33	\$2,000.00
<b>Recreation and Unclassified:</b>								
Recreation—Pers. Services		\$10,000.00		\$10,000.00	\$9,390.90	\$609.10	\$609.10	
Recreation—Expense		4,610.00	x\$10.53	4,620.53	4,502.24	118.29	118.29	
Feeding Birds, etc.		200.00		200.00	199.75	.25	.25	
Old Home Week		1,500.00	x12.45	1,512.45	1,057.48	454.97	454.97	
Patriotic Observance		3,060.00		3,060.00	2,906.80	153.20	153.20	
Patriotic Observances—								
1961 Bills		162.00		162.00	162.00			
Christmas Lighting		1,625.00		1,625.00	1,549.47	75.53	75.53	
Advertising Town		3,000.00		3,000.00	2,965.91	34.09	34.09	
		\$24,157.00	\$22.98	\$24,179.98	\$22,734.55	\$1,445.43	\$1,445.43	
<b>Enterprises and Cemeteries:</b>								
Water—(Pumping),								
Pers. Services		\$13,380.00		\$13,380.00	\$13,078.24	\$301.76	\$301.76	
Water—(Pumping),								
Expense		9,650.00	x\$40.50	9,690.50	9,689.04	1.46	1.46	
Water—(Service),								
Pers. Services		11,720.00		11,720.00	11,680.54	39.46	39.46	
Water—(Service), Expense		6,656.48	x6.00	6,662.48	6,510.06	152.42	152.42	
Water—Administration—								
Pers. Services		2,719.10		2,719.10	2,719.00	.10	.10	
Water—Administration—Expense		24,937.50		24,937.50	24,812.60	124.90	124.90	
Cemeteries—Pers. Services		7,560.00		7,560.00	7,560.00			
Cemeteries—Expense		3,250.00		3,250.00	3,248.12	1.88	1.88	
		\$79,837.08	\$46.50	\$79,919.58	\$79,297.60	\$621.98	\$621.98	
<b>Grand Total Operating Expenditures</b>								
	\$4,000.00	\$874,370.27	\$19,268.06	\$897,638.33	\$871,163.45	\$26,474.88	\$24,474.88	\$2,000.00



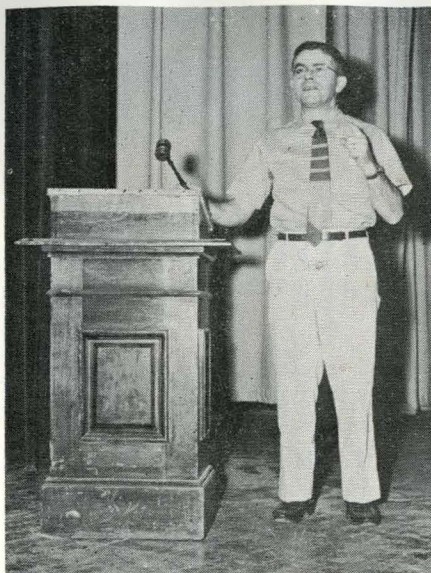
	Balance Jan. 1, 1962	Appropriations or Transfers	Other Credits xxRes. Fund xOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1962	To Revenue	Forward to Jan. 1, 1963
<b>Miscellaneous Finance:</b>								
Maturing Debt		\$63,000.00		\$63,000.00	\$63,000.00			
Interest on Debt		14,333.00		14,333.00	14,333.00			
Interest on Temporary Loans	—\$886.67	886.67	xx637.50	637.50	637.50			
County Retirement		9,831.53	x3,000.00	12,831.53	12,831.53			
Workmen's Compensation		3,100.00	x915.00	4,015.00	3,859.04	\$155.96	\$155.96	
Parking Lot Leases		1,000.00		1,000.00	842.09	157.91	157.91	
Public Buildings Insurance		13,300.00		13,300.00	9,434.09	3,865.91	3,865.91	
Finance Committee Res. Fund		10,000.00		10,000.00	9,891.44	108.56	108.56	
Temporay Loans			x100,000.00	100,000.00	100,000.00			
	—\$886.67	\$115,451.20	\$104,552.50	\$219,117.03	\$214,828.69	\$4,288.34	\$4,288.34	
<b>Miscellaneous Expenditures:</b>								
Barnstable County Tax	—\$3,429.74	\$86,916.27	x\$3,429.74	\$86,916.27	\$81,740.77	\$5,175.50		\$5,175.50
Tax Title Foreclosures	256.34			256.34		256.34		256.34
State Audit		4,579.97		4,579.97	4,579.97			
State Mosquito Control		5,372.39		5,372.39	5,372.38	.01		.01
Barnstable County Degree #1		1,309.00		1,309.00	1,309.00			
State Parks & Reservations	240.99	3,140.09		3,381.08	3,102.66	278.42		278.42
Overlay 1962		13,547.47		13,547.47	10,922.37	2,625.10		2,625.10
Withholding Tax—Federal			x61,458.00	61,458.00	61,458.00			
Withholding Tax—State			x4,584.12	4,584.12	4,584.12			
Contributory Retirement			x12,381.13	12,381.13	12,381.13			
B. County—Dogs			x493.00	493.00	494.80	—1.80		—1.80
Cemetery—Bequests			x700.00	700.00	500.00	200.00		200.00
Cemetery—Income			x10,962.57	10,962.57	14,273.74	—3,311.17		—3,311.17
Airport—Revolving Fund			x6,871.76	6,871.76	264.17	6,607.59		6,607.59
School Lunch			x38,584.97	38,584.97	34,071.26	4,513.71		4,513.71
O.A.A.—Federal Grants			x57,719.16	57,719.16	51,260.44	6,458.72		6,458.72
M.A.A. Federal Grants			x31,267.48	31,267.48	30,053.53	1,213.95		1,213.95
	—\$2,932.41	\$114,865.19	\$228,451.93	\$340,384.71	\$316,368.34	\$24,016.37		\$24,016.37
<b>Grand Total</b>								
<b>Miscellaneous</b>	—\$3,819.08	\$230,316.39	\$333,004.43	\$559,501.74	\$531,197.03	\$28,304.71	\$4,288.34	\$24,016.37

**TOWN OF PROVINCETOWN**  
January 1, 1963  
Schedule of Debt & Interest Statement

Rate of Int.	Classification of Issue	Date of Issue	Date of Maturity	Jan. 1, 1963 Outstanding	Interest Maturity due to	Principal in 1963 Payments due	Interest 1963 due in
2.4%	Wharf Loan, Acts of 1955	8/1/55	8/1/75	\$130,000.00	\$21,840.00	\$10,000.00	\$3,120.00
2.0%	Water Main Loan,	3/1/50	3/1/65	6,000.00	180.00	2,000.00	100.00
2.5%	Water Loan, Acts of 1952	4/1/53	4/1/73	240,000.00	48,000.00	15,000.00	5,812.50
2.2%	School Loan, Acts of 1948	5/1/54	5/1/73	220,000.00	26,620.00	20,000.00	4,620.00
2.6%	Sea Wall Loan	7/1/58	7/1/68	107,000.00	7,808.00	20,000.00	2,533.00
3.5%	Airport Loan	9/15/60	9/15/70	21,000.00	3,045.00	3,000.00	735.00
2.9%	Parking Lot Loan	11/1/61	11/1/71	60,000.00	7,395.00	10,000.00	1,740.00
3.1%	School Project Loan,						
	Acts of 1948	10/1/62	10/1/82	474,400.00	148,347.40	25,400.00	14,706.40
	School Remodeling Loan	10/1/	10/1/72	59,000.00	8,928.00	10,000.00	1,829.00
				\$1,317,400.00	\$272,163.40	\$115,400.00	\$35,195.90
	Total Debt Outstanding		\$1,317,400.00				
	Total Interest Outstanding		272,163.40				
	Funded Debt & Interest Outstanding		\$1,589,563.40				
	Legal Debt Limit based on present Property Valuation, approximately—						\$1,077,776.00
	Amount of Outstanding Debt, Inside Debt Limit—						253,000.00
	Present borrowing capacity (approximate)						\$824,776.00

Respectfully submitted,  
WILLIAM J. McCAFFREY





The Town Moderator Francis J. Steele maintains order and does an excellent job.

## ANNUAL TOWN MEETING

Monday, March 12, 1962

On Monday, March 12, 1962, Moderator Francis Steele called the meeting to order shortly after 7:30 P.M.

Moved by Chairman of Selectmen, John C. Snow, to waive the reading of the Warrant.

Motion carried.

The Reverend Gilman Lane opened the meeting with a short invocation.

Moderator Steele read the Constable's notification.

March 2, 1962

Selectmen of Provincetown:

I have posted attested copies of the Warrant for the Annual Town Meeting, March 12, 1962, as directed, and published same in accordance with the By-Laws of the Town.

FRANK A. SOUZA, Constable

Attest: WILLIAM J. McCAFFREY  
Town Clerk

ARTICLE 1. To hear the reports of Town Officers and Committees and to act thereon.

Moved by Town Manager Walter E. Lawrence to hear the reports of the Town Officers and Committees and to act thereon.

Selectman William McKellar moved to amend that the Town Report be laid on the table until the following evening, to give the people chance to view it, since the Reports had been delivered that day.

Motion as amended carried.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, in accordance with Section 17, Chapter 44 of the General Laws.

Moved by William McKellar that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, in accordance with Section 17, Chapter 44 of the General Laws.

Motion carried.

Moved by Chief of Police, Francis H. Marshall, that Article 51 be taken up at this time.

Motion carried.

ARTICLE 51. To see if the Town will vote to "accept the provisions of Massachusetts General Laws, Chapter 40, Section 6b, for the purpose of authorizing the Town of Provincetown to appropriate money for the purpose of uniforms for members of its police and fire departments which may include the purchase of rubber boots and other outer clothing necessary for the use of members of a fire department when traveling to or from or during the course of their employment."

Moved by Francis Marshall that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 40, Section 6b, for the purpose of authorizing the Town of Provincetown to appropriate money for the purchase of uniforms for members of its police and fire departments which may include the purchase of rubber boots and other outer clothing necessary for the use of members of a fire department when traveling to or from or during the course of their employment.

Motion carried: 161 Yes.—2 No.

Moved by John Snow that Article 56 be taken up at this time.

Motion carried.

ARTICLE 56. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,500, or any other sum, for the celebration of an Old Home Week program to be held from Saturday, June 23, 1962 to June 30, 1962, to include Blessing of the Fleet ceremonies on Sunday, June 24. (Sponsored by the Town of Provincetown fishing fleet, their families and others)

Finance Committee recommends \$500, in the interest of economy.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$1,500 for the celebration of an Old Home Week program to be held from Saturday, June 23, 1962 to June 30, 1962, to include Blessing of the Fleet ceremonies on Sunday, June 24.

Chairman of the Finance Committee, Nathan Malchman, pointed out that the budget for Patriotic Observances includes \$500 for Old Home Week, which also includes this event and that the Committee felt it could not recommend \$1,500 in addition to this.

Motion carried.



ARTICLE 3. To see what sum of money the Town will vote to raise and appropriate or transfer from available funds in the treasury for the expenses of the Town and salaries of Town Officers and departments for the year ending December 31, 1962.

1. General Government
2. Protection of Persons and Property
3. Health
4. Public Works
5. Charities
6. Veterans Services
7. Library
8. Recreation
9. Cemeteries
10. Enterprises
11. Pensions
12. Unclassified
13. Debt Service
14. Education

(refer to Finance Committee Report)

#### General Government—

Moderator, Personal Services	\$50.00
Selectmen, Personal Services (Clerk)	400.00
Expenses	1,125.00
Town Manager, Personal Services	12,830.00
Expenses	1,672.00
Town Clerk, Personal Services	2,613.00
Expenses	567.00
Town Accountant, Personal Services	5,227.00
Expenses	480.00
Town Treasurer-Collector, Personal Services	5,441.00
Expenses	2,450.00
Finance Committee, Per. Ser. (Stenographer)	350.00
Expenses	50.00
Assessing, Personal Services	5,330.00
Expenses	655.00
Legal Services	1,000.00
Planning Board, Per. Ser. (Stenographer)	250.00
Expenses	850.00
Zoning Board of Appeals, Per. Ser. (Stenographer)	150.00
Expenses	100.00
Elections and Town Meetings, Personal Services	975.00
Expenses	710.00
Annual Reports	1,400.00
Town Crier, Personal Services	750.00
Expenses	100.00
Town Hall, Personal Services	4,200.00
Expenses	6,459.08

for a total of \$56,184.08.

Moved by Willis Carlos that the Town raise and appropriate the sum of \$56,184.08 for General Government.

Moderator Steele explained that he would read off five items at a time in order to allow discussion on these as he went along.

Motion carried.

Protection of Persons and Property	
Police Department, Personal Services	\$39,720.00
Expenses	6,017.00
Fire Department, Personal Services	12,425.00
Expenses	13,228.00
Police and Fire Insurance	737.20

Dog Officer	150.00
Ambulance Hire	3,000.00
Bounty on Seals	100.00
Street Lighting	14,550.00
Shellfish Constable, Personal Services	3,080.00
Expenses	200.00
Sealer of Weights and Measures, Personal Services	150.00
Expenses	50.00
Building Inspector, Personal Services	500.00
Expenses	50.00
Wiring Inspector, Personal Services	500.00
Expenses	50.00
Inspector of Animals and Slaughtering	25.00
Tree Warden, Personal Services	150.00
Expenses	300.00
Insect and Pest Control	600.00
Dutch Elm Protection	
Civil Defense, Personal Services	500.00
Expenses	1,725.00
Parking Meters	500.00
Greenhead Fly Control	375.60

for a total of \$99,442.80

Moved by Nathan Malchman that the Town raise and appropriate the sum of \$99,442.80 for Protection of Persons and Property, \$98,942.80 to be raised by taxation and \$500.00 to be transferred from Parking Meters Revolving Fund, (for parking meters).

Francis Marshall moved to amend that the amount be changed to \$99,942.80, to include that the expenses of the Police Department read \$6,517.00, instead of \$6,017, to allow \$500 for uniforms. He explained that this had been requested in the general budget, but later found this to be illegal until the Town had accepted Article 51 giving the right to purchase any part of a uniform.

Mr. Malchman confirmed the Chief's statements that the Finance Committee would approve this request at Town Meeting if the act was accepted, and he further pointed out that the Fire Department had been purchasing articles such as boots and helmets, illegally for years.

In answer to Selectmen Tarvers and Arnold Dwyer who questioned voting on a larger amount, Attorney-Selectmen Snow explained that Article 3 covering the budget does not specify any amount of money, but rather "what sum of money" and that the motion as amended is in order and the vote would be legal.

The motion as amended was carried.

Health and Sanitation	
Personal Services (Health)	\$9,525.50
Expenses	4,965.00
Sanitation Department, Personal Services	14,560.00
Expenses	1,860.00

for a total of \$30,910.50

Moved by Augustus Reis that the Town vote to raise and appropriate the sum of \$30,910.50 for Health and Sanitation.

Motion carried.

Public Works	
Street Department, Personal Services	\$32,950.00
Expenses	13,165.00
MacMillan Wharf, Personal Services	3,850.00
Expenses	3,833.00

for a total of \$53,798.00



Moved by Leo Gracie that the Town vote to raise and appropriate the sum of \$53,798.00 for Public Works.  
Motion carried.

#### Charities

Welfare Department, Personal Services	\$8,340.00
Expenses	1,562.50
General Relief	5,000.00
Old Age Assistance	33,000.00
Medical Assistance for the Aged	29,000.00
Aid to Dependent Children	8,000.00
Disability Assistance	13,000.00
Cape End Manor P.M.I., Personal Services	56,820.00
Expenses	28,845.00

for a total of \$183,567.50

Moved by Irving S. Rogers, Director of Public Welfare, that \$97,902.50 be raised and appropriated for Public Welfare items one (1) to six (6), inclusive.

Motion carried.

Moved by Nathan Malchman that \$85,665.00 be appropriated for the Cape End Manor account, \$56,820 to be allocated to personal services and \$28,845 to expenses.

Motion carried.

#### Veterans Services

Veterans' Agent, Personal Services	\$1,000.00
Expenses	175.00
Cash Grants	15,500.00

for a total of \$16,675.00

Moved by Willis Carlos that the Town vote to raise and appropriate the sum of \$16,675.00 for Veterans Services.

Motion carried.

#### Library

Public Library, Personal Services	\$8,860.00
Expenses	3,150.00

for a total of \$12,010.00

Moved by Marion Perry that the Town vote to raise and appropriate the sum of \$12,010.00 for Public Library, \$10,710 to be raised by taxation, \$530.44 to be transferred from the Library Book Fund (for Library books) and \$769.56 to be transferred from the Benjamin Small Library Trust Fund (also for Library books).

Motion carried.

#### Recreation

Recreation Department, Personal Services	\$10,000.00
Expenses	4,610.00

for a total of \$14,610.00

Moved by Willis Carlos that the Town vote to raise and appropriate the sum of \$14,610.00 for Recreation.

Motion carried.

#### Cemeteries

Cemetery Department, Personal Services	\$7,560.00
Expenses	3,250.00

for a total of \$10,810.00

Moved by Leo Grazie that the Town raise and appropriate the sum of \$10,810 for Cemeteries, \$5,243.15 to be raised by taxation, \$5,000 to be transferred from Cemetery Trust Income and \$566.85 to be transferred from sale of Cemetery Lots Account.

In answer to Joseph Dirsra, Town Manager replied that the Town does own the cemeteries.

Motion carried.

#### Enterprises

Water Department, Pumping, Personal Services	\$13,380.00
Expenses	9,650.00
Water Department, Services, Personal Services	11,720.00
Expenses	6,656.48
Water Department, Administration, Personal Services	2,719.10
Expenses	24,937.50

for a total of \$69,063.08.

Moved by Marion Perry that the Town raise and appropriate the sum of \$69,063.08 for Enterprises.

Motion carried.

#### Pensions

Retirement, Barnstable County	\$9,831.53
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Moved by Augustus Reis that the Town raise and appropriate the sum of \$9,831.53 for Barnstable County Retirement.

Motion carried.

#### Unclassified

Patriotic Observances	\$3,010.00
Christmas Lighting	\$1,625.00
Advertising	3,000.00
Parking Lot Leases	1,000.00
Public Building Insurance	13,300.00
Workmen's Compensation	3,100.00
Appropriated Reserve	10,000.00

for a total of \$35,035.00

Moved by Nathan Malchman that the Town raise and appropriate the sum of \$35,035.00 for Unclassified, \$33,313.59 to be raised by taxation, \$1,000.00 to be transferred from the Parking Meter Revolving Account (for Parking Lot Leases) \$721.41 to be transferred from the Overlay Reserve Account (for Appropriated Reserve).

An amendment was made by John Alexander, Chairman of the 4th of July celebration, to change the amount of \$3,010.00 to \$3,060.00 for Patriotic Observances, to add \$50 to the category 4th of July.

This amendment was carried.

Bernard Days offered another amendment that \$400 be allocated, (under Patriotic Observances) for each of the following days: Memorial Day and Veterans Day.

The original motion, as amended was carried in the amount of \$35,085.00.

Willis Carlos explained that the latter request for Veterans Day and Memorial Day was already provided for in the budget.

#### Debt Service

Town Debt	\$63,000.00
Debt Interest	14,333.00

for a total of \$77,333.00

Moved by Willis Carlos that the Town raise and appropriate the sum of \$77,333.00 for Debt Service.

Motion carried.

#### Education

School Maintenance	
Superintendency, Personal Services	\$9,800.00
Expenses	925.00



Instruction, Personal Services	199,295.00
Expenses	14,850.00
Janitors, Personal Services	16,040.00
Expenses—Supplies	2,500.00
Utilities	12,250.00
Repairs	6,000.00
Auxiliary Agencies, Nurse's Salary	3,870.00
Expenses—Auxiliary Agencies	9,600.00
Vocational School, Personal Services	16,950.00
Expenses	11,300.00
School Cafeteria, Personal Services	8,600.00
Expenses	800.00
Adult Education	500.00
for a total of \$313,280.00	

Moved by Herman DeSilva that the Town raise and appropriate the sum of \$313,280.00 for Education.

Mr. DeSilva explained that the increase in expenses of Vocational School was for new lighting and exhaust system, this being in the budget in order to be reimbursed, and also in case the new school addition does not go through.

Motion carried.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$18,000 for Chapter 90 Highway Construction, or take any other action relating thereto. (On request of the Selectmen).

Recommended by the Finance Committee

Moved by John Snow that Article 4 be indefinitely postponed.

Motion carried.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$12,880.00, or any other sum, for renovating and repairs to the Johnson Street Fire Station. (On request of the Board of Fire Engineers).

Finance Committee recommends \$6,800.00 to do part of work this year and complete the work in 1963.

Moved by Wilbur Cook that the Town vote to transfer from free cash the sum of \$6,800.00 for part of renovation and repairs to the Johnson Street Fire Station.

Motion carried.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$19,500, or any other sum, for a fire apparatus, with a 750 gallons per minute pumping capacity, to replace Pumper No. 2, which is to be traded in or sold. (On request of the Board of Fire Engineers).

Recommended by the Finance Committee.

Moved by James Roderick that the Town vote to raise and appropriate the sum of \$19,500 for a fire apparatus, with a 750 gallons per minute pumping capacity, to replace Pumper No. 2 to be given in trade or sold.

Selectman Charles DeRiggs offered an amendment that Article 6 be indefinitely postponed, and the Moderator pointed out that there already was a motion to act on.

Mr. McKellar rose to a point of order saying that a motion to indefinitely postpone takes precedence over the previous motion.

Moderator Steele maintained that the first motion before the house was in order and that he had made his ruling.

The original motion was carried.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,400.00, or any other sum, for a transmitter for the fire alarm system. (On request of the Board of Fire Engineers)

Recommended by the Finance Committee.

Moved by Fire Chief Wilbur Cook that the Town vote to raise and appropriate the sum of \$1,400.00 for a transmitter for the fire alarm system.

Motion carried.

Moved by Lewis Reis that Article 19 be taken up at this time.

Motion carried.

ARTICLE 19. To see if the Town will appropriate the sum of \$550,000.00 or any other sum, for the purpose of constructing an addition to and making alterations to present Junior-Senior High School and for equipping and furnishing the addition and present building and to determine how the same shall be raised, whether by taxation, transfer from available funds or borrowing or any combination of the foregoing; or otherwise to take any action in relation thereto. (On request of the Provincetown Parent Teachers Association, Provincetown School Committee, Provincetown School Building Committee and others).

Recommended by the Finance Committee.

Moved by Herman DeSilva that the sum of \$550,000.00 be appropriated for the purpose of constructing an addition to and making alterations to the present Junior-Senior High School and for equipping and furnishing the addition and present building; that \$474,400.00 of this sum is for the purpose of constructing the addition, including original equipment and furnishings; that \$70,000.00 is for the purpose of remodeling, reconstructing and making extraordinary repairs to the existing building; that \$5,600.00 is for the acquisition of new equipment for the existing building; that to meet the foregoing appropriation of \$474,400.00 the treasurer with the approval of the selectmen be authorized to issue \$474,400.00 bonds or notes of the town under Chapter 645 of the Acts of 1948 as amended; that to meet the foregoing appropriation of \$70,000.00 the sum of \$11,000.00 be transferred from available funds in the treasury and the treasurer with the approval of the selectmen be authorized to issue \$59,000.00 bonds or notes of the town under Chapter 275 of the Acts of 1958 as amended; and that to meet the foregoing appropriation of \$5,600.00 the sum of \$5,600.00 be transferred from available funds in the treasury.

The motion was carried on a standing vote: 270 Yes — 6 No.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$1,500.00, or any other sum, for the purpose of providing additional room in the Police Station which will be used jointly by the Police and Fire Departments. (On request of Police and Fire Departments and others.)

Recommended by the Finance Committee.

Moved by Francis Marshall that the Town vote to raise and appropriate the sum of \$1,500.00, for the purpose of providing additional room in the Police Station which will be used jointly by the Police and Fire Departments.

(Chairman of Finance Committee, Nathan Malchman, explained that the figure of \$3,500.00 in the Warrant was a misprint.)

Motion carried.



ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,500.00 for the purchase of a new 1962 Police Vehicle for the Police Department and authorize trade in of older vehicle that has traveled 76,005 miles. (On request of the Chief of Police).

Recommended by the Finance Committee.

Moved by Francis Marshall that the Town vote to raise and appropriate the sum of \$2,500.00 for the purchase of a new 1962 Police Vehicle for the Police Department and authorize trade-in of older vehicle that has traveled 76,005 miles.

Motion carried.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00, or any other sum, for purchase of paint and materials for interior repairs and renovations at the Cape End Manor with work to be done by Town labor. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Selectman Anthony Tarvers that Article 10 be indefinitely postponed.

Motion carried.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$6,000.00, or any other sum, for the purpose of remodeling existing facilities to provide nurses' quarters at Cape End Manor, as required by law, or take any other action in the matter. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$6,000.00 for the purpose of remodeling existing facilities to provide nurses' quarters at Cape End Manor, as required by law; \$800.00 to be raised by taxation and \$5,200.00 to be transferred from the Sale of Real Estate Account.

Motion carried.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,000.00, or any other sum, for the construction of adequate and proper sewage disposal at the Cape End Manor and to include the construction of an Imhoff Tank or Septic Tank as required by the State Department of Public Health and Barnstable County Health Department. (On request of the Selectmen).

Finance Committee recommends \$1,000.00.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$1,000.00 for the construction of adequate and proper sewage disposal at the Cape End Manor as required by the State Department of Public Health and Barnstable County Health Department.

Motion carried.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,320.00, or any other sum, for the purchase of equipment for the Cape End Manor consisting of the following:

16 Pairs of bed railings

6 Overbed tables

(On request of the Board of Selectmen).

Recommended by the Finance Committee.

Motion carried.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500.00 for exterior repairs and painting of the Town Library, including replacement of clapboards, rotted box trim, wood gutters to be replaced by aluminum gutters and hangers, replacement of conductor pipes with aluminum, reglazing of sashes and two coats of paint to be applied to the exterior. (On request of the Library Trustees).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$3,500.00 for exterior repairs and painting of the Town Library, \$419.23 to be raised by taxation and \$3,080.77 to be transferred from the Barnstable County Dog Refund Account.

Motion carried.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,445.00, or any other sum, for interior repairs to the Town Library. (On request of the Library Trustees).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$1,445.00 for interior repairs to the Town Library.

Motion carried.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$900.00, or any other sum, to provide 23 aluminum combination windows for the Public Library. (On request of the Library Trustees).

Not recommended by the Finance Committee.

Moved by Joseph Lema that Article 16 be indefinitely postponed, in the interest of economy.

Motion carried.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500, or any other sum, for the purpose of landscaping grounds of the public library, including loaming, seeding, fertilizing of front and rear yards, branches of trees to be pruned, replacement of misshapened tree in the front yard and place shrubs on both sides of the front entrance. (On request of the Library Trustees).

Not recommended at this time by the Finance Committee.

Moved by Joseph Lema that Article 17 be indefinitely postponed.

Motion carried.

ARTICLE 18. To see if the Town will vote to have a School Building Committee, composed of Admiral Clarence Bowley, Chairman, William Cabral, Francis Rogers, William Gordon, and Naomi Costa, or five members appointed by the Moderator, given full authority to enter into all contracts and agreements necessary to construct, alter, equip, and furnish the project authorized under Article 19, or otherwise to take any action in relation thereto. (On request of the Provincetown Parent Teachers' Association, Provincetown School Committee, Provincetown School Building Committee, and others).

Moved by Herman DeSilva that the Town vote to have a School Building Committee, composed of Admiral Clarence Bowley, Chairman, William Cabral, Francis Rogers, William Gordon, and Naomi Costa given full authority to enter into all contracts and agreements necessary to construct, alter, equip, and furnish the project authorized under Article 19. In the event of a vacancy the moderator shall be authorized to fill same by appointment.

Motion carried.



ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500.00 for the installation of safety stair treads in the High School. (On request of the School Committee).

Recommended by the Finance Committee.

Motion carried.

Herman DeSilva moved that Articles 21 through 25 be indefinitely postponed. On suggestion of Mr. Gracie, who understood that Article 23 presented a health problem, confirmed by Superintendent Roche who said this would be taken care of soon, the articles were taken up individually.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury, the sum of \$2,250.00 for the following equipment for the School Department:

30 Varsity Lockers	\$900.00
180 Basket Lockers	1,390.00

(On request of the School Committee).

Not recommended by Finance Committee, in view of proposed school construction.

Moved by Herman DeSilva that Article 21 be indefinitely postponed.  
Motion carried.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,000.00 for the following equipment for the School Department: Auditorium chairs. (Request of School Committee.)

Recommended by Finance Committee.

Moved by Herman DeSilva that Article 22 be indefinitely postponed.

Motion carried.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$600.00 for the following equipment for the School Department: 2 Electric Water Bubblers. (On request of the School Committee).

Recommended by the Finance Committee.

Moved by Herman DeSilva that Article 23 be indefinitely postponed.

Motion carried.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00 for the installation of tile flooring in the High School Cafeteria. (On request of the School Committee).

Not recommended by Finance Committee, in view of proposed school construction.

Moved by Herman DeSilva that Article 24 be indefinitely postponed.

Motion carried.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,000.00 for the installation of an exhaust and heating system in the Boys' Locker Room in the High School. (On request of the School Committee).

Not recommended by Finance Committee, in view of proposed school construction.

Moved by Herman DeSilva that Article 25 be indefinitely postponed.

Motion carried.

Moved by William McKellar to adjourn until the following evening at 7:30 P.M.

Motion carried.

The meeting was adjourned shortly after 11:00 P.M.

#### MARCH 13, 1962

The meeting was called to order by Moderator Steele at 7:30 P.M., a quorum having been established.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$900.00 to paint all the woodwork and draw all window sash on Town building on MacMillan Wharf. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to raise and appropriate the sum of \$900.00 to paint all the woodwork and draw all window sash on Town building on MacMillan Wharf.

Motion carried.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$250.00 to lower the lights on the east side of the building on MacMillan Wharf so that they may be replaced when needed without the use of a Fire Department truck and ladder. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Selectmen Charles DeRiggs that the Town vote to raise and appropriate the sum of \$250.00 to lower the lights on the east side of the building on MacMillan Wharf so that they may be replaced when needed without the use of a Fire Department truck and ladder.

Motion carried.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,000, or any other sum, for the constructing, installing and equipping of three 9' x 30' floats at MacMillan Wharf. (On request of the Selectmen)

Not recommended by the Finance Committee as plans seem not existent.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$3,000 for the constructing, installing and equipping of three 9' x 30' floats at MacMillan Wharf.

The motion was not carried.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,500 for the construction of a metal protective railing along the west side of the pedestrian walk of MacMillan Wharf. (On request of Leo Gracie and others.)

Not recommended by the Finance Committee.

Moved by Leo Gracie that the sum of \$2,500 be raised and appropriated for the construction of a metal protective railing along the west side of the pedestrian walk of MacMillan Wharf.

The motion was not carried.

Anthony Roda, former Finance Committee member, then moved that Article 1 be removed from the table.

Motion carried.



ARTICLE 1. To hear the reports of Town Officers and Committees and to act thereon.

Moved by Town Manager Walter E. Lawrence to hear the reports of the Town Officers and Committees and to act thereon.

Mr. Snow offered an amendment that the Reports of the Town Officers be accepted, with the exception of the Annual Town Report.

Joseph Lema, former Selectman, asked "What will this accomplish?" and Arthur Malchman inquired "If this Report is thrown out, does that mean we will not have records for the year 1961?"

Mr. Snow replied that "obviously the Report is out, but we can accept or reject" and urged that it be rejected.

Nathan Malchman asked the Selectmen who had made the amendment if he would further amend to accept with reservations.

Neil Nickerson stated that he had personal interest in this Report and would like the reservations spelled out.

Nathan Malchman pointed out these reservations as Page 9, Page 71, and the Back Cover, which referred to "Some Advantages of the Town Manager Form of Government", the letter from the Bureau of Accounts, and the City Managers Code of Ethics.

The amendment was defeated 49 Yes - 87 No.

The original motion to hear the reports was carried and the Town Report was accepted in its entirety.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$28,000, or any other sum, for the purpose of erecting a Public Comfort Station with metered service charge on the Municipal Parking Lot between Monument Dock and MacMillan Wharf, or to take any other action in the matter. (On request of Anna M. Cote and others)

Finance Committee recommends postponing for further study.

Moved by Mrs. Mary Tarvers that the Town vote to transfer from free cash the sum of \$28,000 for the purpose of erecting a Public Comfort Station with metered service charge on the Municipal Parking Lot between Monument Dock and MacMillan Wharf.

Lewis Reis, Chairman of the Planning Board, pointed out that his Board wanted to recommend another area, which wouldn't interfere with the parking lot. He suggested an amendment that a committee of three be appointed to further study this project.

After further discussion on plans and estimates, Mrs. Tarvers withdrew her motion, saying she felt very strongly that a move should be made in the right direction to supply the Town with rest rooms, to be built in accordance with the Town's architecture, and she felt the Planning Board was recommending for the good of the Town.

When Mr. Reis moved to amend that the Moderator appoint a committee of three to investigate further and the possibility of acquiring the Chamber of Commerce Building, Mrs. Tarvers said she thought there should be no bargaining with the Chamber of Commerce since the Finance Committee had stated it would cost \$3,000 to clear the title, which she thought was not a good beginning.

Mr. Reis then withdrew his motion in favor of the following:

Moved by Nathan Malchman that a committee of three be appointed to study feasibility of obtaining public rest rooms and report back at next Annual or Special Town Meeting.

This motion was carried.

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,600, or any other sum, for bituminous concrete surfacing and grading of Town parking lot at the rear of Seamen's Savings Bank. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to transfer the sum of \$1,600 from Parking Meters revenue for bituminous concrete surfacing and grading of Town parking lot at the rear of Seamen's Savings Bank.

Motion carried.

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,730, or any other sum, for the purpose of constructing a public parking area at the site of the abandoned Howland Street Playground at the corner of Howland and Bradford Streets, or to take any other action in the matter. (On request of the Selectmen.)

Not recommended by the Finance Committee until Howland Street project is completed.

Moved by Selectman Charles DeRiggs that the Town vote to raise and appropriate the sum of \$3,730 for the purpose of constructing a public parking area at the site of the abandoned Howland Street Playground at the corner of Howland and Bradford Streets.

Motion not carried.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,000, or any other sum, for the settlement of damages in connection with Chapter 90 Construction of Howland Street. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$3,000 for the settlement of damages in connection with Chapter 90 Construction of Howland Street.

Motion carried.

ARTICLE 34. To see if the Town will vote to amend the Compensation Plan of the Town to provide for the establishment of a position of Town Counsel (on a part-time basis) at a salary of \$3,000 for the purpose. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to amend the Compensation Plan of the Town to provide for the establishment of the position of Town Counsel (on a part-time basis) at a salary not to exceed \$3000 per annum and to raise and appropriate the sum of \$2250 for the purpose, the 1962 salary to begin as of April 1, 1962.

Motion carried: 100 Yes - 0 No.

ARTICLE 35. To see if the Town will raise and appropriate or transfer from available funds in the treasury an additional sum of \$9,500 to be added to the \$1,500 appropriated under Article 13 of the Annual Town Meeting of 1961 for the purpose of replacing roof gutters, troughs, drainpipe, and incidental necessary roofing and building repairs at Town Hall. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate an additional sum of \$9,500 to be added to the \$1,500 appropriated under Article 13 of the Annual Town Meeting of 1961 for the purpose of replacing roof gutters, troughs, drainpipes and incidental necessary roofing and building repairs at Town Hall.

Motion carried.



ARTICLE 36. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$5,300 for the purchase and installation of a new fire escape for the westerly side of the Town Hall, with the defective fire escape to be removed from the premises by the contractor and all useable material to become the property of the contractor.

(A new fire escape has been required by the State Department of Public Safety and must be installed immediately as a condition for using the Auditorium.)

(On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$5,300 for the purchase and installation of a new fire escape for the westerly side of the Town Hall, with the defective fire escape to be removed from the premises by the contractor and all useable material to become the property of the contractor.

Motion carried.

ARTICLE 37. To see if the Town will vote to raise and appropriate the sum of \$1,000 for replacement of obsolete and unservicable piping in the Town Hall heating system. (On request of the Selectmen)

Moved by Charles DeRiggs that the Town vote to raise and appropriate the sum of \$1,000 for replacement of obsolete and unservicable piping in the Town Hall heating system. (On request of the Selectmen)

Recommended by the Finance Committee.

Motion carried.

ARTICLE 38. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500, or any other sum, for the installation of separate toilet facilities for men and women employees on the first floor of Town Hall. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to transfer from Free Cash the sum of \$500 for the installation of separate toilet facilities for men and women employees on the first floor of Town Hall.

Motion carried.

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$211.60, or any other sum, for the purchase of a typewriter for the Accounting Department with the old machine given in trade. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to raise and appropriate the sum of \$211.60 for the purchase of a typewriter for the Accounting Department with old machine given in trade.

Motion carried.

ARTICLE 40. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500, or any other sum, for the purpose of repairing Town Landings: "7th Town Landing", 113 Commercial Street (at Kelly's Corner), "4th Town Landing", 187 Commercial Street (at Court Street). (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by John Snow that Article 40 be indefinitely postponed.

Motion carried.

ARTICLE 41. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$800, or any other sum, for the renovation of the Hawthorne painting entitled "The Crew of the Philomena Manta", or to take any other action in the matter..

(On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$800 for the renovation of the Hawthorne painting entitled "The Crew of the Philomena Manta".

Motion carried.

ARTICLE 42. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$30,000, or any other sum, for the use by the Board of Assessors towards reduction of the 1962 tax rate. (On request of the Selectmen)

Finance Committee will make recommendations at Town Meeting.

Moved by William McKellar that the Town vote to transfer from available funds the sum of \$30,000 for use by the Board of Assessors towards reduction of the 1962 tax rate.

Motion carried.

ARTICLE 43. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$200 for the feeding of birds and restocking of ponds and woods with fish and game.

(On request of the Highland Fish and Game Club)

Recommended by the Finance Committee.

Moved by Matthew Costa that the sum of \$200 be raised and appropriated for the feeding of birds and restocking of ponds and woods with fish and game and that a committee of three be appointed by the Moderator to carry out this program.

Motion carried.

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$100 for flood lights or other lighting system for the West End Parking Lot. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to transfer the sum of \$100 from Parking Meters revenue for flood lights or other lighting system for the West End Parking Lot.

Motion carried.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$800 for installation of rubber tile flooring in the offices of the Second District Court of Barnstable at Town Hall. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$800 for installation of rubber tile flooring in the offices of the Second District Court of Barnstable at Town Hall.

Motion carried.

ARTICLE 46. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,200 for a contract to clean all Town catch basins. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$1,200 for a contract to clean all Town catch basins.

Motion carried.



ARTICLE 47. To see if the Town will vote to authorize an expenditure of \$100 from the equipment account for the purchase of a battery charger for use of the Highway Department. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to transfer \$100 from the Road Machinery Fund for the purchase of a battery charger for use of the Highway Department.

Motion carried.

ARTICLE 48. To see if the Town will vote to authorize and direct the Town Moderator to appoint a special committee of five persons engaged in the building trades to study and report to a future Town Meeting with recommendations for the establishment of minimum requirements of rules and regulations for building, plumbing, electrical, sanitary, gas and occupancy permits and a fee system for same. (On request of the Selectmen)

Moved by Town Manager Walter Lawrence that the Town vote to authorize and direct the Town Moderator to appoint a special committee of five persons engaged in the building trades to study and report to a future Town Meeting with recommendations for the establishment of minimum requirements of rules and regulations for building, plumbing, electrical, sanitary, gas and occupancy permits and a fee system for same.

Motion carried: 53 Yes - 23 No.

ARTICLE 49. To see if the Town will vote to amend the By-laws by adding the following as Section 20 of Article IV:

"No person shall, between one-half hour after sunset and one-half hour before sunrise, set up on any beach, private or public, a camp, tent, or sleep in the open on any beach, private or public, and/or under any wharf or pier within the territorial limits of Provincetown." (On request of Francis H. Marshall and others)

The motion was first made by Police Chief Marshall, who later withdrew his motion in favor of the following re-worded by Mr. Snow:

Moved by John Snow that the Town vote to amend the by-laws by adding the following as Section 20 of Article IV:

"No person shall, between one-half hour after sunset and one-half hour before sunrise, set up on any public beach or private beach without the permission of the owner thereof, a camp, tent, or sleep in the open on any such beach, and/or under any wharf or pier within the territorial limits of Provincetown."

The motion as re-worded was carried: 108 Yes - 7 No.

ARTICLE 50. To see if the Town will vote to amend the By-laws by adding the following as Section 7a of Article IV:

"No person, shall enter upon the premises of another or upon any public or private property, with the intentions of peeping into the windows of a house or building or of spying in any manner upon the persons therein." (On request of Francis H. Marshall and others)

Moved by Francis Marshall that the Town vote to amend the By-laws by adding the following as Section 7a of Article IV:

"No person, shall enter upon the premises of another or upon any public or private property, with the intentions of peeping into the windows of a house or building or of spying in any manner upon the persons therein."

Motion carried: 100 Yes - 0 No.

ARTICLE 52. To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 52A, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth. (On request of the Selectmen)

Moved by William McKellar that the Town assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 52A, Acts of 1950, for all damages that may be incurred by work to be performed by the Dept. of Public Works of Mass. for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Sec. 11, of Chap. 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth.

Motion carried.

ARTICLE 53. To see if the Town will vote to install and maintain a street light on Pole #66/1 at 25 Watson's Court. (On request of Joseph E. Stephens and others)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to install and maintain a street light on Pole #66/1 at 25 Watson's Court.

Motion carried.

ARTICLE 54. To see if the Town will vote to install and maintain a street light on Pole #87/2 on Shank Painter Road. (On request of Frank Enos Brown and others)

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to install and maintain a street light on Pole #87/2 on Shank Painter Road.

Motion carried.

ARTICLE 55. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,908.31 to reimburse the following creditors for goods furnished in 1961 to the Town of Provincetown:

Police Department:	
Barnstable County Typewriter Exchange	\$32.50
Cape Cod Motors	53.93
Duarte Motors, Inc.	65.04
Provincetown Auto Body, Inc.	7.65
	<hr/>
	\$159.12
Town Manager:	
Town Treasurer	66.93
Health Department:	
H. LeBaron Stalker, D.M.D.	100.00
Clean Up, Paint Up Campaign:	
Robert Cabral	24.00
Rubbish Department:	
Duarte Motors, Inc.	276.71



Cape End Manor:		
A & P Tea Company	\$76.35	
Astor & McGregor	20.00	
Gordon Linen Service	182.00	
White Bros. Milk Co.	30.00	
New Beacon	12.00	
Adams' Pharmacy, Inc.	20.33	
Oak Grove Surgical Supply Co.	187.76	
Hall's Cleaners	42.50	
		570.94
Patriotic Observances:		
Provincetown Band	\$150.00	
Advocate Press	12.00	
		162.00
Veterans' Services:		
Adams' Pharmacy, Inc.	\$8.70	
A & P Tea Company	210.00	
Dr. Daniel Hiebert	53.50	
Dr. David Curtis	125.00	
Dr. Paul Jacques	25.00	
Dr. John Niles	25.00	
Dr. Jackson Rice	7.00	
Marcey Oil Company	94.41	
		548.61
Recommended by the Finance Committee		\$1,908.31
Moved by Town Manager Walter Lawrence that the Town vote to raise and appropriate the sum of \$1,908.31 to reimburse the following creditors for goods furnished in 1961 to the Town of Provincetown:		
Police Department:		
Barnstable County Typewriter Exchange	\$32.50	
Cape End Motors	53.93	
Duarte Motors, Inc.	65.04	
Provincetown Auto Body, Inc.	7.65	
		\$159.12
Town Manager:		
Town Treasurer		66.93
Health Department:		
H. LeBaron Stalker, D.M.D.		100.00
Clean Up, Paint Up Campaign:		
Robert Cabral		24.00
Rubbish Department:		
Duarte Motors, Inc.		276.71
Cape End Manor:		
A & P Tea Company	\$76.35	
Astor & McGregor	20.00	
Gordon Linen Service	182.00	
White Bros. Milk Co.	30.00	
New Beacon	12.00	
Adams' Pharmacy, Inc.	20.33	
Oak Grove Surgical Supply Co.	187.76	
Hall's Cleaners	42.50	
		570.94
Patriotic Observances:		
Advocate Press	\$12.00	
Provincetown Band	150.00	
		162.00
Veterans Services:		
Adams' Pharmacy, Inc.	\$8.70	
A & P Tea Company	210.00	

Dr. Daniel H. Hiebert	53.00	
Dr. David Curtis	125.00	
Dr. Paul Jacques	25.00	
Dr. John Niles	25.00	
Dr. Jackson Rice	7.00	
Marcey Oil Company	94.41	
		548.61
		\$1,908.31

Motion carried: 100 Yes - 0 No.

ARTICLE 57. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$12,600, or any other sum, for sidewalk and granite curb construction on the north side of Commercial Street from Masonic Place to Winthrop Street at estimated cost of \$8,000, and Freeman Street to Johnson Street at estimated cost of \$4,600, or take any other action in the matter. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$12,600 for sidewalk and granite curb construction on the north side of Commercial Street from Masonic Place to Winthrop Street at estimated cost of \$8,000, and Freeman Street to Johnson Street at estimated cost of \$4,600.

Motion carried.

ARTICLE 58. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,000, or any other sum, for the firm of Whitman & Howard Consultants to conduct a professional survey and report with recommendations for an equitable water rate structure and program for conservation of water. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to raise and appropriate the sum of \$1000 for the firm of Whitman & Howard Consultants to conduct a professional survey and report with recommendations for an equitable water rate structure and program for conservation of water.

Motion carried.

ARTICLE 59. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500 to provide adequate drainage and resurfacing of Point Street from Commercial Street to Lands End Inn. (On request of the Selectmen)

Not recommended by the Finance Committee, for lack of adequate information.

Moved by Ralph Carpenter that Article 59 be indefinitely postponed.

John Snow explained that the records do not show that a proper taking of this street was accepted and the matter needs to be checked further as to the legal layout.

Motion carried.

ARTICLE 60. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,000, or any other sum, for the purchase, easement or eminent domain taking of three parcels of land from Joseph M. Ramos needed for Cottage Street drainage project and shown on Plan of Land of Provincetown by Francis Alves, C.E., dated December 1961—scale 1-inch = 20 feet.

as Parcel C comprising 391 sq. ft.  
Parcel D comprising 427 sq. ft.  
Parcel E comprising 0.49 acres



(On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$1,000 for purchase, easement or eminent domain taking of three parcels of land from Joseph M. Ramos needed for Cottage Street drainage project and shown on Plan of Land in Provincetown by Francis Alves, C.E., dated December 1961—scale 1 inch = 20 feet, as:

Parcel C comprising 391 sq. ft.

Parcel D comprising 427 sq. ft.

Parcel E comprising 0.49 acres

Motion carried: 100 Yes - 0 No.

ARTICLE 61. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$400, or any other sum, for the purchase, easement or eminent domain taking of a parcel of land comprising 688 sq. ft. from Frances Sutera et al of Nickerson Street, Provincetown, needed for Cottage Street Drainage project and shown on Plan of Land in Provincetown as Parcel "B" by Francis Alves, Engineer, dated December 1961, scale 1 inch = 20 feet.

(On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$400 for the purchase, easement or eminent domain taking of a parcel of land comprising 688 sq. ft. from Frances Sutera et al of Nickerson Street, Provincetown, needed for Cottage Street Drainage project and shown on Plan of Land in Provincetown as Parcel "B" by Francis Alves, Engineer, dated December 1961, scale 1 inch = 20 feet.

Motion carried: 100 Yes - 0 No.

ARTICLE 62. To see if the Town will vote to approve of the construction of Brown Street from Winthrop Street to Pleasant Street with adequate drainage as a Chapter 90 project for 1963, or to take any other action in relation thereto. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Lewis Reis that Article 62, relative to construction of Brown Street as a Chapter 90 project, be laid on the table indefinitely.

Mr. Reis explained that the Planning Board had discussed this work and felt that the Town could do the work for less money than as a Chapter 90 project.

Mr. McKellar stated the street needs a lot of attention and that the State Engineer said this could be a Chapter 90 project, and Mr. Lawrence pointed out that as a Chapter 90 project three-quarters of the cost would be paid by the State and County.

This motion was defeated.

Moved by John Snow that the Town vote to approve of the construction of Brown Street from Winthrop Street to Pleasant Street with adequate drainage as a Chapter 90 project for 1963.

Motion carried.

ARTICLE 63. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$8,000, or any other sum, for resurfacing Winthrop Street from Bradford Street to Shank Painter Road. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Anthony Tarvers that Article 63 be indefinitely postponed.  
Motion carried.

ARTICLE 64. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$6,200 for the resurfacing of Franklin Street from Bradford Street to Race Road. (On request of the Selectmen.)

Not recommended by the Finance Committee.

Moved by John Snow that Article 64 be indefinitely postponed

Motion carried.

Moved by John Snow that this meeting be adjourned until Monday, March 19, 1962, for the purpose of taking up Article 65 for the election of Town Officers, and that the polls in Caucus Hall be opened at 11 o'clock A.M. and closed at 7 o'clock P.M., and immediately following the official announcement of the election returns by the Moderator, the meeting be dissolved.

Motion carried.

The meeting was adjourned at 11:35 P.M.

March 19, 1962

The Moderator opened the meeting at 11:00 A.M.

Moved by Moderator Francis Steele to take up Article 65.

Motion carried.

ARTICLE 65. To choose the Following Town Officers on one ballot:

One Moderator for a term of one year

Two Selectmen for terms of three years

Two members of the School Committee for three years

One member of the Recreation Commission for five years

One member of the Recreation Commission for two years

One member of the Recreation Commission for one year

and to vote on the following questions to be on the above-mentioned ballot:

QUESTION I.

"Shall the acceptance by the Town of Provincetown of an act passed by the General Court in the year Nineteen Hundred and Fifty-Three, entitled 'An act to establish the selectmen-town manager form of government in the Town of Provincetown' be revoked?"

QUESTION II.

"Shall Chapter 32B of the General Laws authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?"

Warden for Elections: Thomas Francis.

Registrars: Thomas Francis, Warren Silva, Mabel Stillings.

Tellers: Thomas Francis, Warren Silva, Mabel Stillings, Josephine Mitchell, Josephine Cook, Vilena Woods, Arthur Bickers, Burton Kenney, Grace Thompson, Richard Jennings, Joseph Lewis, Anthony Souza, William Costa, John Patrick, Clifton Crawley.

The tellers were supplied with lists of the registered voters of the Town, the ballot box was shown to be empty, and the key was delivered to the Chief of Police, Francis H. Marshall.

At seven P.M. the polls were closed, 1198 ballots having been cast, 32 being absentee voters and 2 sick voters.



The votes were counted and recorded. The result of the election was read by the Moderator as follows:

MODERATOR, one year	
Francis J. Steele, 22 Winthrop Street	1086
SELECTMEN, three years—Vote for two	
William W. McKellar, 24 Bradford Street	365
Robert B. Cabral, 4 Whorf's Court	235
George J. Ross, Jr., 172 Bradford Street	352
Marion Taves, Jr., 20 Montello Street	441
William A. White, Bradford Street Extension	857
SCHOOL COMMITTEE, three years—Vote for two	
William H. Gordon, Bradford Street Extension	613
Lily Harmon, 627 Commercial Street	330
Clarence M. Bowley, 12 Center Street	627
RECREATION COMMISSION, five years—Vote for one	
Joseph A. Collinson, 8 Johnson Street	984
RECREATION COMMISSION, two years—Vote for one	
Albert B. Carter, 110 Commercial Street	252
Wilhelmina DaRoza, 21A Conwell Street	845
RECREATION COMMISSION, one year—Vote for one	
William A. Allison, 224 Bradford Street	925

#### QUESTION I.

"Shall the acceptance of the Town of Provincetown of an act passed by the General Court in the year Nineteen Hundred and Fifty-Three, entitled 'An act to establish the selectmen-town manager form of government in the Town of Provincetown' be revoked?"

YES 419  
NO 715

#### QUESTION II.

"Shall Chapter 32A of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this Town?"

YES 368  
NO 683

Moderator Francis Steele declared the Town Meeting adjourned at 10:15 P.M.

Attest: William J. McCaffrey, Town Clerk

# ANNUAL REPORT

of the

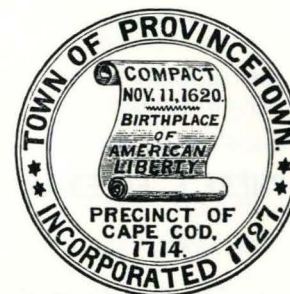
## School Committee

and

## Superintendent of Schools

of

## Provincetown, Massachusetts



for the

YEAR ENDING DECEMBER 31, 1962



# *In Memoriam*

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## **WILHELMINA LOPEZ**

School Teacher

Elementary School Teacher from 1924-1927

Elementary School Teacher from 1946-1960

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## **PHEBE E. FREEMAN**

School Teacher

High School Teacher from 1891-1934

## **REPORT OF SCHOOL COMMITTEE**

At a recent meeting of the School Committee it was voted:

To accept the report of the Superintendent of Schools and to present it to the town as the report of the School Committee.

JOSEPH ALVES, Chairman  
CLARENCE M. BOWLEY  
HERMAN R. DESILVA  
WILLIAM H. GORDON  
RAYMOND W. SOUZA

### **SCHOOL COMMITTEE**

Joseph Alves, Chairman

Clarence M. Bowley  
William H. Gordon  
Joseph Alves  
Herman R. DeSilva  
Raymond W. Souza

Term Expires 1965  
Term Expires 1965  
Term Expires 1964  
Term Expires 1964  
Term Expires 1963

### **SUPERINTENDENT OF SCHOOLS**

William L. Roche

Office: Provincetown High School

Office open from 8:15 to 12 and 1 to 4:00 P.M., except Saturday.  
The Superintendent may be seen at his office by appointment. Telephone 560.

### **SECRETARY TO SUPERINTENDENT**

Isabel M. D'Entremont

### **PRINCIPAL, PROVINCETOWN HIGH SCHOOL**

George F. Leyden

### **SECRETARY TO HIGH SCHOOL PRINCIPAL**

Mrs. Beatrice Wager

### **PRINCIPAL, VETERANS MEMORIAL SCHOOL**

William J. Costa

### **GUIDANCE DIRECTOR**

Arthur P. Malchman

### **BARNSTABLE COUNTY HEALTH OFFICER**

Dr. Fred L. Moore, Hyannis, Massachusetts

### **SCHOOL PHYSICIAN**

Dr. Thomas F. Perry, Provincetown, Massachusetts

### **SCHOOL NURSE**

Mrs. Helen Pierce, R. N.

### **ATTENDANCE OFFICER**

Frank Aresta



## SCHOOL DEPARTMENT PERSONNEL

Name of Teacher	Salary	Where Educated	Began Service
PROVINCETOWN HIGH SCHOOL			
George F. Leyden	\$7,300.00	Holy Cross College, B.A.	1926
Robert T. Callary	\$5,200.00	Springfield College, B.S.	1962
Ernest L. Carreiro, Jr.	\$4,400.00	Fitchburg Teachers Col., B.S.	1962
Walter M. Dagle	\$4,700.00	Boston College, A. B.	1961
Edward J. Dahill, Jr.	\$6,900.00	Univ. of Notre Dame, B.S.	1943
		Univ. of New Hampshire, M. Ed.	
Elizabeth L. DeRiggs	\$5,500.00	Sargent Col., B.S. in Phys. Ed.	1939
Mary J. Jacobs	\$5,000.00	Hyannis Teachers College	1959
Thomas A. Kane	\$5,400.00	Boston University	1959
Mary C. Lewis	\$6,400.00	Bridgewater Teachers College,	
		B.S. in Ed.	1934
Arthur P. Malchman	\$7,000.00	Boston Univ., B.S. in Ed., Ed.M.	1940
Kathleen J. Medeiros	\$6,200.00	Salem Teachers Col., B.S. in Ed.	1940
David J. Murphy	\$7,500.00	Holy Cross Col., Ph. B.	1930
John M. O'Connor	\$4,400.00	Am. International Col., B.A.	1960
Phebe S. Rogers	\$5,600.00	Bridgewater Teachers College,	
		B.S. in Ed.	1956
Mary D. Rowe	\$5,400.00	Framingham Teachers College,	
		B.S. in Ed.	1961
Richard M. Santos	\$6,000.00	Fitchburg Teachers College	1948
Elmer I. Silva	\$6,500.00	Boston Univ., B. S. in Ed.	1962
		Bridgewater Tchrs., Col. M. Ed.	
Irene L. Silva	\$6,500.00	Hyannis Tchrs. Col., B.S. in Ed.	1947
PROVINCETOWN VOCATIONAL SCHOOL			
Kendall M. Knowlton	\$6,300.00	Medford Vocational School,, Fitchburg Tchrs. College	1956
Anton J. Kolz, Jr.	\$5,600.00	New Bedford Vocational School, Fitchburg Tchrs. Col.,	1957
VETERANS MEMORIAL SCHOOL			
William J. Costa	\$6,800.00	Harvard College, A.B. Bridgewater Tchrs. Col., Ed.M.	1959
Mary W. Alves	\$5,800.00	Hyannis Teachers College	1951
Catherine B. Cadose	\$4,800.00	Hyannis Teachers College	1961
William T. Chambers	\$4,800.00	Suffolk Univ., A. B.	1961
Grace G. Collinson	\$6,200.00	Am. International Col., B.A.	1937
Hilda M. Dennis	\$5,800.00	Hyannis Teachers College	1924
Delphine C. DeRiggs	\$4,800.00	Perry Normal School	1945
Eva Dutra	\$5,600.00	Central State Tchrs. College, Wisconsin	1954
Frances D. Francis	\$5,250.00	Fitchburg Teachers College	1928
Estelle M. Lane	\$5,200.00	Lowell Normal School	1961
		New Britain Tchrs. Col., New Britain, Conn. B.E.	1957
Madelein Perry	\$5,000.00	Hyannis Tchrs. Col., B.S. in Ed.	1956
Mary Rogers	\$5,800.00	Hyannis Teachers College	1951
Marjorie F. Roza	\$4,900.00	Worcester Normal School	1961
Helen M. Sylvia	\$6,700.00	Hyannis Teachers College	1916
		Bridgewater Tchrs. Col., B.S. in Ed., Bridgewater Tchrs. Col., Ed. M.	

Name of Teacher	Salary	Where Educated	Began Service
SCHOOL NURSE			
Helen C. Pierce, R. N.	\$3,870.00	St. Peter's Hospital, Albany, New York	1941
MUSIC SUPERVISORS			
Don J. MacCallum	\$4,500.00	McPhail Col. of Music, B.M. Minneapolis, Minnesota	1962
James J. Santos	\$4,200.00	Boston University, B.M.	1960
ART SUPERVISOR			
Frederick W. Shaw, Jr.	\$3,750.00	Mass. School of Art, B.S. in Ed.	1959
HANDWRITING WORKERS			
Mrs. Jesse Morgan	\$700.00	Rinehart Handwriting System	1957
CAFETERIA WORKERS			
Ruth G. Wilson		Provincetown Junior-Senior High School	
Amelia Medeiros		Provincetown Junior-Senior High School	
Etalvina Motta		Provincetown Junior-Senior High School	
Fannie Fields		Veterans Memorial School	
Rosina Oliver		Veterans Memorial School	
Edith Peters		Veterans Memorial School	
Mabel Rich		Veterans Memorial School	
CUSTODIANS			
Frank Aresta		Provincetown Junior-Senior High School	
Michael Bollas		Provincetown Junior-Senior High School	
James Sants		Veterans Memorial School	
Raymond Zawalick		Veterans Memorial School	



# FINANCIAL REPORT

For the Year ending December 31, 1962

## Appropriation:

Public Schools	\$275,149.10
School Cafeteria	9,400.00
Article 20—Permanent Improvement	3,500.00
Vocational Education	28,250.00
Adult Education	500.00
Total Available Funds	\$316,799.10
Total Expenditures	305,570.76
	<u>\$11,228.34</u>

## Reimbursements and Receipts:

Chapter 70—General School Fund	\$30,008.36
Tuition—Truro	27,633.86
Tuition—State Wards	327.03
Boys Day Vocational School	457.61
Dental Clinic	680.00
P. H. S. Athletic Association	2,639.05
Vocational School	10,228.11
George Barden—Evening Practical Arts	400.00
Manual Arts	38.65
Junior Practical Arts	3,533.16
P. L. 864	2,427.87
Deposits to Town Treasurer	151.05
	<u>\$78,529.75</u>

## COST OF SCHOOLS

Total Expenditures	\$305,570.76
Total Reimbursements	78,529.75
Net Cost of Schools by Local Taxation	<u>\$227,041.01</u>

## SUMMARY OF ALL SCHOOL EXPENSES

### General Expense:

Superintendent's Salary	\$6,000.00
Superintendent's Expense	350.00
Superintendent's Secretary	3,800.00
Office Supplies	374.72
Attendance Officer	100.00
School Committee Expense	61.20
	<u>\$10,685.92</u>

### Expenses of Instruction:

Teachers	\$160,647.51
Principals	13,833.28
Guidance Director	6,866.64
Supervisors	11,500.00
Substitutes	2,778.00
Supplies	3,971.31
Textbooks	3,429.38
Workbooks	1,384.52
Commercial Machines	489.25
Guidance Supplies	597.63
Junior Practical Arts	371.66
Manual Arts	994.35

Audio Visual Aids	298.18
Prof. Mtgs. and Membership	482.51
Science Supplies	476.22
National Education Defense	0
	<u>\$208,120.44</u>
Operating Expenses:	
Janitor's Wages	\$16,000.00
Janitor's Supplies	2,432.04
Fuel	7,827.43
Electricity	3,499.20
Telephone	1,329.44
Water Tax	291.71
Other Expenses	99.95
	<u>\$31,479.77</u>
Maintenance of Plant:	
Repairs	\$5,398.59
	<u>\$5,398.59</u>
Auxiliary Agencies:	
Nurse's Salary	\$3,870.00
Nurse's Supplies	84.52
Graduation	109.67
Libraries	513.69
Driver Training	571.29
School Doctor	200.00
Athletics	4,662.34
High School Secretary	2,100.00
Activity Fund	1,014.98
Transportation	218.75
	<u>\$13,345.24</u>
Capital Outlay:	
Permanent Improvement	\$3,246.66
	<u>\$3,246.66</u>
Household Arts:	
Salary	\$5,266.72
Supplies	395.99
	<u>\$5,662.71</u>
Cafeteria:	
Salaries	\$8,600.00
Supplies and Equipment	798.58
	<u>\$9,398.58</u>
Evening Practical Arts:	560.00
Boys Day Vocational School:	
Salaries	\$11,618.36
Supplies and Equipment	5,557.49
	<u>\$17,175.85</u>
Adult Education:	497.00
Total Expenditures	\$305,570.76
Balance on hand January 1, 1962	\$5,100.54
Receipts from January 1, 1962 to December 31, 1962	
From lunchroom sales	\$25,177.21
Federal Reimbursements	8,274.72
Refunds	7.30
Other	25.20
	<u>\$33,484.43</u>
Total Receipts for 1962	\$38,584.97
Total Disbursements for 1962	34,071.26
Balance on hand December 31, 1962	<u>\$4,513.71</u>



The following are checks which will be received after 1962:

December receipts		
Lunchroom sales	\$1,987.64	
Other	4.40	
Commonwealth of Mass. (Oct. Nov. Dec.)	2,906.91	
	<hr/>	
	\$4,898.95	\$4,898.95

#### SCHOOL CALENDAR FOR 1962-1963

Open September 5, 1962			
Close December 21, 1962 (noon)	16 weeks	73 days	
Open January 2, 1963			
Close February 15, 1963	7 weeks	33 days	
(Vacation one week)			
Open February 25, 1963			
Close April 11, 1963	7 weeks	34 days	
(Vacation one week)			
Open April 22, 1963 to (to be determined)			
		<hr/>	
		180 days	

#### Holidays

Barnstable County Teachers' Convention, Friday, Oct. 5, 1962  
 Columbus Day, Friday, October 12, 1962  
 Veterans Day, Monday, November 12, 1962  
 Thanksgiving Day and day following, November 22, 23, 1962  
 Memorial Day, Thursday, May 30, 1963

#### Holidays During Vacation

Christmas Day, Tuesday, December 25, 1962  
 New Years Day, Tuesday, January 1, 1963  
 Washington's Birthday, Friday, February 22, 1963  
 Good Friday, April 12, 1963  
 Patriot's Day Friday, April 19, 1963

Grade	Veterans Memorial	Jr. High	Sr. High
I	57		
II	75		
III	46		
IV	52		
V	58		
VI	59		
Jr. Practical Arts	9		
VII		74	
VIII		66	
IX			84
X			52

XI			55
XII			41
Vocational School			23
	<hr/>	<hr/>	<hr/>
	356	140	255

#### SCHOOL CENSUS, OCTOBER 1962

Ages	Boys	Girls	Total	No. not in School
5 - 7	56	42	98	37
7 - 14	189	215	404	3
14 - 16	76	61	137	9
Over 16	44	49	93	11
	<hr/>	<hr/>	<hr/>	<hr/>
	365	367	732	59

#### STATISTICS FOR THE SCHOOL YEAR, 1961-1962

Total Enrollment	866
Average Membership	757
Average Attendance	714
Percentage of Attendance	94
Number Enrolled between 5 and 7	113
Number Enrolled between 7 and 16	517

#### AGE OF ADMISSION TO SCHOOL

Any child who becomes six years of age on or before January 1 of the year following the fall term when he wishes to enter school, may be admitted into the first grade. Pupils under seven years of age, who have not previously attended school, shall not be permitted to enter later than thirty days after the opening of school in September.



## SUPERINTENDENT OF SCHOOLS

William L. Roche

I am pleased to submit my fourth annual report for your consideration.

As was stated in my last report, it is not possible to present a complete picture of all that happens in and to our schools during the year. Because of this, I refer you to the reports of the Principals, Supervisors, the statistical data, financial statements and other school data which is a part of this report.

There have been relatively few changes in the curriculum of the Provincetown Schools this year.

The Veterans Memorial School has instituted a new reading program. The basic text used in Grades One, Two and Three is the Houghton Mifflin Series. This program places a greater stress on the development of phonetic skills than the text previously used. It is planned to introduce this program in the other grades over the next two years.

In grades Four, Five and Six the children are placed at six different reading levels for the reading period each day. Each of the six teachers involved handle one of the six reading levels.

At the high school level a course in Ancient History has been introduced and is being taught by Mr. Elmer Silva. It is felt that in this day and age of scientific advances, the liberal arts should not be sacrificed.

Mr. Irving T. McDonald continues to teach the course entitled "The Communist Conspiracy." That our young people have an understanding of how communism works and the dangers that lie within is extremely important.

For the first time since the inception of the Vocational School, the boys are now receiving instruction in Driver Training. This has been possible by Mr. Anton Kolz's certification as a Driver Training Instructor. Mr. Kolz travelled to M.I.T. two times weekly for ten weeks so that he might perform this service for the boys in the Vocational School. I should like to add that Mr. Joseph Duarte, who has supplied a new car for the program for the past 15 years, permitted Mr. Kolz to use the Driver Training car to make these trips.

### STAFF CHANGES

1. Mr. Elmer Silva was appointed as teacher of History, replacing Mr. Norman W. Rosenthal who resigned to accept

a similar position in Swampscott, Mass. Mr. Silva comes to us with eleven years experience in Meridith, New Hampshire and Wrentham, Mass.

2. Mr. Ernest Carreiro, Jr. was appointed as Jr. High and Vocational High School teacher replacing Mr. Alolph Pasiuk who resigned to accept a position in Brockton, Mass. Mr. Carreiro comes to us with two years experience in Bedford, Mass. Mr. Silva and Mr. Carreiro, both graduates of Provincetown High School, are an asset to the High School faculty and the community.

3. Miss Mary Jacobs requested that she be assigned to teach High School English. This request was granted and she assumed her duties in September. Mrs. Clara Dedell who resigned to join her husband in New York formerly held this position.

4. Mrs. Irene Silva, an English major, requested that she be assigned to teach Jr. High School English. The request was granted and Mrs. Silva filled the vacancy caused by Miss Jacobs' move. With a department composed of Mrs. Phebe Rogers, Miss Mary Jacobs and Mrs. Irene Silva, I feel we have an English Department second to none.

5. Mr. Robert Callary was appointed to teach Junior High School General Science. Mr. Callary came to us in January 1962 as a Biology teacher to replace Mr. John O'Connor who was recalled to military service. Mr. O'Connor assumed his teaching duties in September.

6. Miss Beatrice Welsh retired on October 1, 1962 after serving faithfully and effectively as the vocal music teacher in the Provincetown Schools for 36 years.

7. On October 31, 1962, at a joint meeting of the School Committees of School Union #14, a new position was created. Mr. Don MacCallum was appointed as Vocal Music Supervisor for the Union (Provincetown and Truro). Although Mr. MacCallum has only been with us a short time, he presented a very successful Christmas pageant in the elementary schools of Truro and Provincetown.

8. Mrs. Ruth Wilson, formerly Assistant Cafeteria Manager in the High School was appointed Manager replacing Mrs. Mildred Felton who resigned.

9. Mrs. Etalvina Motta, formerly a cafeteria helper in the High School was appointed Assistant Manager replacing Mrs. Wilson.

10. Mrs. Amelia Medeiros was appointed as Cafeteria Helper in the High School replacing Mrs. Motta.



11. Mr. William Chambers returned from Army service in February and resumed his duties as a sixth grade teacher in the Veterans Memorial School.

#### MISCELLANEOUS

A report of this type would indeed be incomplete if I did not thank the Provincetown School Building Committee and the voters of Provincetown for their expressed willingness to remedy the physical inadequacies in the Provincetown High School. At this writing, the contract has been awarded to Sewell and Smith Construction Company of Framingham, Mass. The contractor has promised that the work will be completed in 330 calendar days. This means that we will be using the new facilities before the end of 1963.

There are more students in Provincetown High School than we have ever had before. With the new facilities it will no longer be necessary to schedule classes in inadequate areas.

The major challenge facing the American people during the 1960's is to provide our young people with educational opportunities commensurate with their abilities and desires. With the cooperation and assistance of all citizens in the community, we will endeavor to fully meet this challenge.

## HIGH SCHOOL PRINCIPAL

George F. Leyden

I herewith submit my twenty-sixth annual report as Principal of Provincetown High School.

### ENROLLMENT

High School Enrollment by classes as of October 1, 1962, is as follows: (these figures include the Vocational Automotive School).

Class	Boys	Girls	Total
Senior	16	27	43
Junior	26	35	61
Sophomore	30	30	60
Freshman	45	46	91

Total: 225

Junior High Enrollment by grades is as follows:

Grade Seven	36	38	74
Grade Eight	37	29	66

Total: 140

Grand Totals: 395

### REGISTRATION BY CLASSES

Algebra I	54	Instrumental Music	18
Algebra II	30	Latin I	35
Ancient History	32	Latin II	19
Applied Mathematics	31	Manual Training	73
Art	173	Mechanical Drawing	8
Automotive Vocational School	23	Physical Education (girls)	124
Biology	62	Physical Education (boys)	110
Bookkeeping I	14	Physical Science	21
Bookkeeping II	9	Physics	27
Business Mathematics	14	Plane Geometry	27
Business Science	17	Problems of Democracy	28
Communist Conspiracy	16	Solid & Trigonometry	9
Driver Education	37	Stenography I	11
English I	69	Stenography II	10
English II	60	Typing I	21
English III	53	Typing II	12
English IV	41	Typing III	7
French I	51	U. S. History	50
French II	28	Vocal Music	103
French III	9	Vocational Household Arts	13
General Science	70	World Geography	19
Government & Civics	42	World History	37
Home Economics	67		

### ENROLLMENT

When school opened this September, our enrollment was 395 pupils. The increase in the enrollment of pupils has resulted in the increase in the number of pupils in the Senior High School where the bulk of our enrollment is now concentrated.



We have a class of 91 Freshmen. This, in my recollection, is the largest Freshmen class enrollment in the history of the school. The total High School enrollment from grades 9 through 12, is 255 pupils. This also is the largest Senior High School enrollment in the school's history. This increase in enrollment on the Senior High level has taxed our Home Room facilities to their fullest capacities, and increased the number of pupils in our classes, and we are again forced to teach subjects in areas of the building that should not be used for the teaching of classes.

The proposed building addition which the voters accepted at the last March Town Meeting will serve to alleviate some of our present problems.

### ACCREDITATION

Provincetown High School is a member of the New England Association of Secondary Schools and Colleges. This organization is the accepted accrediting body in the north-eastern states.

Membership in this Association constitutes regional accreditation. Standards for membership and accreditation shall be qualitative and shall apply to all schools. The purposes of the school shall be appropriate for an institution of this type. Its program, faculty, staff, facilities and resources must be adequate to carry out its purposes in terms of the type of student it serves.

### STANDARDS FOR PUBLIC SECONDARY SCHOOLS

#### 1. PHILOSOPHY AND OBJECTIVES

The school shall have a clearly stated educational philosophy which shall be supported by definitely stated objectives designed to meet the needs of the students and community served.

#### 2. PROGRAM OF STUDIES

The school shall have a carefully planned program of studies and activities consistent with its stated philosophy and objectives.

#### 3. GUIDANCE SERVICE

The school shall have an organized and coordinated guidance service to aid students in meeting educational, vocational, health, moral, social, civic, and personal problems.

#### 4. THE LIBRARY

The school shall have a library which is the center for resource material for every aspect of the school program. There shall be a professionally competent staff, an adequate collection of books and periodicals, auditory and visual aids, and other resource material. These facilities shall be effectively used in the educational program.

#### 5. THE SCHOOL STAFF

The school shall have a professional staff, well qualified in character, health, personality, and competent in various educational and related

services. Staff members shall have a sympathetic understanding of youth and a desire to continue professional growth. The staff shall be sufficient in number and adequately paid. It shall be a group motivated by high ideals and working together to attain the objectives of the school. The school shall have an adequate number of employees for non-professional services.

#### 6. RECORDS

An adequate system of student records and of permanent files shall be safely maintained. These shall include the cumulative record of attendance, progress in school, and results of objective tests. Student schedule cards and a master schedule of each teacher shall be maintained. An adequate system of records of faculty and administrative staff shall be maintained.

#### 7. ADMINISTRATION

The principal or headmaster, although accountable to higher authorities, shall be the responsible head and professional leader of the school. He shall interpret to his superintendent, to his board of control, and to his constituency the place of the school in the life of the community. The board of control shall be responsible for the determination of policy and for the approval of appointments and expenditures. Under no circumstances shall the board perform the functions of the educational administrator.

#### 8. PLANT AND EQUIPMENT

The plant and equipment shall be adequate for the program of the school and shall be operated to assure the safety and health of the students, faculty, and non-professional staff.

#### 9. SCHOOL AND COMMUNITY RELATIONS

School and community relations are of such importance in the development of a good secondary school that an appropriate program for promoting effective relations between school and community shall be maintained and constantly improved.

#### 10. FINANCIAL SUPPORT

Financial support of the school shall be adequate to sustain the educational program—including activities—consistent with the philosophy and objectives of the school and with the standards of the New England Association for public secondary schools.

### POLICIES RELATING TO MEMBERSHIP

#### I. EVALUATION

The school shall conduct an evaluation at least once every ten years

#### II. PROGRESS REPORTS

Progress reports shall be required at two and five-year intervals after evaluation. For continued membership these reports must show satisfactory improvement during the period which has elapsed since the original evaluation.

#### III. NEW AND REORGANIZED SCHOOLS

Member schools which reorganize shall have continued membership for a period to be determined by the standing committee, not to exceed five years. New schools must be evaluated for membership.

#### IV. RECALL

The continued membership of any school which fails to maintain the standards of the association will be placed before the standing committee for investigation and action.



## PUPILS ATTENDING SCHOOLS OF HIGHER EDUCATION

### Class of 1958:

Janet Ramey	Boston University
Robert Keane	Providence College
Joseph Taves	Suffolk University

### Class of 1959:

Thomas Dirs	University of Massachusetts
Arniel Felton	University of Massachusetts
Gerard Irmer	Boston University
Judith Perry	College of New Rochelle
Mary Welsh	Bridgewater State Teachers College

### Class of 1960:

Carol Ramey	Bridgewater State Teachers College
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### Class of 1961:

Eunice Cordeiro	University of Massachusetts
Mary E. Duarte	Chandler Secretarial School
Edgar Francis, III	Cornell University
Dennis Jones	University of Miami
Nancy Kelley	Salem Teachers College
Cyril Patrick	University of Rhode Island
Clyde Pettit	Butera School of Art
Charles Mayo	Dartmouth College
Janet Santos	University of Massachusetts
Christine Segura	St. Anne's Hospital School of Nursing
Michelle Steele	Cape Cod Community College

### Class of 1962:

Ruth Cabral	University of Massachusetts
Stephen Colley	Burdett College
Antone Costa	Correspondence: Northwestern School of Conservation and Forestry
Peter Dalpe	Curry College
Manuel Duarte	Burdett College
Kenneth Dutra	Wentworth Institute
Richard Felton	University of Massachusetts
David Gracie	Wentworth Institute
Michael Kacergis	Lowell Institute of Technology
Sharon Lopez	Shepard-Gill School of Practical Nursing
Georgianna Motto	Massachusetts General Hospital School of Nursing
Jane O'Donnell	Emmanuel College
Kathleen O'Donnell	Wilfred Academy
Rosemarie Pasiuk	Framingham State Teachers College
Richard Perry	University of Massachusetts
Elvie Rodrigues	U. S. Coast Guard Academy
Nelson Rodrigues	Lowell Institute of Technology
Norman Russell	G. E. Electronics School, Pittsfield
Cheryl Santos	Becker Junior College
Charles Souza	Lowell Institute of Technology
Nancy Souza	Chamberlain School of Retailing
Margaret Strachan	St. Anne's Hospital School of Nursing
Elizabeth Thomas	Framingham State Teachers College
Thomas Thomas	R. C. A. Institute, New York
Gerald Timpani	Cape Cod Community College
Alma Welsh	Burdett College

Our High School is a comprehensive secondary school. We believe in the comprehensive school because it best fulfills the American ideal of adequate educational opportunities for all youth.

We believe in this fundamental principle: general basic education for all secondary-school youth plus provision for specialized education for each according to ability and interest.

We believe that each school community has an obligation to provide an adequate program of education for all youth with special attention to factors inherent in the changing needs of our society, such as:

1. The need for all Americans to have an adequate general education sufficiently comprehensive and broad to enable each to maintain a proper balance in all fields of learning, so that youth may become not only skilled and competent in their post-school occupational and professional lives, but also active in the duties and responsibilities of participating citizens in our democracy.

2. The need for giving attention to the deepening demands of life in our technological world, especially as it relates to the fields of science and mathematics in our educational program.

3. The need for improving the quality of secondary education in harmony with the development of intellectual capacities and interests of all American youth.

4. The need for providing guidance and counseling services to all youth so that each may prepare to take his rightful place as a well-adjusted, useful, and productive citizen in our world, particularly as it applies to careers in the professions, business, industry, and government.

5. The need for a school organization flexible enough to capitalize on the greatest educational potential in each youth.

## COURSE OF STUDY

Five different courses are offered in our High School. They are as follows:

1. The General Course
2. The Commercial Course
3. The College Course
4. The Vocational Household Arts Course
5. The Vocational Automotive High School Course

These courses are organized to fit the needs, aptitudes, and capacities of the students we know are registered in our



school. These courses are carefully tailored to meet the wide range of individual abilities which make up our student body. These courses, if selected wisely, will bring to fruition the best efforts of the respective students.

In order to insure this fact, parents and students should consult freely with Mr. Arthur P. Malchman, our Guidance Counsellor.

The above courses offer the opportunity for the mastering of fundamental processes which are necessary for everyday living. It is well to note that in our six-year plan we offer the following:

1. Six years of Mathematics (through Solid Geometry and Trigonometry).
2. Six years of Science (Chemistry and Physics)
3. Six years of Social Studies
4. Six years of English

At the present time, when there is so much criticism of secondary schools, I wish to focus attention on the fact that we offer these subjects listed above to our students. I am pleased to note that this school year there is evidence of an increased interest in science and mathematics.

We offer Social Studies courses, such as Government and Civics, and Problems of Democracy, for the purpose of affording the pupils opportunity to develop a feeling of patriotism, respect for law and order, and to acquaint them with some of the essential facts that make up our complicated political and social life in our world today.

Once again, I urge that a teacher be employed who will have experience in Library work and be also skilled in dealing with, and aiding our teachers in the solution of some of the reading problems which plague a number of our students.

#### MARKS AND ATTENDANCE

We think that we have a most informative report card. There are three important marks for each student in their respective subjects:

1. Scholastic Achievement
2. Effort
3. Citizenship

We think that Scholarship is very important. However, we also think that Citizenship and Effort should not be ignored. We have been disappointed that more parents have not consulted our teachers regarding the Effort and Citizenship marks.

Students are marked with letters, and the significance of these letters is as follows:

- A High Honor mark indicating outstanding achievement.
- B Honor mark, indicating a quality of accomplishment which is commendable, and which certifies the student to college without special examination.
- C Satisfactory work, indicating a quality of accomplishment sufficient for continuation of the subject.
- D A passing mark, but not satisfactory.
- F Not passing; no credit allowed.

Marks are a measure of the educational growth of a student in any one subject, insofar as the growth of the student can be estimated by the teacher. In making this estimate, the teacher considers a number of factors including contributions to class discussions, and the result of oral and written tests. Two factors which commonly cause able students to receive low marks are poor attendance and lack of home study. Any student who wishes to succeed in High School and compete with able students must have a quiet place at home to study, and make very good use of that place. Parents interested in the progress of their children should insist on a regular attendance at school, health permitting. They should also make a special effort to provide a quiet place for study at home.

#### CONCLUSION AND APPRECIATION

I wish to thank the public for their loyal support and understanding patience down through the years. There were times when we have had to appeal to the many friends of the school to support our various activities. The public, in general, has responded magnificently.

I wish to thank our splendid faculty for their loyalty and cooperation in helping to make our school a good school.

I wish to convey my deepest appreciation to our Superintendent of Schools, Mr. William L. Roche, and our School Committee for helping to make the task of administration of the school a most pleasant one.



## VETERANS MEMORIAL SCHOOL

William J. Costa

I herewith submit my fourth annual report as Principal of the Veterans Memorial School.

ENROLLMENT		
Teacher	Grade	Enrollment
Miss Hilda Dennis	I	18
Mrs. Eva Dutra	I	19
Mrs. Frances Francis	I	20
		<hr/> 57
Mrs. Mary Rogers	II	37
Miss Helen Sylvia	II	38
		<hr/> 75
Mrs. Catherine Cadose	III	23
Mrs. Estelle Jenkins	III	23
		<hr/> 46
Mrs. Mary Alves	IV	28
Mrs. Delphine DeRiggs	IV	24
		<hr/> 52
Mrs. Grace Collinson	V	28
Mrs. Helen Lane	V	30
		<hr/> 58
Mr. William Chambers	VI	29
Mrs. Madeleine Perry	VI	30
		<hr/> 59
Mrs. Marjorie Roza	Junior Practical Arts	9
		<hr/> 9
Total Enrollment (October 1, 1962)		356

During the calendar year Mr. William Chambers returned upon completion of his military service. Miss Beatrice Welsh retired after many successful years as music supervisor. Mr. Don MacCallum has joined the staff as music supervisor for the school union. Dr. Lucien Bouchard of Orleans consented to participate in the dental clinic.

The success of the school depends to a large extent upon the strength of the professional teaching staff, but equally important is the proficiency of the non-teaching professionals who devote their time and efforts to the children. I can

think of no one more deserving of our appreciation than the late Dr. Harry LeBaron Stalker. Dr. Stalker was a gentleman in the most complete sense of the word. His gentleness and dedication to the children through his untiring and capable efforts indicated a devotion that is not easily placed in words. We surely miss his ready wit and professional skills, but greatly appreciate the privilege of having worked with him.

The teachers have undertaken several projects of great importance within the past year. The staff is preparing an evaluation of the curriculum and physical plant. We are one of the few elementary schools to have commenced this ambitious project. The evaluation is worked upon in meetings after school and will take at least one year to complete. It is similar in nature and intent to that undertaken by the high school faculty. Upon completion the results will be reviewed by a board of principals and specialists under the direction of the State Supervisor of Elementary Education. The conclusions will provide direction for future efforts at school improvement.

The sixth grade teachers are scheduling one period each week for the teaching of elementary geometry. The desire is to develop an enriched course of study incorporating the use of the compass and protractor, the interaction of points and lines and the construction and identification of basic geometric figures. Introduction to this type of mathematics, not usually taught at that grade level, will, we trust, dispel the fear of advanced mathematics and replace it with the challenge of the interesting areas of higher mathematics.

Teaching machines have come into greater prominence within the last year. Although there are many types they perform similarly. A course is broken down into small sequential units that are more easily mastered. We are using a machine to teach the fundamentals of algebra to ascertain the possibility of lowering the grade placement of mathematics courses for those students who are ready for them.

Science Research Associates Achievement Tests and Wide Range Achievement Tests were tried this year, but were found to be less accurate than the Metropolitan Achievement Tests which we shall continue to use.

The Houghton Mifflin reading system which places emphasis on the phonetic approach has been extended into the third grade. A new history has been purchased for the fifth grade and it will be extended in the future to grades four and six. The addition of the two sets of history books will complete the division of social studies into the separate, but reinforcing, studies of history and geography.



Physical education facilities have been strengthened by the addition of an indoor volleyball net and standards, jumping standards and two outdoor tether ball sets.

Our science program has been further augmented by the National Defense Education Act which provides for the purchase of scientific materials on a cost sharing basis with the local school committee. Through this program we have received or will receive in the near future the following aids:

- a. Enlarged dissectible models of
  - The Head
  - The Tooth
  - The Lower Jaw
- b. A preserved display of the animal kingdom encompassing the lowest to highest forms of life.
- c. Prepared microscope slides
- d. Science experiments kits
- e. Workable simple tools
- f. Mathematics Kits
  - Space Spiders
  - Geometric Models
  - Crystal Models
  - "D" Stix Advanced Kit
  - Solid Shapes Lab.

The Bell Telephone System and the Shell Oil Company have provided two film series that will present motion pictures of scientific topics for showing throughout the school year.

This year to celebrate Independence Day and Patriot's Day we designed a week called Patriot's Week in which we emphasized our American heritage and the meanings of citizenship through a program of classroom studies, films and plays. It was a particularly successful program and was reviewed in the New Bedford Standard Times, the Massachusetts' Elementary School Principals' Magazine. It is hoped that we may make this observance a permanent part of the citizenship program.

The Lions' Club has again sponsored the school's education field trips to the New Bedford Standard Times, the Whaling Museum, Plymouth Plantation and the Peabody Museum, Cambridge. These excursions are invaluable adjuncts to our curriculum. We are greatly appreciative of the Club's interest in the children and their continuation of the program.

The Barnstable County Extension Program provided five hundred pine trees that were planted in the areas around the school to stabilize the soil and retard erosion. The small

losses of seedlings seems to indicate that the project will be successful although spot replanting will no doubt be necessary in the future.

In addition to normal maintenance the custodians repainted the multipurpose room during the summer, reset loose ceiling tile and replaced worn floor tile.

The various activities conducted by the school and meetings attended by the staff were as follows:

January	National School Lunch Week Wide Range Achievement Tests—Grade Six
February	Valentine's Day Party Washington-Lincoln Play
March	Safety Inspection Sprinklers and Alarms
April	Patriot's Week Citizenship Awards Post Office Visit—Grade Three Assembly—Chief Marshall—"Safety and Strangers" Tree Planting (Donations of the School Committee and Parent-Teachers' Association)
May	Art, Science and Hobby Show Metropolitan Achievement Tests Pro Arte Woodwind Quartet Assembly Plymouth Plantation Tour—Grade Four Mathematics Conference—Hyannis Cape Cod Tour—Grade Five Boston Tour—Grade Five Houghton Mifflin Reading Consultant Physical Education Proficiency Certificates Awarded
June	Closing Exercises Class Party—Grade Six
September	School Photographs Evaluation Discussion: Mass. Senior Supervisor of Elementary Education Reading Readiness Tests—Grade One Student Accident Insurance SRA Achievement Tests—Grades Four, Five and Six
October	Barnstable County Teachers Convention Fire Prevention Week Demonstrations Principals' Evaluation Meeting—Chicopee Safety Assembly—Representative of the Registry of Motor Vehicles Halloween Party Houghton Mifflin Reading Consultant



November Thanksgiving Play  
 National Education Week—Open House  
 Plimouth Plantation Tour—Grade Four  
 New Bedford Tour—Grade Five  
 December Christmas Party  
 Sept. - Dec Dental Clinic

Motion Pictures of various types were shown throughout the year.

The Pro Arte Woodwind Quartet was sponsored by the PTA, the school and the Provincetown Symphony Society. We are deeply indebted to those organizations for their sponsorship of outstanding programs of music that have been enthusiastically received by the students and faculty. It is a pleasure to have the students learn to enjoy classical music masterfully presented.

We have had a particularly busy and fruitful year. Success is not a happy accident, but the result of competent individuals applying their talents and energies to the accomplishment of mutual goals. It is therefore with the greatest of pleasure that I thank the many members of the community who have assisted us throughout the year as well as the teachers, school nurse, custodians and cafeteria workers who have unswervingly devoted themselves to their tasks and have thereby created an atmosphere conducive to the academic growth of the students in our care.

#### **DIRECTOR OF GUIDANCE**

**Arthur P. Malchman**

The coming year promises to be a better one for guidance with its new office and space available to students for immediate access to information and materials commensurate with their interests. The new guidance suite is to include an office, conference room, adequate browsing area for students, and a store room for tests, professional literature and the like.

Last year was a very productive one attested to by the number of students who are in schools of one type or another. Out of a graduating class of 41 the statistics are: ten students in four year universities, leading to a Bachelor's Degree, two students in registered nurse's program leading to the R.N. We also have one student at the General Electric School in Pittsfield, Mass. in a type of cooperation education whereby money is earned while pursuing the education. I refer you to Principal George Leyden's report for a complete list of students who are in attendance at schools since 1958.

I feel that more parents are asking more questions about their children and this is the way it should be. There seems to be more interest in further education as a must to function in this complex era. This was also evident at a PTA meeting where I discussed College Admission and Scholarships. It is interesting also to note that more and more students are participating in the College Entrance Examination Board Tests and their choice of careers are a little different than in the past. This is due to the excellence of a dedicated staff and principal whose cooperation is gratifying to me.

A note of personal pride is that I have been certified by the State Department of Education as a School Psychologist. This represents many years of concentrated effort in this specialized education. I hope in the future that it will be possible to function somewhat in this area in addition to the regular guidance duties.

Last November I was a member of a committee that evaluated the Dennis-Yarmouth Regional High School. Here, I met some of the best educators in the State for an exchange of ideas. I became aware, at first hand, of what was going on in other schools of the Commonwealth. My conclusion was that we are functioning as well as any other high school of comparable size.

With the advent of the new addition I hope to be able to have a great deal more counselling sessions which are the building blocks of a functioning guidance program.

#### **PROVINCETOWN VOCATIONAL SCHOOL**

**Kendall M. Knowlton**

I hereby submit my annual report for the Provincetown Vocational High School.

Vocational Education is the art of training people to master the technical knowledge and skills needed to perform an occupation properly. Students must possess abilities, aptitude, and a mature attitude, to master this type of training.

The vocational program should be suited to the needs of the community it serves. In the shop we instruct the pupil in these skills. Automotive repairs, Electric welding, Diesel service, Machine shop work, Soldering, Brazing, Automatic transmission, and other related skills are taught.

In the related studies the pupils are instructed in Mathematics, Science, Mechanical Drawing, English, History, Physical Education and Driver Training.



The students completed several successful jobs in the shop this year with the pride of work well done.

I wish to thank the superintendent of schools, and members of the School Committee, and other people who have assisted in making the Vocational School function during the past year.

## COMMERCIAL DEPARTMENT

Kathleen J. Medeiros

I herewith submit my annual report of the Commercial Department of the Provincetown High School.

It has been gratifying to see our Commercial Course graduates working locally or situated in several Boston firms. Several of our pupils are furthering their education in the field of business education.

Accuracy with speed continues to be the objective of our Stenography and Typewriting classes. Our second year students have all earned their Gregg award for proficiency and accuracy in writing. This same group has now been given weekly assignments on the Dictaphone which the school has available on a rental basis. Our first year class is progressing slowly but efficiently. Once a week an editorial or news article is transcribed into shorthand thus enabling the students to increase their stenographic vocabularies.

Our bookkeeping course has covered withholding tax forms, social security forms, and payroll savings. The bookkeeping sets include cash drawer tapes and transactions are recorded from these tapes, thus making the records similar to work in the everyday business world. Accuracy with neatness are the aims of this course.

Rhythm, accuracy, and speed are stressed in typewriting. The classes are given an opportunity to demonstrate their abilities by typing material for the faculty and by doing all the duplicating on the school paper. The Senior group prepares all of the material for the annual school yearbook, **The Long Pointer**. The beginner's class participated in a demonstration lesson during National Education Week.

May I take this opportunity to express my appreciation for the cooperation received during the past year.

## ART SUPERVISOR

Frederick W. Shaw, Jr.

I herewith submit my annual report as Supervisor of Art in the Provincetown Schools.

The program in the schools should provide both cultural and educational background for the pupils. The program now in effect provides a continuous flow of planned advancement from grade to grade.

Art, being one of the earliest forms of communication and understanding, is a necessity in all grades.

In the primary grades an understanding of materials and media is basic. Once these have been mastered we then proceed to an understanding of ideas and subject matter.

In the intermediate grades we begin to develop manual dexterity in addition to creativity through introduction of more complicated materials such as wood, plaster, enameling, and wire. The period of allotted time is increased through teacher cooperation and participation.

In the Jr. Sr. High School the art program and classes is again on the increase. All available time and classes are now filled. There is a greater interest being shown in the High School as many students are working after school on their projects as well as in class time. I am pleased to see the results of the past few years showing up in student interest in advanced study in the arts as a possible vocation. One student went on to art school last year and I now feel that the number will increase in the next few years.

As soon as the art department is situated in its new quarters, thanks to the voters for the new addition, a more advanced and intensified program of studies will be instituted.

Activities included in the present program include: Decorations for activities, illustrations for student publications, scenery, posters, exhibits, field trips, painting, drawing, sculpture, block printing, and many other activities.

In the annual Cape Cod High School Exhibition this past year our students received nine ribbons bringing the total to eighteen in the past three years.

In concluding I am grateful to all persons who in any way contributed to the success of the past year. Now that we are anxiously awaiting our new quarters we anticipate a much brighter future.



## HOMEMAKING DEPARTMENT

Mary D. Rowe

I herewith submit my report for the Household Arts Department of the Provincetown Junior-Senior High School.

This department is essential in all educational systems as all girls should be familiar with the practical subject of homemaking. It is important that every girl be given the opportunity in school to learn the fundamental of good cooking and to master the essentials of sewing and home-making.

The Junior High girls meet once a week for one double period. The seventh graders first learn the basic stitches of sewing, then the operation of the sewing machines. They make an apron for food classes plus a simple cotton skirt. The last semester they will have food preparation.

The eighth grade girls are now in foods classes and are doing more advanced cooking plus menu planning and the study of good nutrition.

The curriculum of the High School offers two year course in Vocational Household Arts. They meet two periods each day and receive ten credits each year for the successful completion of the course. Here the girls have home management, budgeting the family income, personal appearance, child care, construction of new clothing and renovation of old.

In foods this particular group has been taught the preservation of foods by pickling and canning. They are presently working on more advanced cooking. This group is required to do home projects. The home project work is the correlation of the principles taught in the classroom to specific domestic problems. The successful completion of this course enables the girls to become practical homemakers.

## JUNIOR PRACTICAL ARTS

Marjorie F. Roza

I hereby submit my second annual report as teacher of the Junior Practical Arts Class.

The Junior Practical Arts program continues to be of the greatest importance to children who find it difficult to benefit from the regular school program. Reading, arithmetic, spelling, penmanship and language are done individually by each child at his own level. Science, Health, Current Events,

Arts and Crafts are done as a whole group. For Art and Music the children attend classes with other children of their age level.

This year The News Ranger, a weekly newspaper giving current events and science has been introduced and found to be well received.

Also this year the class goes over to the Manual Training Room in the High School three hours a week. This has been one of the highlights of the week, as all of them, boys and girls are interested in hammering, sawing and building. Some very interesting articles have been made.

Three children are now ready to go back to regular class rooms at this time. There will be other children who need special help coming in to take their places. That is why I feel there should be two groups of Junior Practical Arts. One based on remedial activities which would help those children who are capable of returning to regular class rooms. The second should provide skills which will aid a child to prepare for the future when he leaves school at the age of 16 and has to go out and make a living.

## GIRLS' PHYSICAL EDUCATION

Elizabeth DeRiggs

I herewith submit my annual report as Physical Education instructor in the Junior and Senior High School.

The physical education program for girls provides opportunities for controlled participation in many activities and an opportunity for each student to develop the highest degree of physical fitness.

The Kraus Weber Test is given each September to the incoming seventh grade. In the spring the A.A.U. physical fitness test is given to all students. These tests not only point out the weakness the student may have but it also gives an added incentive to improve their physical fitness.

The following activities are included in the program:

1. Conditioning exercises
2. Development of skills on Apparatus
  1. Rings
  2. Ropes
  3. Parallel Bars
  4. Swedish Box
3. Tumbling
4. Pyramid Building



5. Relays
6. Self testing Activities
7. Rules and skills of:
  1. Basketball
  2. Volleyball
  3. Softball

In conclusion, may I say that every effort is made to offer a program that will contribute to the mental, social, and physical growth of the individual.

I hope that the enlargement and improvement of the Motta Athletic Field by the Provincetown Lions Club will enable this department to expand its program to include field hockey for girls.

## BOYS' PHYSICAL EDUCATION

David J. Murphy

I herewith submit my annual report as the Director of Boys' Physical Education in the Senior and Junior High School.

### PROGRAM OBJECTIVES

Our program for the past year continued to offer those activities we feel will materially aid in the physical, mental and emotional growth of the growing boy. We still compel all physically able boys from Grade Seven through Grade Twelve to take part in a minimum of two periods of physical activity each week.

They are encouraged to participate in all phases of the program, and by so competing, acquire to some degree the basic skills, attitudes and physical fitness necessary for healthful living.

The Amateur Athletic Physical Fitness and Proficiency Test is still used in our testing program. Last May five of our students who rated high in this test program were chosen to compete against similarly selected students from twenty High Schools in Southeastern Massachusetts. This competition took place at Sargent Field, in New Bedford. I am pleased to report that Provincetown High School placed second in the final standings. This is a notable achievement when we consider these boys were competing against schools that had enrollments of thousands of pupils. The program of physical activity that developed these students is still an integral part of our Physical Education program.

Individual records of achievement establishing school records are constantly posted on the Locker Room bulletin board and are subject to challenge, to be broken by any other boy within the same age bracket.

These tests continue to add incentive and challenge for the student to improve his physical condition and inform him of his accomplishments against standards that should be attained by a student in his age bracket.

This year we returned to the system of uniform dress for all physical education classes. This plan has been well received by the student body.

### ACTIVITIES

A more complete list of activities offered in our physical education program may be stated as follows:

1. March Drills
  - a) Junior High—rhythmic
  - b) High School—military
2. Gymnastics
  - a) Tumbling
  - b) Pyramid building
3. Calisthenics
  - a) Free hand
  - b) Indian clubs
  - c) Dumb-bells
4. Competitive Games and Relays
5. Apparatus
  - a) Rings
  - b) Parallel Bars
  - c) Climbing Ropes
  - d) Horizontal Bar
  - e) Vaulting Box
  - f) Vaulting Horse
  - g) Balancing Beams
6. Lectures on personal grooming, rules and regulations of major sports.
7. Sport Activities
  - a) Football—touch
  - b) Soccer
  - c) Volley-ball
  - d) Baseball
  - e) Softball
  - f) Basketball
  - g) Track and Field Events



## SPORTS PROGRAMS

Mr. Adolph Pasiuk's duties as football coach were accepted by Mr. Walter Dagle, who formerly directed and coached our Junior High football program. Mr. William Chambers was appointed assistant football coach, and also assists Mr. Robert Callary in coaching the varsity and Junior High baseball teams. Mr. Robert Callary was also appointed assistant basketball coach, and assists your Director in the Junior Varsity, and Saturday morning Junior High basketball programs.

These welcomed additions to our sports staff will allow more emphasis to be placed on the development of players at the Junior Varsity and the Junior High level.

The School Committee's acceptance and approval of expansion of the sports program at these levels will unquestionably prove beneficial to our varsity teams, and will encourage and offer more students the opportunity to participate in sports.

The acceptance and approval of Track by the School Committee was also welcomed by this department. This activity was offered in the past to interest those students who did not compete in our varsity programs. The placing of Track on a varsity status will now reward those who compete in this program, and has already developed considerable interest.

It may be of interest to note here that of approximately 100 boys enrolled in the High School, and of approximately 75 boys enrolled in the Junior High, the number of students enrolled and participating in sports during the past year are listed as follows:

FOOTBALL	
High School Varsity	32
Junior High	25
BASKETBALL	
High School Varsity	15
Junior Varsity	17
Saturday morning Junior High program	30
BASEBALL	
High School Varsity	25
Junior High	20
TRACK	
High School and Junior High	23

When these figures are compared with our enrollment one may see that we have a high percent of student participation in our sports program. Those students who are not included in the above are compelled to participate in the same sports at the physical education activity level.

## CONCLUSION

The addition to our present High School, the construction of a new gymnasium, and the public spirited improvement of the Athletic Field sponsored by the Lions Club with the School Committee's approval of the expansion of our athletic program will unquestionably arouse a renewed interest in school spirit and sports. We are grateful to those who have and will help bring about this needed change.

This department realizes its responsibilities, and I am sure I speak for the entire coaching staff when I say we welcome the challenge that will confront us with these new facilities, and will make every effort to offer a program that will meet the needs of the growing boy.

## HANDWRITING SUPERVISOR

W. L. Rinehart, Director

There is still a need for a rapid, legible handwriting in school work, business, and in social correspondence. Business machines are playing an increasingly important part in our society. Handwriting and machine writing complement each other and both are considered necessary and indispensable.

It is important to consider the place of handwriting in a school program along with all the other subjects currently taught in our schools. Handwriting, therefore, should not be over-emphasized to the detriment of the time necessary to teach other subjects and by virtue of the same reasoning it should not be neglected.

It is not the function of the schools to make professional writers. This would require more time than is available for the teaching of this subject. The major objective in the teaching of handwriting is to secure an excellent handwriting product that can be written with ease and facility, with a minimum expenditure of time, effort, and materials. To achieve this end much time and effort has been spent in the constant study and revision of techniques that will enable a school system to operate a sound handwriting program that is consistent with modern educational theories and practices.



The handwriting program in our schools provides effective instructional and motivational materials. Teachers are trained at regular intervals in the use of these materials. The handwriting of the pupils is checked at regular intervals for neatness, letter formation, letter alignment, proportionate size, slant, spacing, finishing strokes, line quality and speed. A report is given to the teacher at the end of each grading period indicating the remedial work that is to be undertaken. An appraisal of the effectiveness of the handwriting product in our schools can be obtained from a study of the following statistics.

At the close of the school year our records show that 83% of the pupils scored excellent, 17% scored good, no % scored fair and no % were poor on the formal handwriting test. It was found in checking the informal handwriting that there had been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

The cooperation of the administrative staff, teachers, and pupils has been all that could be desired and is reflected in the excellent handwriting product that has been forthcoming.

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#### **INSTRUMENTAL MUSIC SUPERVISOR**

**James J. Santos**

I herewith submit my third annual report for your consideration.

The school year 1961-62 was in my estimation a good one—especially for instrumental music.

The High School band performed exceptionally well at our various assemblies, at the annual Spring Festival held at the Veterans Memorial School, and at the graduation exercises.

It is regretted that the band was not able to appear at football games, but many of our musicians are also on the football squad. This is a situation encountered in many of the smaller High Schools and may be remedied only by having a larger band. It is hoped that this may be accomplished in the near future. It takes approximately four years of training for a pupil to have enough confidence and finesse to be able to play music at the High School level.

The dream of every band director is to have a large, balanced, disciplined, fully equipped and uniformed band. I am hopeful that this will soon be a reality in Provincetown.

At the Elementary level, the instrumental pupils did comparatively well. This year we have quite a large number of beginners at the Veterans School and I hope that all will continue with their instruments. Naturally some children become "drop outs." These are pupils who do little or no practicing and who get so far behind that they become discouraged. The fact must be emphasized that instrumental music is a worthwhile endeavor in its cultural ramifications and social aspects.

The coming of Mr. McCallum as Vocal Supervisor has made it possible for me to devote more time to individual players and also to start some beginners in the Junior High. The trouble, presently, is in finding an empty corner to use for instructional purposes.

I feel that we are progressing well and that eventually we will have a music program that will be a credit to the school and the pupils.

There is no activity that can accommodate as many pupils and one that may be followed throughout life as can an instrumental and vocal program.

In closing I wish to thank the School Committee, administration and faculty for the cooperation given me.

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#### **BARNSTABLE COUNTY HEALTH OFFICER**

**F. L. Moore, M. D.**

I beg to submit my annual report of the activities of this Department in the schools of Provincetown for the year 1962.

Routine physical examinations were carried out as required by law on the children in Grades 1, 3 and 6. In grade 9 only those children not examined by Dr. Perry in connection with the athletic programs were examined by us. We employed Dr. Gerald E. Hoeffel of Truro to examine those children who were entering the first grade this year. These clinics were held in the spring of the year.

Food handling procedures at the school cafeterias were routinely inspected by our sanitarians.

Our Child Guidance Service has continued their supervision of several children, either now attending school in the town, or those who have been referred to special schools.

In the sixteen years I have served the schools in Provincetown, several changes in the health program have been instituted. However, it is apparent that many changes in med-



ical, dental and public health practices have occurred during this period of time. Many schools have adopted changes in the school health program, which would appear to be valuable. We would recommend that a special committee be constituted by the Superintendent to study all phases of the school program and make suggestions for any changes which would appear to them to be desirable.

### SUPERVISOR OF ATTENDANCE

Frank Aresta

I herewith submit my annual report of Supervisor of Attendance for the year 1962.

Home Visits	172
Truants	14
Absent from other causes	21
Absent because of sickness	142
Referrals to Probation Officer	5

### GRADUATION PROGRAM

Processional: "Pomp and Circumstance"	P. H. S. Band
Edward Elgar	
Invocation	Reverend Gilman Lane
"May The Good Lord Bless and Keep You"	P. H. S. Chorus
M. Wilson	
"Yesterday, Today and Tomorrow"	Ruth R. Cabral
"Value Of A Good Education"	Jane M. O'Donnell
"Mignonette Overture"	P. H. S. Band
J. Bauman	
"All That Remains"	Georgianna V. Motto
"We Accept The Challenge"	Jose Elvio Rodrigues
"Climb Every Mountain"	P. H. S. Chorus
Rodgers and Hammerstein	
"The Ladder of Life"	Cheryl A. Santos
"Religion Versus Materialism"	Fernando Nelson Rodrigues
"The Happy Wanderer"	P. H. S. Chorus
Ridge and Moller	
Presentation of Diplomas	Mr. William L. Roche
Superintendent of Schools	
Benediction	Reverend Thomas C. Mayhew
Recessional: "Seventy-Six Trombones"	P. H. S. Band
M. Wilson	

### DIRECTORY

#### Class Officers

Ruth Cabral	President
Fernando Nelson Rodrigues	Vice-President
Roxanne Pires	Secretary
Jane Russe	Treasurer
Miss Kathleen J. Medeiros	Class Advisor

### NATIONAL HONOR SOCIETY

Ruth Cabral	Georgianna Motto
Jose Elvio Rodrigues	Jane O'Donnell
Fernando Nelson Rodrigues	Cheryl Santos

Charles Souza  
Leadership — Scholarship — Service

Class Colors  
Red and White

#### Class Motto

"And Departing Leave Behind Us, Footsteps On The Sands Of Time".

#### Student Council

Jose Elvio Rodrigues	Thomas Thomas
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## GRADUATES

Jo Ann Annone  
     Joseph Edward Bogolowski  
         Ruth Rawson Cabral  
             Stephen Winfield Colley  
                 James Michael Cook  
                     Robert Nelson Cordeiro  
                         Anthony Charles Costa  
                             Louis Peter Dalpe  
  
 Manuel Barros Duarte  
     Kenneth Joseph Dutra  
         Richard Wesley Felton  
             David Leo Gracie  
                 Francis Edward Guertin  
                     Michael Anthony Kacergis  
                         Eileen Ann Knowlton  
                             Judith Rae Leonard  
  
 Sharon Bernadette Lopez  
     Sherman Anthony Merrill  
         Georgianna Virginia Motto  
             Jane Marie O'Donnell  
                 Kathleen Mary O'Donnell  
                     Rosemarie Pasiuk  
                         Richard Benjamin Perry  
                             Francis P. Peters  
  
 Roxanne Pires  
     Thomas Pires  
         Fernando Nelson Rodrigues  
             Jose Elvio Rodrigues  
                 Jane Ann Russe  
                     Norman Anthony Russell  
                         Cheryl Ann Santos  
                             Charles Francis Souza  
  
 Nancy Elizabeth Souza  
     Robert James Stark  
         Margaret Jean Strachan  
             Elizabeth Clara Thomas  
                 Thomas Louis Thomas  
                     Gerald Eugene Timpani  
                         John Paul Vizard  
                             Alma Marguerite Welsh

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# The Mayflower Compact

In the Name of God, Amen. We whose names are underwritten, the loyal subjects of our dread sovereign Lord, King James, by the grace of God, of Great Britain, France and Ireland King, Defender of the Faith, etc.,

Having undertaken, for the glory of God, and advancement of the Christian faith and honor of our King and Country, a voyage to plant the first colony in the northern parts of Virginia, do by these presents solemnly and mutually in the presence of God, and one of another, covenant and combine ourselves together into a civil body politic, for our better ordering and preservation and furtherance of the ends aforesaid; and by virtue hereof to enact, constitute and frame such just and equal laws, ordinances, acts, constitutions and offices, from time to time, as shall be thought most meet and convenient for the general good of the Colony: unto which we promise all due submission and obedience.

In witness whereof we have hereunder subscribed our names at Cape Cod the \*11 of November, in the year of the reign of our sovereign Lord, King James of England, France and Ireland the eighteenth, and of Scotland the fifty-fourth. Ano. Dom. 1620.

John Carver,	Richard Warren,	John Turner,	Edmond Margeson,
William Bradford,	John Howland,	Francis Eaton,	Peter Brown,
Edward Winslow,	Stephen Hopkins,	James Chilton,	Richard Britteridge,
William Brewster,	Edward Tilly,	John Crackston,	George Soule,
Isaac Allerton,	John Tilly,	John Billington,	Richard Clarke,
Myles Standish,	Francis Cooke,	Moses Fletcher,	Richard Gardiner,
John Alden,	Thomas Rogers,	John Goodman,	John Allerton,
Samuel Fuller,	Thomas Tinker,	Degory Priest,	Thomas English,
Christopher Martin,	John Rigdale,	Thomas Williams,	Edward Doty,
William Mullins,	Edward Fuller,	Gilbert Winslow,	Edward Leister,
William White,			*Old calendar

The Compact was written and signed aboard the Mayflower on November 21, 1620 (reckoned by our present calendar) as the famous ship lay at anchor in what is now Provincetown Harbor.